

1-1-1964

Bethune-Cookman College Bulletin, 1964-1966

Bethune-Cookman University

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This booklet is the results of many requests for information from those individuals in high schools who prepare the applicant's transcript of credits for entrance to—

Bethune-Cookman College



BETHUNE-COOKMAN COLLEGE

DAYTONA BEACH, FLORIDA



DR. RICHARD V. MOORE
President



DR. MARY McLEOD BETHUNE
Founder, President-Emeritus





DR. RICHARD V. MOORE
President



DR. MARY McLEOD BETHUNE
Founder, President-Emeritus

BETHUNE-COOKMAN COLLEGE

- RULES -

Rules governing admission are made by the faculty and approved by the administration. New Students are carefully selected from the upper three-fifths of their graduating class. Borderline cases will be given tests if they are in the upper thirty percent of the four-fifths of their class.

CREDENTIALS

If presented credentials have the requirements listed on the next page, applications for admission to Bethune-Cookman College will receive prompt attention. It is necessary to furnish a transcript of satisfactory high school work for fifteen units, as part of application.



Faith Hall

- METHOD OF ADMISSION -

Application for admission should be made well in advance of the session in which the student wishes to enter the College. Applications will be considered in the order in which they are received. Final acceptance is determined on the basis of qualifications as outlined below. Every candidate for admission should file, at an early date the following credentials in the office of the Registrar.

1. Application blank with \$15.00 deposit.
2. Three letters of recommendation.
3. Physical examination blank.
4. High school transcript. (In the case of veterans, certificate of eligibility; in the case of transfer students, transcripts from all other college work.)

Admission to Bethune-Cookman College may be gained by:

1. Examination.
2. Certification of a minimum of 15 units of acceptable high school work from an approved high school.



White Hall

- EXPENSES -

Total expenses aside from books and distinctly personal items are readily determined for our students.

— RESIDENT STUDENT —

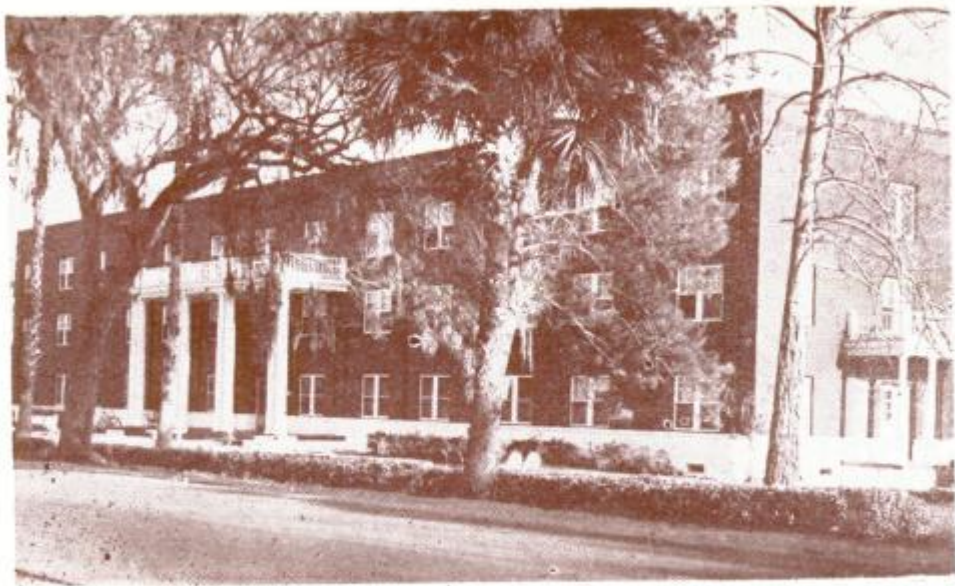
Tuition	\$195.00
Annual Fees	\$ 38.00
Activity Fee	5.00
Room, Board, Laundry	340.00
Total	\$578.00

— NON-RESIDENT STUDENT —

Tuition	\$210.00
Annual Fees	\$ 38.00
Activity Fee	5.00
Total	\$253.00

The average student spends between \$350.00 and \$600.00 from the time he leaves home in the fall and returns home in June.

(For details see general catalog pp. 59-65)



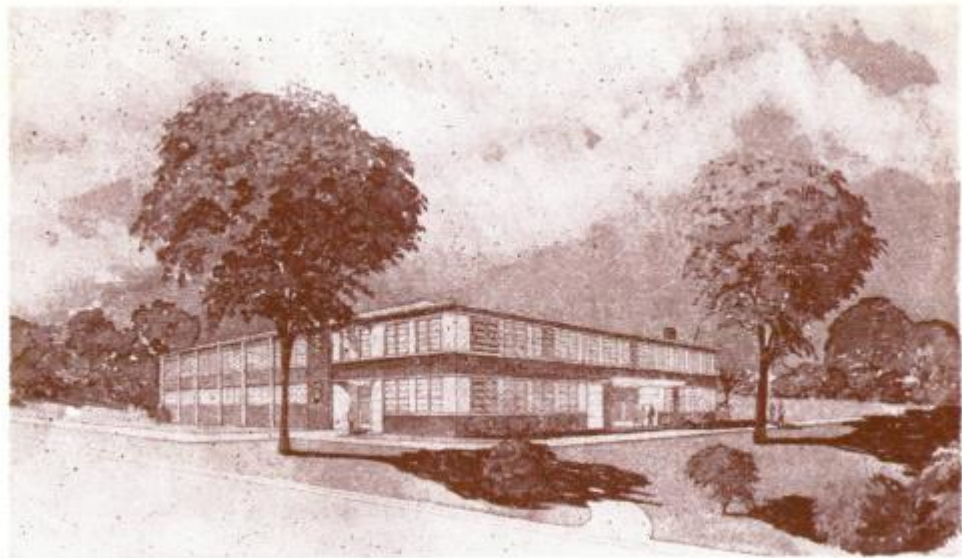
Cookman Hall

UNIFORM DRESS

The College, from its inception, has stood for uniform dress for students, for special assemblies, believing it to be most economical, and the best means of training young people in habits of simplicity and good taste in dress.

On certain occasions students must wear uniform dress. We are asking that young ladies provide themselves with the following: One navy blue tailored coat suit; Two white tailored sport blouses (Winter). One white tailored coat suit (Summer); One pair of black oxfords with medium heels. (No plain white dresses, eyelet or embroidery, will be used in place of a white suit).

Young men are asked to provide themselves with the following, for uniform dress occasions: One navy blue suit; Three white shirts; One black tie; One pair of black shoes. (No gray, brown or striped suits will be used in the place of navy blue suits).



The Physical Education Building

SCHOLARSHIPS

Bethune-Cookman College awards a numebr of scholarships on the basis of need, promise and ability. Some of the scholarships available to students are awarded directly by the donors, and administered through the Business Office of the College and the Committee on Student Aid and Scholarships.

The College offers students aid in the following ways:

1. Tuition Scholarships for Freshmen—A limited number of tuition scholarships for freshmen in the amount of \$150.00 each is available. These scholarships are awarded to the first, second or third ranking members of the high school graduating class of the current year upon recommendation of the high school principal. Only two scholarships are awarded each high school.

2. Part-Time Employment—Part-time employment is possible for a limited numebr of students in various campus jobs.

3. Full-Time Employment (5 year plan)—Students who find themselves financially unable to enter college may find it convenient to enter as full-time work students; that is work one year and go to school the following year.



Curtis Hall

UNFORTUNATELY, MANY APPLICANTS HAVE BEEN DENIED
ADMISSION TO BETHUNE-COOKMAN COLLEGE

The following are the most common reasons why they were not accepted;

1. Applications were received too late.

REMEDY—Mail complete application forms early.

2. Application forms were inaccurately and incompletely filled by applicant.

REMEDY—Answer all questions on the application form. Supply photograph, complete physician's certificate and \$15.00 deposit at the time of application.

3. High School record was incomplete.

REMEDY—Be sure that transcript is accurate.

4. Applicant was deficient in credits required or grades were too low for entrance.

REMEDY—Consult your principal or consellor at the begining of each school year as to courses required for college entrance. The higher your rank in high school, the better your chance for acceptance.

5. Applicant desired courses not offered at Bethune-Cookman College.

REMEDY—Consult your principal or counselor at the beginning of Note the courses offered before applying for entrance or write for information.



The College Bus

STUDENT ORGANIZATIONS

Student activities at Bethune-Cookman College are controlled by the Students with the cooperation of the administration and faculty of the College. The authority of the student body is vested in the Student Council, which has for its purpose the control and management of student activities, the promotion of good fellowship and maintenance of good citizenship in the student body.

The College maintains a membership in the Southern Intercollegiate Athletic Conference. Football, Baseball, Basketball, and Tennis are engaged in on competitive basis. These activities are supplementary to the Physical Education program given in classes to all students. The ideal climate of the Halifax Country makes outdoor sports possible the year round.

Students with musical tastes are urged to join the Glee Club, Choral Ensemble, Band or Orchestra.

The Special Group is a musical organization composed of eighteen singers. It is so called because it renders special services to the institution. It is one of the most influential publicity media of the college. Prerequisites for membership include ability to sing in four part harmony, reliability, loyalty to the college, and pleasing personality.

Tra-Co-Dram, the Dramatic Club, is a non-credit, extra-curricular organization. Membership in the club is voluntary. A student must have an academic average of at least 1.5 in order to become a member.

Undergraduate chapters of the following Greek-Letter Organizations have been organized on the campus: Alpha Kappa Alpha Sorority; Alpha Phi Alpha Fraternity; Delta Sigma Theta Sorority; Kappa Alpha Psi Fraternity; Omega Psi Phi Fraternity; Phi Beta Sigma Fraternity; Sigma Gamma Rho Sorority; Zeta Phi Beta Sorority. Chapters of the Alpha Kappa Mu, National Honorary Society, and Beta Kappa Chi, National Honorary Scientific Society, have also been organized.

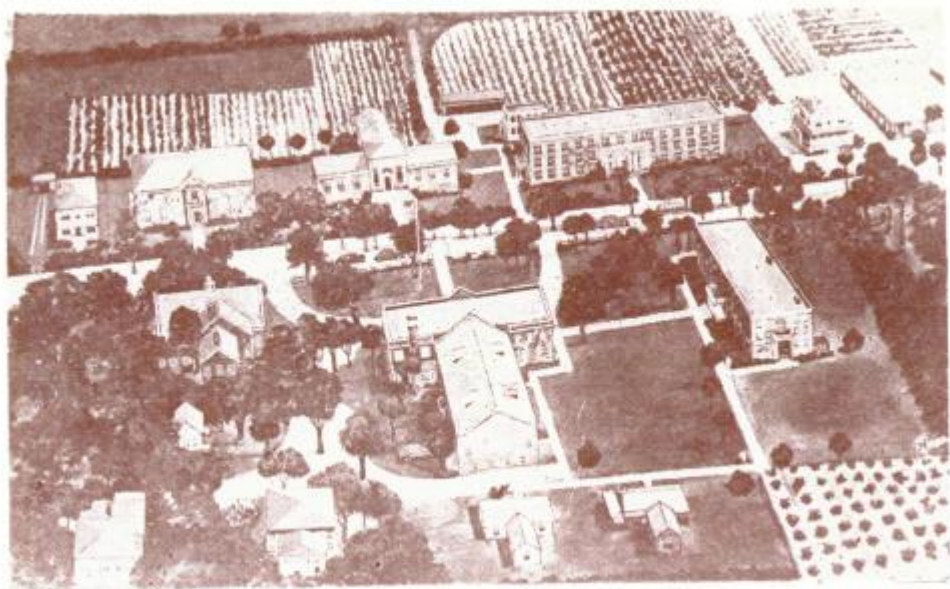
The moral and spiritual atmosphere of the campus is safeguarded by regular religious services and by the Young Men's Christian Association and the Young Women's Christian Association.

Non-Fraternal organizations are: Mummies, Zeniths, Cavaliers, Cavallettes, Farmerettes, NAACP, Departmental Clubs and Atomites, and Auto Mechanics.

MINIMUM DORMITORY NECESSITIES

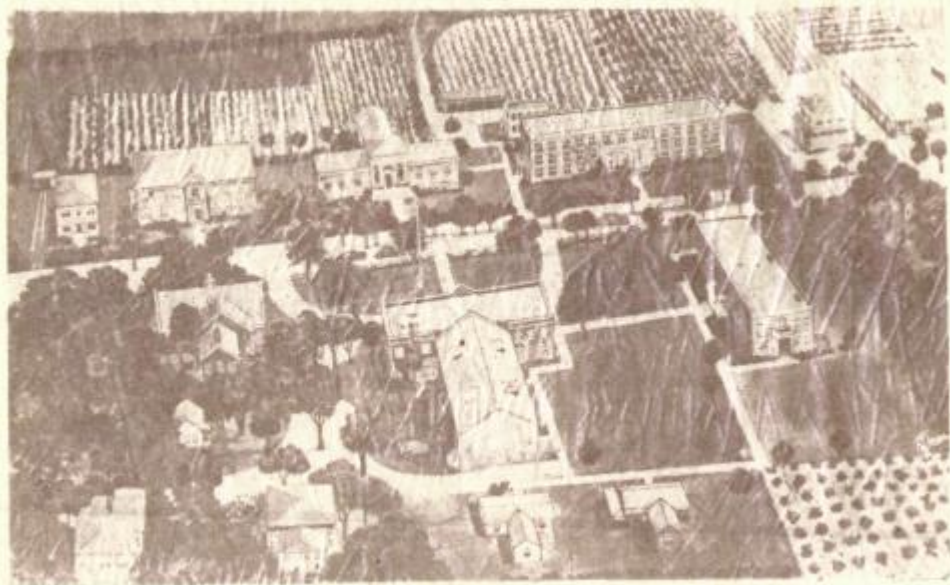
All students are required to bring with them the following items: 2 Bed spreads; 2 Dresser scarves; 2 Double blankets; 4 Single bed sheets; 4 Pillow cases; 2 Pair curtains; 1 Reading lamp.

Students are requested to bring in their hand luggage sufficient bedding to take care of immediate needs, pending the arrival of trunks. Only steamer trunks may be kept in the dormitory rooms. Others will be placed in the store-room. Because of the limited store-room space students are asked to bring small trunks.



Aerial View Of The Campus





Aerial View Of The Campus



BETHUNE-COOKMAN COLLEGE

Daytona Beach, Florida

IS: Co-educational, fully accredited, recommended by leading educators.

HAS: Ten hundred twenty-five students, 105 instructors and employees, twenty-eight buildings, beautiful campus, all sports, unexcelled record for placing graduates in good positions.

OFFERS: B.A., B.S., and Trades certification.

Correspondence Concerning Admission Should Be Addressed To:

WILLIAM DuBOSE, *Registrar*

BETHUNE-COOKMAN COLLEGE

DAYTONA BEACH, FLORIDIA



Bethune - Cookman

College Bulletin



1964 1966

Catalogue Number
and Announcements

Founded by MARY McLEOD BETHUNE



Bethune-Cookman College

... is a class "A" college with full membership in the Southern Association of Colleges and Secondary Schools, the Highest Regional Accrediting Association; accredited by the Florida State Department of Education; the University Senate of the Methodist Church; member of the American Council on Education; the Association of Church-Related Institutions of Higher Education and the Association of American Colleges.

The provisions of this bulletin are not to be regarded as an irrevocable contract between the student and the College. The College reserves the right to change any provision or requirement at any time within the student's term of residence. The College further reserves the right to ask him to withdraw for cause at any time.

FOR INFORMATION ON:

admission, records, transcripts, application forms, grades, catalogs, et cetera write to the—Registrar, Bethune-Cookman College, Daytona Beach, Florida.

Bethune-Cookman College Bulletin

CATALOG ISSUE

for 1964-1965 with

ANNOUNCEMENTS

for 1965-1966

DAYTONA BEACH, FLORIDA

CALENDAR

School Year 1965-1966

1965

SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 2 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
1966			
JANUARY	FEBRUARY	MARCH	APRIL
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MAY	JUNE	JULY	AUGUST
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TABLE OF CONTENTS

COLLEGE CALENDAR	4
PRESIDENT'S MESSAGE	6
BOARD OF TRUSTEES	7
ADVISORY BOARD	9
ASSOCIATES	11
PERSONNEL	
Administration and Assistants—The Faculty	13
STATEMENT OF PURPOSE	19
HISTORY OF THE COLLEGE	21
THE CAMPUS	22
SPECIAL SERVICES	23
Religious—23; Counseling and Guidance—23; Health Service—25; Cultural Opportunity—25; Athletics—25; Veterans—25; Foreign Students—26; Library—26; Placement—26; Student Organizations—26	
GENERAL INFORMATION	28
General Regulations—28; Work-aid, Scholarships and Loan Fund—29; Financial Regulations—35; Requirements for Admission — 39; Registration — 41; Grading System — 42; Honors and Dean's List—44; Academic Probation and Dismissal for Poor Scholarship—45; Class Attendance—45; Examinations—46	
ACADEMIC REGULATIONS	46
Graduation Requirements — 49; Academic Program — 49; Degrees—50; System of Symbols—51; General Education—51; Major Field of Concentration—52; Division of Education—52; Division of Humanities—57; Division of Science—62; Division of Social Science—67	
DEGREES CONFERRED	98
ENROLLMENT OF COLLEGE STUDENTS	102
INDEX	103-105

COLLEGE CALENDAR

1965-1966	First Semester	1966-1967
1965		1966
Sept. 1- 8	Faculty Pre-Planning Conference	Sept. 1- 6
Sept. 8	Dormitories Open for Freshman and New Students	Sept. 6
Sept. 9-11	Freshman and New Students Orientation and Registration	Sept. 7-10
Sept. 13-14	General Registration	Sept. 12-13
Sept. 15	Classes Begin; Late Registration Begins	Sept. 14
Sept. 24	Last Day for Registration and Change of Program	Sept. 23
Oct. 3	Founders' and Benefactors' Day	Oct. 3
Nov. 16-17	Mid-Semester Examinations	Nov. 15-16
Nov. 24	Thanksgiving Holidays Begin After Last Class	Nov. 23
Nov. 29	Classes Resume	Nov. 28
Dec. 6-13	Pre-Registration for Spring Semester	Dec. 5-12
Dec. 17	Christmas Holidays Begin After Last Class	Dec. 16
1966		1967
Jan. 3	Classes Resume at 8:00 A.M.	Jan. 3
Jan. 26-28	Semester Examinations	Jan. 24-26
Second Semester		
Jan. 30-31	Registration	Jan. 30-31
Feb. 1	Classes Begin, Late Registration Begins	Feb. 1
Feb. 11	Last Day for Registration and Change of Program	Feb. 10
Mar. 19	Last Day for Filing Applications for Graduation in May	Mar. 25
Mar. 21-22	Mid-Semester Examinations	Mar. 20-22
Apr. 7	Spring Vacation Begins at the End of Last Class	Mar. 23
Apr. 18	Classes Resume at 8:00 A.M.	Apr. 3
May 2- 9	Pre-Registration for Fall Semester	May 1- 8

BETHUNE-COOKMAN COLLEGE

5

May	2	Last Day for Filing Applications for Graduation in Summer	May	1
May	16-18	Examinations for Graduating Seniors	May	20-22
May	23-26	Semester Examinations	May	22-25
May	28	Student Achievement Program	May	27
May	29	Baccalaureate Services	May	28
May	30	Commencement	May	29

THE PRESIDENT'S MESSAGE

THE PROFESSORS were discussing, as usual, the purpose of education—the end in view. One thought it to be a matter of making the proper adjustment to one's environment. Another thought the aim of all education was to **be** rather than **do** something. A third felt that a Christian college should attempt to give all men and women a Christian outlook. A fourth thought that it should concern itself with knowledge, with the truth, where it may be found; greater character comes as a result of the search for truth. Before the discussion ended, morals, religion, health, economics, social behavior, home life, and citizenship were brought into the conversation.

To me, this is a healthy approach to the question of what constitutes a good education. It shows that no narrow answer is satisfactory to learned people. They believe in the education of the whole man. They know there is no such being as the economic man, the social man and the religious man, to the exclusion of other phases of a well-rounded person.

Bethune-Cookman College is dedicated to something more than giving people knowledge alone. Its program includes spiritual ideals, character building, health in mind and body. It believes in life-centered activities and urges its students to plough themselves back into their local communities or to carry forward in the needy centers of the world. In other words, each student should have a sense of mission when he is well educated.

An educated person is socially responsible, critical of his times, adventuresome in his profession, creative in the moral and spiritual realm, a lover of that trinity of values—truth, beauty and goodness.

To this end the program is planned to emphasize the following:

1. The realization of Christian character.
2. The acquisition and maintenance of good health.
3. The achievement of sound scholarship.
4. The encouragement of an experimental point of view.
5. The preparation for democratic citizenship.
6. The worthy use of leisure time.
7. The gaining of a foundation for one's vocation.

To this end we invite the cooperation and support of all who love learning.

RICHARD V. MOORE, President

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Reverend Eugene J. Sheppard	Miami, Florida
Reverend J. B. F. Williams	Jacksonville, Florida
Dr. J. H. Tolle	DeLand, Florida
Mr. John S. Frink	Daytona Beach, Florida

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Attorney Ralph Richards	Clearwater, Florida
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Dr. James H. Lewis	Jacksonville, Florida
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Attorney D. W. Perkins	Recording Secretary

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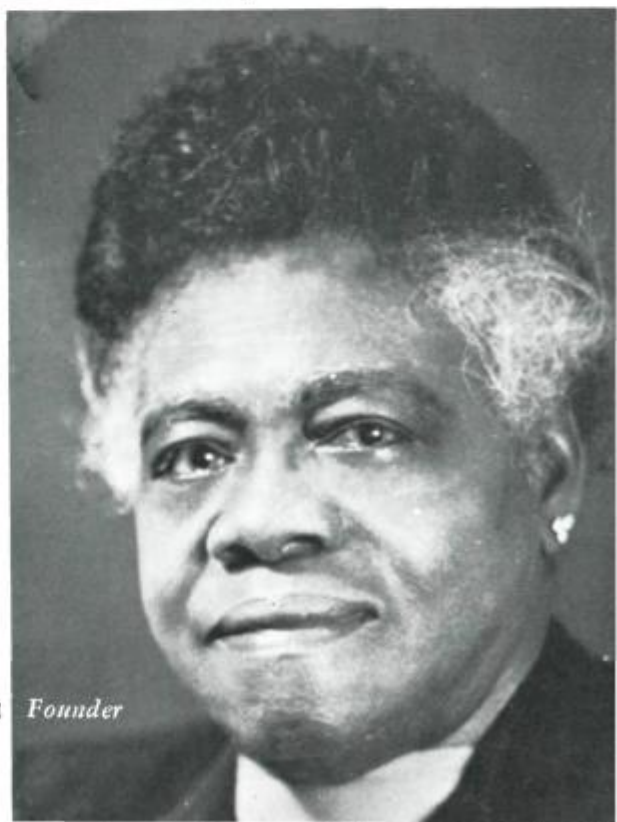
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Bishop James S. Thomas, Vice Chairman	Executive Committee
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Attorney D. W. Perkins	Recording Secretary
Dr. James A. Long, Jr.	Mr. Arthur Switzer
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	Dr. J. H. Tolle

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Chairman, Board of Trustees



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MARY MCLEOD BETHUNE *Founder*



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Dr. R. Reche Williams, Jr.	Tampa, Florida
Dr. Robert L. Smith	West Palm Beach, Florida

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James E. Huger, B.A., M.A.	Business Manager
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Rogers P. Fair, B.A., M.A.	College Chaplain
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Ronald L. Taylor, B.A., M.A.	Dean of Men
A. Paul Crawford	Director, Public Relations
Martha M. Berhel, B.B., B.L.S.	Librarian
Alice M. Ray, R.N.	College Nurse
Neill O. Crosslin, M.D.	College Physician
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Carver A. Portlock, B.S.	Executive Secretary of the National Alumni Association, Inc.

ASSISTANTS

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Jane S. Banks, B.S.	Secretary to Acting Dean
Annie B. Bennett	Secretary to the Registrar
Bettie J. Bentley	Switchboard Operator
Albert M. Bethune, B.S.	Assistant Librarian
Mildred J. Bevel	Assistant Counselor
Jeraldine Brown	Clerk-Receptionist, Alumni, Public Relations Offices
Barbara Brown	Divisional Secretary
Waddy Campbell	Plumber and General Maintenance
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Hayward Davis	Supervisor, Laundry
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Thomas Ferrell, B.S.	Superintendent of Buildings and Grounds

Angeline Floyd, B.S., B.S.L.S.	Catalogue Librarian
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Annis L. Holton	Divisional Secretary
Barbara Ann Kidd	Divisional Secretary
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Mary F. Middleton	House Director, Infirmary
Margaret Neasman	Secretary to Business Manager
James H. O'Neal, B.S.	Bookkeeper
°ON LEAVE 1964-1965	
Lillian Pickett	Assistant Counselor
Benjamin Saunders, B.S.	Assistant Cashier and Purchasing Agent
Sadie Sharpe	Supervisor, Kitchen
Wilmer Smith, B.S.	Cashier
Cherrie A. Taylor, B.S.	Clerk-Typist, Library
Willie Hampton	Clerk-Typist, Business Office
Elsie H. Timmons, B.S.	Secretary, Registrar's Office
James Wymes, B.S.	Senior Clerk, Registrar's Office
Mayola S. Hill, B.S.	Secretary-Receptionist to the President

THE FACULTY

1964-1965

(The date of first appointment to the staff is indicated
in parentheses)

Richard Vernon Moore President
B.A., Knoxville College; M.A., Atlanta University; LL.D., Edward
Waters College; LL.D., Knoxville College; *New York University
(1947)

*William Asbury McMillan Special Assistant to the President
B.S., Johnson C. Smith University; M.A., Ph.D., University of
Michigan; University of Pennsylvania (1958)

Joseph Henry Taylor Acting Dean of Instruction
A.B., Eastern Michigan University; M.A., University of Michigan;
Ph.D., University of California (1963)

Paul Elwood Ankrum Assistant Professor of Music
B.M., M.M., Chicago Conservatory of Music; Florida State
University (1955)

Zoila Avalos Associate Professor of Biology
N.T.D., Normal School for Teachers; Ph.D., Havana University
School of Education; Ph.D., Havana University School of
Sciences; *University of Oregon (1961)

Hortensia Ballina Associate Professor of Chemistry
Bachiller Enciencias Y. Lerras, Instituto de Cienfuegos; Dr.
en Ciencias Fisico-Quimicas, Dr. en Farmacia, University of
Havana (1963)

Oscar E. Banks Instructor of English
B.S., University of South Mississippi, M.A., University of
Mississippi (1964)

Johnny McDonald Browne Instructor of Biology
B.S., Bethune-Cookman College; University of Miami (1962;
1964)

Arsenia Cabotaje Professor of English
B.A., Union Theological Seminary; M.A., Northwestern Uni-
versity; B.S.E., Union College of Manila; B.R.E., M.R.E., New
York Seminary; Ed. D., American University (1964)

Felisberto V. Cabotaje Chairman, Division of Social Science
Professor of Social Science
B.A., University of Minnesota; M.A., Northwestern University,
B.S.E., Union College of Manila; B.D. Garrett School of The-
ology; Ed.D., American University (1964)

Jerome Jackson Cardell Instructor of Mathematics
B.A., Morehouse College; M.S., Atlanta University (1964)

*On Leave 1964-1965

Maxine Carter Instructor of Music
B.S., Wiley College; M.A., Illinois Wesleyan (1962)

Arthur R. Charlesworth Associate Professor of Religion
and Philosophy
B.A., University of Pittsburgh; B.D., Drew University; Ph. D.,
Drew University (1963)

Charles Cherry Assistant Professor of Business
B.S., Morehouse College; M.A., Alabama State College; *Uni-
versity of Miami (1961)

Matilda Gomez-Cortes Assistant Professor of Spanish
Dr. of Pedagogy, University of Havana (1964)

Rene Gomez-Cortes Assistant Professor of Spanish
Ph.D., University of Havana (1964)

Paul Milton Decker Professor of Psychology
and Director of Institutional Research
B.S., Bethune-Cookman College; M.A., Stetson University;
Ed.D., Colorado State College of Education (1954)

Vivian Watts DeShields Instructor of Business Education
B.S., Alabama State College, M.S., Indiana University (1963)

Raymond Francis Downing Assistant Professor of German
B.A., Bard College; Columbia University (1964)

Olivia A. Duran Assistant Professor of Biology
B.S., Malanzas Institute; M.S., Dr. en Ciencias Naturales,
University of Havana (1964)

Rogers Pressley Fair Chaplain, Associate Professor
of Religion and Philosophy
A.B., Clark College; M.A., Atlanta University; Gammon Theologi-
cal Seminary (1946)

Walter James Floyd Associate Professor of Chemistry
B.S., Morehouse College; M.A., Atlanta University (1955)

Samuel Fridle Assistant Professor of Social Science
B.S., South Carolina State College; M.S., New York University,
Rutgers University (1962; 1964)

Rabie Jaures Gainous, Jr. Acting Chairman of the Division of
Science and Mathematics
Diploma, Atlanta College of Mortuary Science; B.S., Bethune-
Cookman College; M.Ed., Florida A&M University; New York
University (1951)

Mildred Barlow Greene Instructor of English
B.S., M.Ed., Alabama State College (1964)

Emmy Verene Hunt Assistant Professor of Education
B.S., Hampton Institute; M.A., Teachers College, Columbia
University, Temple University; New York University (1939)

- Gwendolyn Johnson Instructor of Physical Education
B.S., Bethune-Cookman College (1964)
- Lloyd Cyril Johnson Instructor of Physical Education and
Assistant Coach
B.S., Bethune-Cookman College; M.S., Indiana University
(1961)
- David Lawaldyn Leaver, Jr. Assistant Professor of Social Science
B.A., Morehouse College; M.A., Atlanta University; New York
University (1939)
- Shirley Burke Lee Assistant Professor of Education
B.S., Miner Teachers College; M.S., Indiana University; Indiana
University; University of Florida (1952)
- Luis M. Leorza Associate Professor of Mathematics
D.S., University of Havana (1964)
- Jack F. McClairen Instructor of Physical Education, and
Head Coach and Athletic Director
B.S., Bethune-Cookman College (1961)
- Charles Lester Marlow Instructor of English
B.A., Yale College (1964)
- Alba R. Mas Associate Professor of Spanish
B.A., Instituto Santa Clara, Cuba; Ph.D., University of Havana
(1963)
- Ramon L. Mas Associate Professor of Mathematics
B.A., Instituto Pre-Universitario; M.A., Columbia University; Dr.,
University of Havana (1963)
- Rudolph Gonzales Matthews Assistant Professor of
Physical Education
B.S., Morehouse College; M.S., Teachers College, Columbia
University (1946)
- Byung H. Nam Associate Professor of Education and Psychology
B.S., State College of Slippery Rock; M.Ed., University of Pitts-
burgh; Ph.D., University of Pittsburgh (1963)
- Launcelot Allen Pyke, II Professor of Music
B.P.S.M., Howard University; M.M., University of Michigan;
Ph.D., State University of Iowa (1955)
- Alvin Andrew Reid Associate Professor of Business
B.A., Morehouse College; M.B.A., New York University; Florida
A. & M. University (1951)
- Florence Lovell Roane Chairman, Division of Education
B.A., M.A., Northwestern University; New York University,
Boston University (1934)
- Daniel Dennis Sain Associate Professor of Religion and
Philosophy
B.A., Lenoir Rhyne College; B.D., Duke University; M.A., Ph.D.,
Emory University (1964)

Edward Rudolph Rodriguez Associate Professor of Social Science,
 Director of the Mary McLeod Bethune Foundation
 B.A., Morehouse College; M.A., Atlanta University (1935)

Robert Reuben Scheinwald Instructor of History
 B.A., Bucknell University; M.A., New York University (1964)

Evelyn Sharp Professor of Education
 A.B., Florida A&M University; M.Ed., Atlanta University; Ed.D.,
 New York University (1962)

Marion Mae Speight Associate Professor of Modern Languages
 B.A., LeMoyne College; M.A., Atlanta University; Certificate,
 Ecole Normale d'Institutrices, Port-au-Prince, Haiti, New York
 University; The College of St. Teresa (1942)

Thurman Willis Stanback Chairman of the Division of
 Humanities, Professor of Speech and Drama
 B.A., Virginia Union University; M.A., Columbia University;
 Ph.D., Cornell University (1949)

Josephine Wesley Assistant Professor of English
 B.A., South Carolina State College; M.A., Boston University;
 Columbia University (1949)

William Amos Wheeler Assistant Professor of Education
 B.S., Bethune-Cookman College; M.S., Indiana University
 (1955; 1964)

Herbert L. Wilson Instructor of Art
 B.S., M.A., Alabama State College (1963)

Thomas Demps Instructor of Music,
 Director of Choir
 B.S., Bethune-Cookman College; M.A., Columbia University
 (1954)

ON LEAVE

Harvey Walter Lee Assistant Professor of Art
 B.F.A., M.A., Bradley University (1952)

Jake Charles Miller Assistant Professor of Social Science
 B.S., Bethune-Cookman College; M.A., University of Illinois
 (1959)

STATEMENT OF PURPOSE

Bethune-Cookman College aims to assist students:

- to develop character;
- to attain a Christian basis and philosophy of life;
- to acquire scholarly habits of work and study;
- to obtain a broad background in the Arts and Sciences;
- to cultivate an appreciation for the cultural and spiritual qualities of life;
- to understand and interpret constructively current social and economic problems;
- to serve the community creatively in the social, economic and religious spheres;
- to understand the nature of man and his relation to the physical, social and spiritual worlds,
- to develop a sound body and mind; a well-balanced integrated personality.

To achieve these ends, Bethune-Cookman College strives to continue sound instructional and extra-curricular programs, to provide opportunities for students to develop initiative, self-expression, self confidence, critical thinking and an experience which will enrich leadership potentiality of all students.

THE CHRISTIAN MISSION OF BETHUNE COOKMAN COLLEGE

A. To Provide Education with a Christian Emphasis

The business of education is being increasingly taken over by secular institutions, but there is a continued and important place for institutions consciously emphasizing Christian principles. This emphasis can come through such practices as setting of high standards for student conduct, emphasis on moral and religious qualities in selecting staff members, fostering of religious interests in student life, and giving religious matters an important place in curriculum and program.

B. To Provide Education with Quality

A Christian emphasis should not in any sense imply narrow sectarianism or lack of emphasis on intellectual and educational standards. Bethune-Cookman College should firmly maintain its reputation for high scholastic quality, based on Christian principles.

C. To Provide Education Free of Political Restrictions

The independent Christian college is free from dangers of political

influence which are always possible for politically supported institutions, and is more free to set up selective standards for its student body than are institutions designed to serve the entire citizenship. As a result of such freedom, the independent Christian college can be a distinctive type of institution and also a welcome stimulus and protection to politically supported institutions.

D. To Provide Education Emphasizing the Individual Personality

Colleges in general are following the modern world trend toward bigness, complexity and impersonality. A great need will continue for the small liberal arts college, especially in Florida, like Bethune-Cookman College, dedicated to the development of the "whole man" and especially fitted to foster the development of Christian character and to give personal attention to the varying needs and capacities of each of its students.

E. To Act as a Service Institution to the Church

As a service institution, the Christian college will continue to be of great value to its supporting church through 1) helping prepare ministers, religious education directors, directors of music and other professional workers; 2) helping prepare more interested and effective laymen, and 3) providing such services as weekly fellowship teams to local churches, library loan facilities to ministers, and physical facilities for pastors, schools and assemblies.

HISTORY OF THE COLLEGE

BETHUNE-COOKMAN COLLEGE is the result of the merger of two Florida educational institutions—Cookman Institute, Jacksonville, Florida and the Daytona Normal and Industrial Institute for Girls, Daytona Beach, Florida.

Cookman Institute, a Methodist school, founded in 1872 by the Reverend D. B. S. Darnell, was the first institution in Florida for the higher education of Negroes.

Daytona Normal and Industrial Institute for Girls was founded in 1904 by Mary McLeod Bethune, a woman interested in establishing an educational institution in the South, and in dedicating it to Christian service. Five little girls attended the first class, held in the home of John Williams, a local citizen.

Cookman Institute and Daytona Normal merged in 1923, thus establishing a co-educational school known as the Daytona-Cookman Collegiate Institute. This name was later changed to Bethune-Cookman College and a dual program of high school and junior college work was discontinued and the entire emphasis was placed on the two-year program.

In 1941, in order to meet the need so apparent in the State, Bethune-Cookman College expanded the Teacher-Education curriculum to the four-year level and in May, 1943 the first group of graduates received the Bachelor of Science degree in Elementary Education; also, a strong program of liberal arts studies is being developed by the College.

In 1947, the College received an "A" rating by the State Department of Education of the State of Florida and the Southern Association of Colleges and Secondary Schools.

The College celebrated its Fiftieth Anniversary in 1954 with the dedication of the new Moore Gymnasium.

In the period of its existence of over fifty years, the College has had the following presidents:

Mary McLeod Bethune*	1904-1942
James A. Colston	1942-1946
Mary McLeod Bethune*	1946-1947
Richard V. Moore	1947-

*Deceased, May 18, 1955

Bethune-Cookman College, related to the Methodist Church, is dedicated to Christian service, and no one is denied admission on the basis of race or religion.

THE CAMPUS

BETHUNE-COOKMEN COLLEGE is situated in Daytona Beach, Volusia County, Florida. The main line of the Florida East Coast Railroad passes about eight blocks from the main campus. The Florida Greyhound Bus station is approximately eight blocks from the Campus. Taxi-cab service is available from both areas.

The College is located near the corner of Second Avenue and McLeod Street within two blocks of business centers, churches and the theatre. The shopping centers of Daytona Beach are within a half mile of the College. The College is unique with its combination of location and educational advantages. On the East Coast, the College has within ready access, forests, lakes, the Atlantic Ocean, unique geological phenomena, ruins of the earliest Indian culture—all the resources necessary for invigorating activity and serious study.

The College campus and grounds consist of one hundred sixty acres of land, of which 32 acres constitute the immediate campus. The College plant is valued at over \$2,000,000.

The main buildings are:

White Hall, which houses the administrative offices, Marion Weeks Prayer Room and the Gertrude H. Heyn Memorial Chapel.

Faith Hall, erected in 1935 on the site of the original Faith Hall, the first building on the present campus, is the College dining hall with a seating capacity of five hundred persons.

Harrison Rhodes Memorial Library houses a fine collection of books, periodicals, microfilms, filmstrips, records, tapes, and general information. The present collection contains over thirty thousand volumes and two hundred thirty-five monthly, quarterly, and weekly publications.

Moore Gymnasium, dedicated in March of 1954, contains offices and classrooms as well as a spacious, modern gymnasium which can be converted into an auditorium with a seating capacity of seventeen hundred persons.

Science Hall contains laboratories and lecture rooms for the teaching of the sciences.

The Testing Center, Music Department, and the Audio-Visual Center are located in **McLeod Hall**.

Curtis Hall, erected in 1922, was named in honor of Mrs. Flora B. Curtis. It is exclusively a girls' dormitory. The building has been completely refurnished.

Meigs Hall was erected in 1956. It is a modern dormitory devoted exclusively to girls. The building is named in honor of Mrs. Ferris J. Meigs.

Cookman Hall, erected in 1924, was named after Cookman Institute. It is a boy's dormitory.

Helen Kottle Memorial Building, a modern air-conditioned, twelve room, classroom building occupied by the Divisions of Education and Humanities.

Other buildings are: **Ranslow Hall**, **Whitney Cottage**, **Chapin Cottage**, **Mary McLeod Bethune Foundation**, **Trailsend**, **T. A. Adams Infirmary**, the **Laundry**, **Band Hall**.

Ground has been broken for a Men's dormitory and a Student Union-Dining facility, both of which will be completely air-conditioned.

SPECIAL SERVICES

BETHUNE-COOKMAN COLLEGE recognizes that education is concerned with the total development of individuals. Therefore, the College maintains programs designed to promote the emotional adjustment and social maturity of students as well as their intellectual growth. These programs include selective admissions, orientation, personal and academic counseling and guidance, co-curricular activities, corrective discipline, scholarships, part-time jobs, placement, and alumni relations.

RELIGIOUS SERVICES

BETHUNE-COOKMAN COLLEGE is a church-related Institution and from its beginning emphasis has been placed on the religious life and spiritual development of the student. While it is a Methodist College, the institution makes no attempt to force denominational views upon the student body.

The office of the Chaplain is on the second floor of White Hall. In the light of the philosophy, "Our whole school for Christian Service," the Chaplain seeks to counsel students on religious and spiritual matters and to lead the various forms of organized religious worship.

The College Sunday School meets each Sunday morning during the academic year at 9:00 o'clock. Mid-Week Worship Services, Chapel and Community Meetings have a significant as well as a traditional place in the life of Bethune-Cookman College. Religious Emphasis Week is observed as a special time of dedication during the school year.

Each student is requested to bring a Bible with him at the beginning of the school year.

COUNSELING AND GUIDANCE SERVICE

The College maintains a Counseling and Guidance Service. The work of this service is planned, coordinated and directed by a special com-

mittee composed of members of the faculty who have had special training and experience in counseling and guidance. The Counseling and Guidance Program maintains a file of personal cumulative records. The records will show trends in student growth and development. The information on these records is relative to students' overall ability, special attitudes and interests, academic achievement, and emotional maturing. Such information is available to the student and faculty members who have valid reasons to use the same. Otherwise, the information is considered confidential.

FRESHMAN AND SOPHOMORE COUNSELING

Under the direction of the Counseling and Guidance Service each freshman and sophomore is assigned to a faculty advisor who counsels him during the first two years of his college life. The function of the advisor relates to all phases of the students' academic, social and personal life. The advisor gives counsel concerning the student's academic work, his enrollment in courses and the progress he makes in his program. Faculty advisors may also refer the student to the college physician, the college chaplain, the dean of men or women.

TESTING SERVICE

As one of its services to students the Counseling and Guidance Service offers an extensive testing program. On the basis of standardized tests of aptitude, achievement, interest, and personality, this service helps the student objectively to appraise his own capacities and interests.

All freshmen are required to take freshman placement tests to determine their mastery of basic reading, writing, mathematical, and grammar skills. The students' achievement in these tests determines their placement in the general education courses for freshmen and sophomores.

Freshman Orientation

Bethune-Cookman College recognizes that college study represents a new experience for the freshman student. As a means of helping the student make a good beginning toward an adjustment to his new experiences, the College sets aside at the commencement of the first semester a period of extensive orientation. During this period, the freshman student is made aware of the facilities and services available in the College, and the College obtains additional information about the student. Counseling is an essential activity during this period of orientation. During this period also the freshman placement tests are given.

In addition to this period of intensive orientation two other freshman activities are maintained throughout the first year designed for the freshman student. They are a course in freshman Orientation and Guidance,

and remedial programs for those students who show serious deficiencies in certain basic skills such as reading, writing, speech, et cetera.

The Orientation and Guidance program is designed to:

- A. Help students understand good habits as they relate to: effective study, manners, personality, social behavior and character.
- B. Help students understand themselves as related to: boy-girl relationship, sex problems, alcohol problems, smoking and narcotics, etc.

THE COLLEGE HEALTH SERVICE

THE COLLEGE maintains a Health Service under the direction of a practicing physician and a nurse. The Health Service aims to direct the thinking and action of students toward more healthful living. The services include complete physical examinations, followup service to secure correction, remediable defects and an infirmary with a full-time nurse. Students who are confined to the infirmary for more than forty-eight hours are charged a special fee to cover the cost of expenses involved.

CULTURAL OPPORTUNITIES

TO SUPPLEMENT classroom education, Bethune-Cookman College offers a well-rounded program of cultural attractions including music, plays and lectures by outstanding individuals. Many of these programs are free for all students upon presentation of Activity Books; others are offered for a reasonable fee.

ATHLETICS

ATHLETIC sports are permitted and encouraged at Bethune-Cookman College. The new gymnasium is adequately equipped for all branches of physical education and athletics. Tennis courts are available for outdoor activity. In addition to the regular class work in physical education (two years of which are required of all students) an extensive intramural athletic program is conducted for both men and women.

The College holds membership in the Southern Inter-Collegiate Athletic Association, and the National Collegiate Athletic Association. Football, basketball, track, and tennis are engaged in on a competitive basis. Students who participate in inter-collegiate competition do so on a voluntary basis.

VETERANS

THE CURRICULUM of Bethune-Cookman College is approved for the education of Veterans. The Registrar assists in counseling and advising veterans on problems relating to their governmental programs and in setting up necessary procedures to comply with regulations on fees, books, interruption, reduction of course load, and the like.

FOREIGN STUDENTS

BETHUNE-COOKMAN is approved by the Attorney-General of the United States for the education of foreign students. A member of the faculty is appointed as advisor to foreign students.

THE LIBRARY

STUDENTS should make much use of the Library. During free periods, it is a quiet place to study with an abundance of reference books at hand. In the General Reading Rooms are permanent collections of books needed for quick reference, such as: periodicals, and most nationally known newspapers.

PLACEMENT SERVICE

BETHUNE-COOKMAN COLLEGE believes it has a responsibility to assist graduates to make satisfactory employment adjustments. The Placement Service is being developed primarily for this purpose. The service includes student employment, part-time and summer; the recommending of graduating seniors for employment; and the placement or reassignment of former graduates.

The Placement Service finds it impossible to guarantee work to all persons who need it and apply for it. However, every effort is made to assist individuals in finding suitable employment. The service maintains cordial relations with employers in the industrial, business and professional fields who are interested in college-trained young men and women.

STUDENT ORGANIZATIONS

ALL STUDENTS who seek membership in fraternities, sororities, clubs and other organized groups on the campus must meet the scholastic standards of the College before approval and admission into such organizations. Every student may belong to some organization and the College encourages and welcomes participation in such activities.

A classified list of student organizations follows:

a. General Organizations

Clubs, activities and organizations where the membership is not restricted because of registration in a particular department are designated as "General." Participation in these groups is voluntary. Programs may be national or local in scope.

(1) Student Council

The Student Council at Bethune-Cookman College is the student governing body in matters pertaining to the common interests of the students.

(2) Men's Senate—comprised of all men of the College.

(3) Women's Senate—comprised of all women of the College.

(4) The Bethunia Staff

The Bethunia is the school's publication reflecting community life and activities of the students.

Special service groups include: (a) Band and Orchestra, (b) Choir, (c) Tra-Co-Dram, (d) Dance Group.

b. Major Area Clubs

Major Area clubs are organizations designed to give students an opportunity to help interpret the broader educational implications in a given field of study and to gain professional perspective. Some of these clubs are affiliated with national organizations.

c. Religious Organizations

The Religious organizations are those groups whose primary objective is to promote spiritual growth through study, worship, service and action. (1) The Methodist Student Movement, (2) The Baptist Student Union, (3) The Canterbury Club, (4) Newman Club, (5) Sunday School, (6) Y.M.C.A., (7) Y.W.C.A.

d. Fraternal Organizations

The fraternal organizations are National Greek Letter Organizations which have established chapters on the campus of Bethune-Cookman College.

Gamma Tau Chapter of Alpha Kappa Alpha Sorority
Delta Beta Chapter of Alpha Phi Alpha Fraternity
Delta Alpha Chapter of Delta Sigma Theta Sorority
Gamma Theta Chapter of Kappa Alpha Psi Fraternity
Omicron Epsilon Chapter of Omega Psi Phi Fraternity
Beta Upsilon Chapter of Phi Beta Sigma Fraternity
Beta Eta Chapter of Sigma Gamma Rho Sorority
Mu Beta Chapter of Zeta Phi Beta Sorority
Pan-Hellenic Council
Advisory Council to Greek-Letter Organizations (This organization is administrative, not social)

e. Athletic Groups

Athletic Groups are those groups whose primary purpose is to promote general interest in organized sports through intramural and inter-collegiate programs.

f. Special Organizations

Special clubs are those whose membership is determined on the basis of merit and achievement in a given area.

Alpha Kappa Mu Honor Society
Beta Kappa Chi Scientific Honor Society
Pi Omega Pi National Business Honor Society
Alpha Phi Omega National Service Fraternity

(4) The Bethunia Staff

The Bethunia is the school's publication reflecting community life and activities of the students.

Special service groups include: (a) Band and Orchestra, (b) Choir, (c) Tra-Co-Dram, (d) Dance Group.

b. Major Area Clubs

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c. Religious Organizations

The Religious organizations are those groups whose primary objective is to promote spiritual growth through study, worship, service and action. (1) The Methodist Student Movement, (2) The Baptist Student Union, (3) The Canterbury Club, (4) Newman Club, (5) Sunday School, (6) Y.M.C.A., (7) Y.W.C.A.

d. Fraternal Organizations

The fraternal organizations are National Greek Letter Organizations which have established chapters on the

Mrs. Herline W. Banks, Dean of Women, Bethune-Cookman College, delivered the address as Mrs. Bethune was not able to be present because of illness. Mrs. Bethune received several letters of commendation regarding Mrs. Banks' address

area.

Alpha Kappa Mu Honor Society
Beta Kappa Chi Scientific Honor Society
Pi Omega Pi National Business Honor Society
Alpha Phi Omega National Service Fraternity

g. Social Clubs

Cavaliers and Cavalettes

Mummies and Zeniths

An average of "C" is required in order to participate in clubs and organizations. Honor Societies have their own regulations; however, to be pledged to a fraternity or sorority, a student must have a cumulative average of 2.5 the same minimum average, under the rules of the Pan-Hellenic Council, required to join and to remain in active status in a Greek-letter organization. Pledging and initiation may take place only at prescribed times during the school year.

Each student organization and activity must be registered in the Office of the Director of Student Personnel with a copy of the charter and a list of the names of the current officers on file. Permission must be obtained from the administration of the College to start a new organization on the campus. Organizations may nominate several members of the faculty from which nominations the administration of the College appoints the official faculty sponsors.

GENERAL REGULATIONS

Student Responsibility

In accepting admission to Bethune-Cookman College, the student subscribes to the standards of personal conduct which the College considers fundamental to group living and it is assumed that he will take advantage of the opportunities offered him to learn how to make wise decisions regarding his own conduct.

Rules and regulations governing students and student life are found in **The Challenge** (student handbook) prepared by the Publications Committee which is composed of faculty and students.

Notices and Announcements

Students are held responsible for information published through notices and announcements placed on bulletin boards or made at student assemblies.

Discipline

Bethune-Cookman College seeks to safeguard the integrity of all of the students. It is expected that individual students will refrain from participation in acts which are considered irregular. Those who persist in violating any of the privileges, standards and rules of the College, who are consistently delinquent in academic responsibility, continually neglect their financial obligations or embarrass the College in any manner are subject to disciplinary action. The College reserves the right to dismiss a student for unbecoming social behavior. A student so dismissed forfeits his rights and privileges as a member of the College family, as well as fees paid in advance. The possession of firearms and the use and possession of alcoholic beverages are strictly forbidden on the campus or by Bethune-Cookman College students when representing the College.

The College reserves the right to notify civil authorities whenever a student is guilty of or charged with violation of civil law.

Dormitory Life

Students are under the supervision, in their dormitories, of the respective Deans of Men and of Women. Rules governing dormitory life may be found in the student handbook.

All students should bring with them the following items:

- | | |
|---------------|--------------|
| 4 sheets | 2 bedspreads |
| 4 pillowcases | 1 blanket |
| | towels |

Dormitory rooms are furnished; however, students will wish to personalize their rooms with their own curtains, scarves and similar items.

Living on Campus

Bethune-Cookman College is essentially a residential college. All students are expected to secure residence on the campus. Exceptions to this policy are made for married students, residents of Daytona Beach and vicinity where commuting is possible, students who live with parents or close relatives who reside in Daytona Beach, or limitation on campus housing.

All applicants who desire to live off campus must be recommended by the Personnel Department and approved by the Administration.

Uniform Dress

The College has, from its earlier days, required uniform dress for the students for special assemblies and stated occasions, believing it to be economical as well as the best means of training young people in the habits of simplicity and good taste.

Women students are required to have, in winter, black shoes, an attractive shade of hose, a dark blue tailored suit and white tailored, long-sleeved blouse; for summer they are required to have a white, tailored, long-sleeved suit. At times, a hat, gloves and a handbag are also required.

Men students must own a navy blue suit, white shirts, a black tie and black shoes.

WORK AID, SCHOLARSHIPS AND STUDENT LOAN FUND

1. **Work-Aid:** The College offers a work-aid program to aid students in their financial needs. Only students who maintain at least a "C" average, demonstrate need, willingness and ability to contribute work of value to the College and good character will be given such opportunities. "Work-aid," except in a few areas, should not be counted on to yield an income greater than \$150.00 per year. Requests for work-aid applications should be made to the Office of the Registrar, Bethune-Cookman College, Daytona Beach, Florida. Work-aid applications will be considered only after formal application for admission has been approved.

II. **Scholarships:** The President of the College has appointed a Scholarship and Loan Committee to administer and make recommendations for all scholarship awards, grants-in-aid and loans. Applications for all scholarships and loans should be made directly to the Scholarship and Loan Committee, unless otherwise stated in the description of the award. The Committee considers academic achievement, sound moral character, good citizenship, seriousness of purpose, proper attitude and need in making its recommendation for awards.

SCHOLARSHIP OFFERING

Bethune-Cookman College offers, on a competitive basis, several scholarships ranging from \$100 to \$400 yearly and from \$400 to \$2,000 over a four year period to students of approved high schools. A college examination and/or The Collegiate Entrance Examination Board tests, and the high school record will be the criteria of evaluation. These scholarship awards are continuing only when a "B" average and high standards of conduct are maintained by the recipients.

III. **Grants-in-Aid:** The College offers a limited number of grants-in-aid awards to students on the basis of their ability in certain performance areas such as band and athletics. Applicants for grants-in-aid in these areas should apply directly to the director of the area.

No scholarship, grants-in-aid or loan application will be considered approved until the following conditions have been met.

1. Application for admission and credentials are received and approved by the Admissions Committee.
2. The Scholarship and Loan Committee notifies applicant of the grant and amount.
3. The applicant writes a letter of acceptance. In case of scholarship, he must enclose an acceptance fee of \$25.00 within 15 days after the award has been made. This fee is non refundable, but may be applied to the student's expenses. This fee may also serve as the advanced payment fee.

Any scholarship, work aid, or grant-in-aid may be terminated by the College for bad conduct, poor scholarship or withdrawal on the part of the student. All scholarships and grant-in-aid awards are made on an annual basis. They are renewable only on approval of the Scholarship and Loan Committee.

SPECIAL SCHOLARSHIPS

A limited number of scholarships are awarded directly by donors for special students or categories of students. These scholarships are administered according to the specification of the Donor. See partial list below:

1. **Bertha Cann Tuition Scholarship:** For a worthy and needy entering freshman girl recommended by the President and approved by the Donor. This scholarship may be renewed by the recipient on the sophomore, junior and senior level, if the applicant's record proves worthy. Scholarships valued at \$200.00 per year, payable at the rate of \$100.00 each semester.

2. **The Mrs. Joseph E. Cannon Scholarship Fund:** For a student enrolled in the college with a full load, and who is recommended for the scholarship by the President. The student must have a good moral character, good scholarship and ability, good health, earnestness of purpose and be in need. Scholarship valued at \$300.00 per year.

3. **The Nellie B. and Bessie H. Garrison Scholarships:** Two scholarships valued at \$200.00 each are awarded annually by Misses Nellie B. and Bessie H. Garrison to two worthy and needy girls enrolled in the College with a full load and recommended for scholarship aid by the President. The students must have good moral character, good scholarship and earnestness of purpose.

4. **The Edna and Freda Green Part-Tuition Scholarships:** For worthy and needy girls enrolled in the College with a full load and recommended for scholarship aid by the President. The student must have good moral character, good scholarship and ability, good health, earnestness of purpose and be in need. Scholarship valued at \$200.00 per year, payable \$100.00 each semester.

5. **The William J. Hale Memorial Annual Scholarship:** An annual scholarship in Business to serve as an inspiration to a young man or young woman, who aspires to high ideals and achievement in Business. The recipient is recommended by the President and approved by the Donor. Scholarship valued at \$200.00 per year.

6. **The Gertrude Hotchkiss Heyn Memorial Scholarships:** Five scholarships, valued at \$3,000.00 (\$600.00 each) to five worthy students, exemplifying the high ideals of the Founder of the Scholarships, the late Mrs. Gertrude Hotchkiss Heyn. The recipients are recommended by the President and approved by a representative of the Gertrude Hotchkiss Heyn Foundation.

7. **House Bill No. 111:** Provides for scholarships of \$300.00 for dependent children of deceased World War veterans who entered the service from the State of Florida. Parents or children must be residents of the state for five years. Application should be made to the Secretary of the Board of Control, Tallahassee, Florida.

8. **The Theodore Luce Foundation Scholarships:** Sponsored by the Theodore Luce Foundation. For two students (one male and one female) who are graduates of high schools in the Clearwater, Florida area. They

must be worthy and needy, must maintain a passing grade, must be recommended by the principals and scholarship committee of high schools in the Clearwater, Florida area. These scholarships are to be awarded annually. One of these scholarships may be reallocated annually for four years to the student having been awarded said scholarship in his freshman year and who maintains a "B" average. The other scholarship is to be awarded during the freshman year only. The recipients of these scholarships are subject to the approval of the Theodore Luce Foundation. The scholarships are only honored at Bethune-Cookman College. Scholarships valued at \$750.00 each, and are to be awarded annually.

9. **Ministerial Scholarships:** Established to aid worthy students preparing for the Ministry. Persons selected must maintain passing grades, be loyal to the College and must be enrolled in courses preparing them for the ministry. Recipients to be selected by a committee composed of the President, the Dean and the College Chaplain. A student who meets the requirements is eligible to receive this scholarship for four years.

The Herbert J. Burgsthaler Ministerial Scholarship—\$100.00 per year

The Lee Nichols Ministerial Scholarship—\$100.00 per year

10. **The Stephen W. Steinecke Memorial Scholarship:** Sponsored by Mrs. Stephen W. Steinecke and Miss Dolores Steinecke. For two Negro students who are graduates of high schools in Sarasota County, Florida, and who are desirous of majoring in elementary or secondary education and entering the field of teaching. The student must be worthy and needy; must maintain a passing grade, and must be recommended by the principals and scholarship committees of the high schools in Sarasota County, Florida. These scholarships are to be awarded annually. One of these scholarships may be reallocated annually for four years to the student having been awarded said scholarship in his freshman year, and who maintains a "B" average. The other scholarship is to be awarded during the freshman year only. Scholarships valued at \$500.00 each per year.

11. **Vocational Rehabilitation Scholarship:** The Rehabilitation Division of the State Department of Education provides limited assistance to persons who are physically handicapped. Requirements for eligibility for this assistance are as follows: The applicant must have a disability which is a substantial vocational handicap. He must be sixteen years of age or over; he must have a good scholastic record and must take courses that will prepare him for some vocation at which he can earn a living. Application for this assistance should be made prior to July 1 for the following school year. Students who wish to apply should write to the State Director of the Division of Vocational Rehabilitation, Department of Education, Tallahassee, Florida.

12. **National Methodist Scholarship:** This scholarship is awarded to Methodist students who have been Methodists for at least one year. Applicants may be Freshmen or upper-classmen, but must have a grade of "B" or better. For detailed information and specific requirements, see or write the Methodist Scholarship officers. This scholarship is valued up to \$50.00.

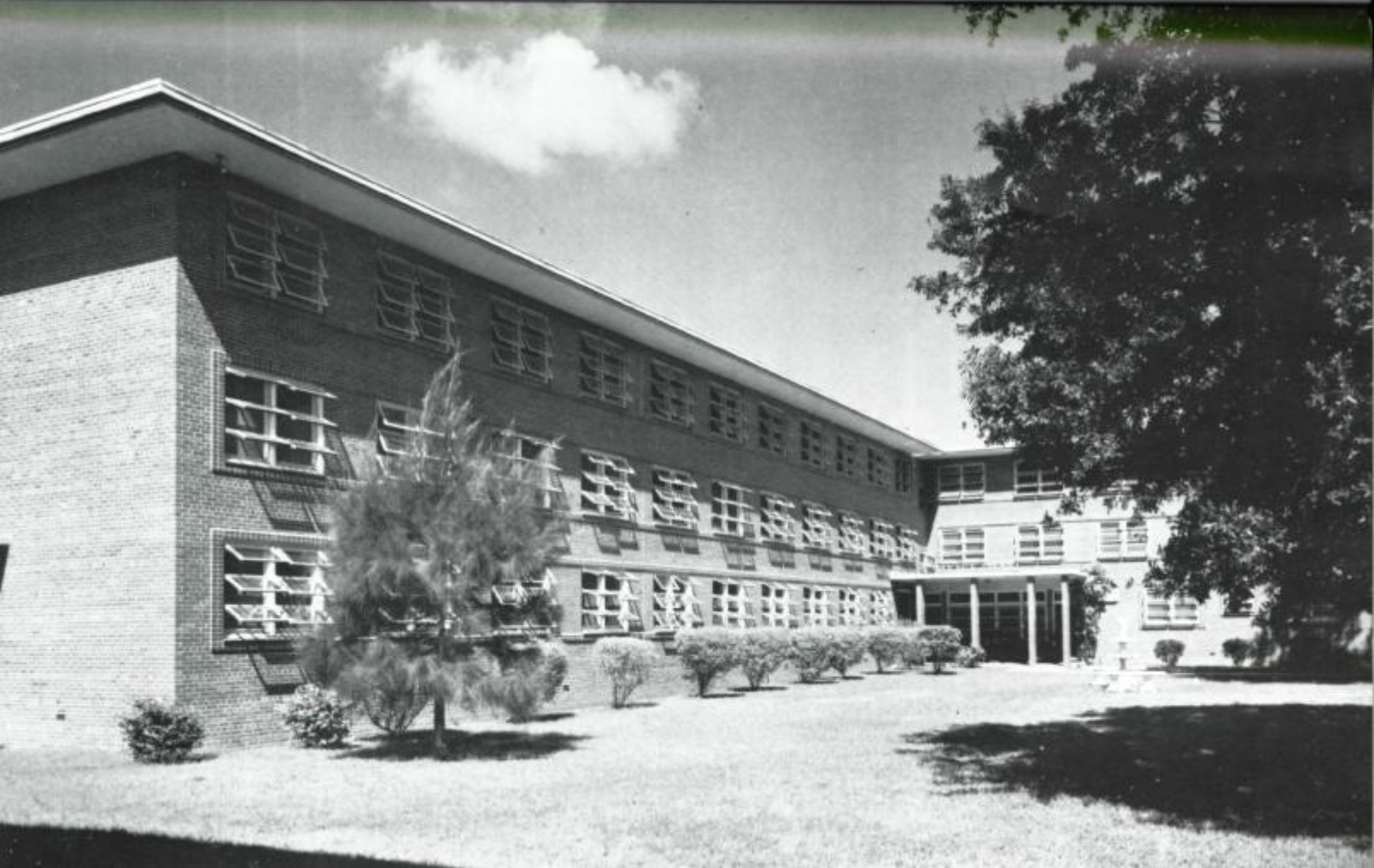
13. **Mary McLeod Bethune Memorial Scholarships:** These scholarships are made possible from a grant from the Eljabar Foundation, in memory of the late Founder President-Emeritus, Dr. Mary McLeod Bethune. Promising, worthy, needy students are eligible for these scholarships. Recipients are recommended by the President and approved by the Eljabar Foundation.

14. **The J. N. Crooms Memorial Scholarship:** Sponsored by Mrs. W. R. Crooms. This scholarship is awarded to a freshman student, who is a graduate of Crooms Academy, Sanford, Florida, and may be reallocated annually for four years to the student having been awarded said scholarship in his freshman year. The recipient must maintain an average of "C" or above and have commendable deportment. The scholarship is valued at \$100.00 per year. Recipients are selected by the President and approved by the donor.

15. **The Jennie Hall Memorial Scholarship Fund:** The Jennie Hall Memorial Scholarships Fund was established by Mr. William B. Hall of Euclid Methodist Church, St. Petersburg, Florida, in the amount of \$10,000.00, and is to be used as student-aid for three junior and senior students attending Bethune-Cookman College. The annual amount of each scholarship will be \$350.00. The recipients of these scholarships are selected by the Scholarship Committee and students who are preparing themselves for the ministry or the missionary field are given preference. However, a passing grade must be made in order to maintain this scholarship.

16. **Trustees Scholarship:** Established by the Board of Trustees of Bethune-Cookman College. The Trustees Scholarship shall be a full-tuition scholarship in the amount of \$300.00, payable \$150.00 each semester. This scholarship shall be awarded to the student with the highest academic average for the previous school year, and all Bethune-Cookman College students shall be eligible for the Trustees Scholarship. The Scholarship shall be presented annually during Student Achievement Day.

17. **The Catherine Hughes Waddell Memorial Scholarship Award:** Established by the Board of Trustees of Bethune-Cookman College, honoring the late Mrs. Catherine Hughes Waddell. For a worthy, needy, promising student, with good moral character, good health, scholarship and earnestness of purpose. This student is to be recommended by the





President and approved by the Board of Trustees. The scholarship is to be awarded annually and after careful evaluation of the student's progress, the student may be recommended to receive the scholarship annually for not more than four years. A full-tuition scholarship in the amount of \$300.00, payable \$150.00 each semester.

Loan Funds: The College administers several loan funds that are available for worthy students. The conditions of the loans are circulated by the Scholarship and Loan Committee. Below is a partial list and present amount in these funds.

	Amount in Fund	Restrictions
1. The Gertrude Brown Memorial Fund	\$ 500.00	Seniors Only
2. Bertha Cann Senior Scholarship Revolving Loan Fund	100.00	Seniors Only
3. Pearl Cox Scholarship Fund	130.00	Seniors Only
4. The Henry Jefferson Davis Memorial Revolving Loan	250.00	Juniors & Seniors
5. The Delta Sigma Theta Loan Fund	467.54	None
6. E. R. Scholarship Fund	100.00	None
7. Charles W. Francis Scholarship Revolving Loan Fund	50.00	None
8. Nannette Harlo Scholarship Revolving Loan Fund	73.00	None
9. S. Harley Jones Memorial Scholarship Revolving Loan	10.00	Seniors Only
10. Revolving Loan Fund in Commemoration of Maggie and John Phillips	1,000.00	Freshmen
11. Pickett and Hatcher Educational Fund		None
12. The Rees Student Loan Fund	800.00	None
13. Nellie B. Seibert Scholarship Fund	100.00	None
14. E. B. Seward Scholarship Fund	50.00	None
15. Vada Somerville Scholarship Revolving Loan Fund	607.50	None
16. The Student Loan Fund of the Methodist Church	250.00 300.00 350.00 400.00	Freshmen Sophomore Junior Senior
17. Libby M. Whitney Memorial Scholarship Fund	80.00	Juniors & Seniors
18. The Georgia McNeil Memorial Revolving Loan Fund	100.00	Seniors Only
19. The Francis Proctor Taylor Revolving Loan Fund	200.00	None
20. The H. W. Hurt Revolving Loan Fund	900.00	Juniors & Seniors

21. Jennie Browne Lee Revolving Loan Fund	2,000.00	Check with President for Restrictions
22. The Herbert E. Ives Science Award	650.00	Senior majoring in Science
23. The Edwin Osgood Grover Revolving Loan Fund	500.00	Seniors (Applications made directly to President) Sophomore Female
24. The G. L. Schaller Memorial Revolving Loan Fund	300.00	Student (Check with President on Restrictions)

The College participates in the Federal Student Loan Program under the National Defense Education Act of 1958. Students may borrow up to \$1,000.00 per year (if funds are available) to a maximum of \$5,000.00. The student is to begin payment on the loan one year after he completes his college work or terminates enrollment at the college at 3% interest. Recipients of the loan who plan to teach in the elementary or secondary school may have up to 50% of the loan cancelled. The rate of cancellation will be 10% of total loan for each year of teaching for the first five years. Application for these loans must be made with the Scholarship Loan Committee of the College.

Applicants must bear in mind that it is impossible for the Institution to provide aid for more than a limited number of students. UNDER NO CONDITION IS A STUDENT TO COME TO THE INSTITUTION EXPECTING TO RECEIVE A LOAN, SCHOLARSHIP OR WORK-AID WHO HAS NOT MADE FORMAL APPLICATION, AND WHO HAS NOT BEEN NOTIFIED THAT SUCH AID HAS BEEN GRANTED.

Prizes and Awards: A number of prizes and awards are made each year to students who possess excellent habits of character and show diligence, industry and superior performance in various areas of college life. Information on these prizes and awards are circularized by the Awards Committee.

The College administers several other loan funds for worthy students.

FINANCIAL REGULATIONS

Bethune-Cookman College emphasizes promptness in payment of all accounts. Matriculation fees and charges for room, board and laundry have been determined in the light of present conditions. The college reserves the right to make increases at any time during a school year in these charges, should conditions make this necessary. Room, board and laundry are offered as a group. A student may not have one without the other.

All payments on students' accounts should be sent by money order, cashier's or certified check and registered mail, made payable to Bethune-Cookman College. All payments should be mailed directly to

The Business Manager, Bethune-Cookman College, Daytona Beach, Florida. Any expense incurred in connection with the collection of student accounts will be charged to the student.

In no case may a student receive a degree, transcript or certificate until a satisfactory settlement of his account has been made.

It is the student's responsibility to consult the Business Office if he does not understand the statements printed here or for additional information concerning them.

ESTIMATE OF EXPENSES

The annual expenses of a student at Bethune-Cookman College are not high. The exact amount will vary according to the habits and economy of the individual. The following estimate, exclusive of graduation and Intern fees, will enable the student to form an idea of the yearly expenses.

SCHEDULE OF TUITION AND FEES

1965-67

	First Semester	Second Semester	Total
Boarding Student			
Tuition and Fees	\$305.00	\$305.00	\$610.00
Room, Board and Laundry	275.34	275.34	550.68
Total	<u>\$580.34</u>	<u>\$580.34</u>	<u>\$1,160.68</u>

Off Campus Student

Tuition and Fees	\$305.00	\$305.00	\$610.00
Total	<u>\$305.00</u>	<u>\$305.00</u>	<u>\$610.00</u>

There will be a matriculation charge of \$10.00 for all new students.

All expenses of a previous semester must be paid before a student is permitted to register for another semester.

All boarding and off-campus students are required to pay the following upon entrance:

First Semester	Boarding	Off-Campus
Tuition and *Fees	\$305.00	\$305.00
Room, Board and Laundry (First Installment)	137.67	—0—
	<u>\$442.67</u>	<u>\$305.00</u>

*Fees include athletic, registration, library, student publications, cultural, health, student council, YMCA or YWCA, yearbook and breakage fees.

The late registration fee of ten dollars will apply to all students who do not complete their registration during the assigned period in any semester. (For just reason, and upon recommendation of the Dean of Instruction, this fee may be waived.)

Tuition per semester hour above 17 semester hours	\$21.75
Application for admission (This fee covers the processing of credentials and correspondence and is not refundable.)	10.00
Fee per semester hour of credit for special students and students taking less than twelve semester hours	21.75
Registration fee for special students	5.00
Graduation Fee	20.00
Textbooks and supplies (approximate cost per semester)	40.00
Key deposit (refundable upon return of key and receipt)	1.00
Auditing Course	5.00
Internship Program — supervision and service	60.00

Payment of Tuition, Fees and Room, Board and Laundry

All accounts are payable in advance. Tuition, fees, room, board, and laundry are due at the time of registration for each semester, with the following exception: Room, board and laundry are payable in four equal installments of \$137.67. (Florida State Sales Tax \$2.42 included) The schedules for these payments for the school years 1965-67 are as follows:

1965-66		1966-67	
September	16-17, 1965	September	19-20, 1966
November	15, 1965	November	14, 1966
January	30-31, 1966	January	30-31, 1967
March	14, 1966	March	13, 1967

The first and third payments may be paid at registration. The others are due at the times indicated. In any case where terms are made, a student will be dropped from school because of failure to meet the agreed payments and may be reinstated only after satisfactory payments have been made.

All students are expected to follow the above schedule for the payments of room, board and laundry. Veterans should make arrangements to bring funds to carry them until they begin receiving their subsistence checks from the government.

The last opportunity for students to complete registration in the BUSINESS OFFICE will expire when the BUSINESS OFFICE closes on the last day for late registration.

Students who have not paid their bills before final examinations will not be admitted to the examinations.

Financial Arrangements

Information regarding financial arrangements should be secured from the BUSINESS OFFICE at least (60) sixty days prior to registration. No arrangements will be made for installment payment of accounts during registration for any semester.

Room, Board and Laundry Adjustments

No deductions or adjustments will be made for any fraction of a week or for a week or for any holidays. Refunds for board will not be made for a period shorter than fifteen (15) days. In no event will more than 50 per cent be refunded. A refund for board may be made in case of consecutive absence from the college of not less than fifteen (15) days, exclusive of holidays, due to illness of the student or a member of his family, or for some other unavoidable cause.

Room and laundry charges are not refundable.

No refund provided for in any section of the catalog will be granted unless applied for within the current academic year.

Withdrawals and Refunds

Students who officially withdraw within the first month of a semester will be reimbursed two-thirds of the tuition charge. Students who withdraw after the first month will be reimbursed only for board. Annual fees, laboratory fees and special course fees are not refundable.

Dormitory Reservation

New students who are desirous of dormitory accommodations must submit \$10.00 at the time of making application for admission. This deposit serves to reserve a room and is applied on account once the student actually enrolls in the designated semester. This reservation fee is forfeited if the applicant fails to enter the dormitory at the designated time; but if an application for cancellation is made with adequate reason before August 1 of the current year, the reservation may be cancelled and the fee refunded.

Resident students who desire dormitory accommodations must pay a room reservation fee of \$10.00 on or before August 1 of each year. The cancellation and refund policy for new students will apply here also.

When a student reserves a room in the college dormitory, it is mutually understood and agreed that the student shall pay for the room throughout the full year in which he or she is enrolled in the institution.

The administration reserves the right to close the dormitories and boarding department during the Christmas holidays and spring vacation. Faith Hall is open to students, faculty members and guests throughout the academic year. Charges are arranged to cover all meals for each semester. (No supper is served on Sunday evenings.) This charge is

part of the general fee of \$275.34 per semester for room, board and laundry. Florida State Sales Tax is included.

A signed certificate from a physician is required whenever a special diet is necessary. The college will provide it, if possible, at an additional charge to cover extra costs involved.

ADMISSION — GENERAL POLICY

Bethune-Cookman College is a church-related institution and accepts students on the basis of their academic ability and performance, character, health, and promise of future usefulness. The admissions committee, therefore, gives careful consideration to evidence of desired character and personality traits as well as academic ability.

REQUIREMENTS FOR ADMISSION

Freshman Class:

All applicants must be graduates of an accredited secondary school or its equivalency as expressed through scores on the General Education Development Test. Applicants graduating from non-accredited high schools and applicants over twenty-one (21) years of age unable to obtain satisfactory graduation, otherwise, may present General Education Development test scores. Each applicant must present at least fifteen (15) units of school work distributed as follows: English—3; Mathematics—2; Social Science—2; Natural Science—2; Electives—6; from the areas of Social Science, Natural Science, Mathematics, and Foreign Languages.

Each admission decision is made normally on the basis of the high school record from the ninth through the eleventh grades. Occasionally, the Admissions Committee will request an applicant's record through the first semester of the twelfth grade. All high school graduates and transfer applicants should send transcripts of all work taken in high school through grade twelve.

MATRICULATION FEE

A matriculation fee of \$10.00 should accompany all personal application forms. This fee is not refundable and must be paid before the application can be considered by the Admissions Committee.

ENTRANCE EXAMINATIONS

Bethune-Cookman requires all applicants for admission to present scores from one of the following tests listed in order of preference: *Scholastic Aptitude Test (Box 592, Princeton, New Jersey); the American College Test (Science Research Associates, Inc., 259 East Erie Street, Chicago 11, Illinois), or the Florida State Test (Florida State Department of Education).

Information concerning these Tests may be secured from the addresses indicated in parenthesis. Scores should be sent directly to the Registrar, Bethune-Cookman College, Daytona Beach, Florida.

*Required by all students.

REQUIREMENTS IN BRIEF

1. The College application form including personal references.
2. Matriculation fee — \$10.00.
3. Record of recent medical examination in duplicate on the College forms provided. Veterans may present a service examination and must supply a photostatic copy of honorable discharge.
4. Secondary School Record form and such standard test scores as are available. College transcripts for transfer students.
5. One of the following test scores reports: **The Scholastic Aptitude Test of the College Entrance Examination Board;** American College Test, Florida State Test.

Candidates Reply

All applicants (including financial aid applicants) for admission will pay a non-refundable advance fee of \$25.00 by June 1, if admitted prior to that date. This fee will be applied to the student's account if matriculation takes place within 12 months from the beginning of the semester in which the student is scheduled to enroll. Applicants admitted after June 1 will be expected to pay this fee within 15 days after notification of acceptance. Any admitted applicant who wishes to pay the advance fee before the reply date is encouraged to do so. Those who fail to pay the advance fee as requested cannot be assured of having their admit card honored.

Notification

Applicants should write to the Registrar for application forms in the Fall of their Senior year and complete them not later than early Spring. Applicants will be notified of their acceptance by the Admissions Committee at the earliest possible moment following the receipt of all credentials.

Advanced Standing:

Each applicant for admission to advanced standing who is transferring from some other collegiate institution will be judged on his merits. The general practice, however, is to admit only those students whose work is at least equivalent to that required for graduation at Bethune-Cookman College, and who could continue work in that institution from which he seeks to transfer. An official transcript with a state-

ment of honorable dismissal should be sent directly to the Registrar from the school from which the applicant wishes to transfer, and from his high school. Credit will be given only for comparable work with an average of "C" or better.

No transfer student will be given a degree from Bethune-Cookman College with less than one year's residence work at the College. Of this minimum amount of work, the last thirty hours must be taken at the College. At least thirty per cent of the student's work in his major field must be completed at Bethune-Cookman College.

Bethune-Cookman College is approved by the Veterans Administration of the United States, and by the State of Florida for the education and training of honorably discharged servicemen and women. Applicants who desire admission as Veterans should present a "Certificate of Eligibility" with other admissions credentials. Veterans desiring information concerning the various Veterans Programs (P. L. 550 or 894) should consult their local Veterans Administration Offices.

P. L. 634 (War Orphan Educational Assistance Act of 1956) is available to those children whose father or step-father died in action or from a service connected disability. Such children are advised to consult their local Veterans Administration offices.

High School equivalency diplomas are acceptable in lieu of high school transcripts. A limited number of credits earned in the United States Armed Forces Institute in comparable courses are acceptable. Evaluations are made on Official Reports of Educational Achievement only.

*Required by All Students.

REGISTRATION

REGISTRATION PROCEDURES are printed on the registration card. The official dates are listed on the Academic Calendar.

A fee of \$10.00 is charged for late registration.

Auditing Courses:

Permission to audit a course may be granted upon filing application in the Office of the Dean. A fee of \$5.00 per course must be paid in the Business Office.

Extension and Correspondence:

Bethune-Cookman College does not offer extension or correspondence work, but will consider, for transfer, credit from approved institutions up to fifteen semester hours of extension or correspondence credits done in this manner. Major area examinations covering such transferred credit may be required at Bethune-Cookman College.

Summer Session:

Bethune-Cookman College presently operates a Summer Session under the regular college program. A number of special workshops and a wide variety of regular College courses are available to students who wish to accelerate their programs or make deficiencies. Opportunity is provided for in-service teachers who wish to extend their certificates and to other individuals who desire to make use of the summer for study.

Persons who wish to enroll in the Summer Session should write to the Registrar for information concerning admission, offerings and costs.

GRADING SYSTEM

A: Excellent, 4 grade points per semester hour; B: Good, 3 grade points per semester hour; C: Average, 2 grade points per semester hour; D: Poor, 1 grade point per semester hour; F: Failure, Minus one grade point per semester hour attempted; WF: Withdrew Failing; WP: Withdrew Passing.

(The grade point average is obtained by dividing the number of grade points by the number of semester hours attempted.)

The grade "W" is given only when a student has withdrawn from a course by filing the proper forms which may be obtained from the Office of the Dean; otherwise, a grade of "F" will result.

"I" indicates that work in a particular course is incomplete. The grade is given only when for a valid reason, approved by the Division Chairman and the teacher involved, the student has been unable to satisfy the requirements of a given course by the time final reports are due.

When an incomplete grade is given, it may be changed to a permanent grade upon removal of its cause. Incompletes must be removed within the first semester in which a student re-registers or within two semesters, exclusive of summer sessions, from the semester in which the incomplete is recorded, whichever comes first. Failure to remove cause for incomplete, as stated above, will result in an automatic change of the incomplete into a permanent grade which will be determined by the cause for which it was given.

The grade "F" means complete failure and carries no credit hours and a minus one grade points per credit hour attempted.

Though "D" is passing and carries 1 grade point per semester hour, a student must maintain a 2.0 or "C" average in order to be in good standing at the College. A student must have at least two times as many grade points as hours earned before being recommended for graduation.

Withdrawal:

When a student finds it necessary to withdraw from the College during the semester, he should execute the proper forms through the Office of the Dean of the College. Failure of the student to follow this procedure will result in an "F" for work taken and a charge for the full semester's work.

When a student is required to withdraw as the result of poor scholarship or because of disciplinary action, he forfeits his rights and privileges as a member of the College Family, as well as fees paid in advance.

INDEPENDENT STUDIES

In each major field of concentration there is provided an Independent Studies program intended to give the student an opportunity for a self-directed experience, an introduction to research, and practice in reporting the results of his investigation. Programs in an area which embraces more than one area may be arranged by the Dean of the College in consultation with the major advisors concerned.

1. General Committee

The Independent Studies Program will be under the general supervision of a Committee composed of the Dean of Instruction, the Chairman of the Division of Education, the Chairman of the Division of Humanities, the Chairman of the Division of Science and Mathematics, and the Chairman of the Division of Social Sciences.

2. Faculty

a. Selection

The General Committee will review the records of the training and experience of the faculty to determine their competence for conducting and supervising an independent studies program. The persons found competent will be invited to a meeting to ascertain their interest in participating in the program. Those manifesting an interest will be briefed as to program procedures and implementations.

b. Teaching Load

- 1) A teacher carrying a normal teaching load will not be permitted to supervise more than three students in any one semester.
- 2) A teacher having more than three students in any one semester may have his load correspondingly reduced.
- 3) Regular classes with less than six students may be encouraged to make use of the independent study technique.

3. Students

a. Eligibility

In order to be eligible for participation in the Independent Studies Program a student must

- 1) have at least a "B" average in academic performance;
- 2) have been in residence at least one semester (except when a waiver is granted by the Academic Dean upon recommendation of the Project Supervisor and/or the Chairman of the Division concerned);
- 3) evidence a sense of responsibility and a capacity for self-direction.

b. Enrollment

A student desiring to enroll in the Independent Studies Program will make formal application to the Chairman of his Division. The application will then be reviewed and passed upon by a committee composed of the Chairman of the Division, the Project Supervisor (named by the Chairman), and a third person suggested by the applicant.

c. Requirements

- 1) An essential element of the work of the Independent Studies Program is a written report giving the results of the student's investigations.
- 2) High quality is expected both in the independent study and in the written report. The nature and quality of performance as evaluated by the Project Supervisor shall determine the student's final grade.
- 3) Though the student should have wide latitude in the selection of a topic, and great freedom in his creative ability and ingenuity in developing the topic, he will be expected to defend his topic and procedures to the satisfaction of his committee.
- 4) The major area committee, as a whole, will review the student's progress at least once before the final evaluation.
- 5) The final report of the project shall be made in triplicate and typed (double spaced) and submitted to the major area committee at least fifteen days before the end of the semester.

HONORS AND DEAN'S LIST

1. At the end of each semester the following rosters of students who have earned the stated averages while carrying a full load for that semester are prepared: Dean's list . . . Grade point average of 3.5 or above; Honor Roll . . . Grade point average of 3.25 through 3.49; Honorable Mention . . . Grade point average of 3.0 through 3.24.

2. Students are eligible for the following honors at graduation for excellence in scholarship; Cum laude . . . 3.0; Magna cum laude . . . 3.5; Summa cum laude . . . 3.7. Students receiving these honors must

have done at least two continuous years of residence work at Bethune-Cookman College.

PROBATION AND WITHDRAWAL

At the end of any semester of college work, the student who has earned less than a cumulative average of 2.0 (C) will be placed on probation for one semester. If the student has not improved his scholarship at the end of that semester to an accumulative average of 2.0 (C) he may be dropped for a period of one semester. A student who has been dropped for poor scholarship may re-enter on probation for a period of one semester. If the student does not attain at least 2.0 cumulative average during this period, he may be dropped from the college permanently.

TRANSFER STUDENTS

The semester level requirement for transfer students will be based on the number of semesters represented by the transfer students' classification at Bethune-Cookman College.

The College reserves the right to dismiss or place on probation any student who gives evidence of not using with reasonable effort the talent and ability with which he has been blessed, or who persists in pursuing outside work or other activities to the neglect of his studies. Decisions in such cases shall be made by the Academic Policies Committee.

POLICY GOVERNING STUDENT LOAD AND PROBATION STATUS

As a general policy students must maintain a "C" average (2.0) or better to be eligible for carrying a normal class load and participation in extra-class activities. Students on academic probation may not participate in extra-class activities that infringe upon time needed for study. Their class load will be reduced to twelve (12) or fourteen (14) hours, pending the nature of the case. Though academic probation students may enroll in and participate in such programs as the college band, college choir the college athletic program, etc., with or without credit they are prohibited from participating in any phase of the program that demands absences from regular academic classes. Violation of this policy may forfeit the credit sought in these areas.

CLASS ATTENDANCE

Bethune-Cookman College uses methods of instructions which require regular attendance at classes. Two regulations govern absences: (1) A student missing classes to the detriment of his work will be warned by the instructor that further absences may result in a reduction of his grades; he will be reported to the counselor. (2) Ten per cent of class meetings is regarded as a maximum of absences for illness, emergencies, social activities, school business, etc. A student should not ex-

pect to obtain a maximum grade after many absences. Fewer absences than this may be allowed if the instructor invokes (1).

EXAMINATIONS

A NUMBER of tests are administered each year for the purpose of evaluation, placement, guidance and counseling and diagnosis. A final examination is held at the close of each semester of session. A report on the student's grade is to be in the Office of the Registrar within forty-eight hours after each examination.

The English Proficiency examination is required of all students. Students must begin qualifying for this requirement in the Sophomore year. No student will be eligible for graduation until he has satisfied the English Proficiency requirement.

Teachers are requested to give MID-TERM examinations for the student's benefit, and should give the students the results. All grades below "C" are to be reported to the Office of the Dean within forty-eight hours after the examination is given.

The National Teacher Examinations Program is required of all prospective teachers during the semester of their internship program. (The College is a center for the Law Admissions Test, Operation of controlled testing (Psychological Corporation), Graduate Record Examination, Medical Admissions Test and cooperates with the State of Florida and the United States Armed Services in the administration of various qualifying testing programs.)

Bethune-Cookman College is a member of the Cooperative Inter-collegiate Examinations Program and uses the test results as a basis for its scholarship program and admission purposes.

ACADEMIC REGULATIONS

Before making a final choice of courses, all students should consult the instructor in charge of their major field, and in the case of any doubt, the instructor in charge of a particular course as well. Electives should be chosen in accordance with the program of the major field and in keeping with the cultural interests of the student.

Attention should be given to the following regulations:

1. A minimum of 124 semester hours with a "C" average for all work undertaken at the college must be presented for a degree with grade points representing two times the number of hours earned at Bethune-Cookman College. Fifty hours must be of junior-senior rank, i.e., composed of courses numbered 300 to 400.
2. Any part of the general education program may be exempted by examination upon request from a student whose qualifications indicate possible success in the examinations.

3. Students over thirty years of age may be exempted from physical education activity courses upon approval of the Academic Dean.
4. Every student must present four hours in religion.
5. Students are expected to complete their degrees within six years of matriculation. Those failing to achieve graduation in this time may be required to satisfy the requirements of the current catalogue. A student whose academic career is interrupted by military service may complete the requirements for his degree under the catalogue of his first registration provided that he returns to the college one year after being discharged and has not changed his first declaration concerning major study.
6. A transfer student must earn at least 30% of his major field at Bethune-Cookman College.
7. A transfer student enters under the catalogue in vogue at the time of his first matriculation at the level of his classification.
8. No credit will be given for any course unless it is properly scheduled and recorded at the beginning of the semester.
9. If for any reason a student drops a course without obtaining the consent of the instructor and the Dean of the College, he will be marked "F" for that course.
10. A student who drops a course after the last day of registration for each semester will receive "F" for the course except as otherwise specified in this section.
11. A student may be dropped from a course at any time upon recommendation of the instructor and with the consent of the Dean of the College.
12. If a student is compelled to withdraw or drop courses because of illness or conditions beyond his control, he will be marked withdrawn.
13. A student may not absent himself from a term examination without reasons approved by the Dean of the College.
14. An examination permit must be secured from the Business Office and presented to the teacher before the student will be permitted to take his final examinations.
15. The normal minimum load is 12 semester hours. The normal load in any one semester is 15 semester hours. The maximum load without extra fee is 17 hours. (Exception): Science, Physical Education, and Music majors will be permitted to carry 18 hours without extra fee when it appears in their vertical curriculum. A student with an average of 3.0 or better during the previous semester may carry up to 19 hours with approval of the Dean of

the College. This privilege does not exempt the student from the extra fee.

16. Changes may be made in the selection of courses up to and including the last day of registration. Changes may be made only with the approval of the Dean of the College, Major Advisor, and the instructors concerned.
17. The qualitative standing of a student at Bethune-Cookman College is based on the work completed at Bethune-Cookman College only.
18. All courses taken at Bethune-Cookman College must be taken for the number of credit hours stated in the catalogue which is in vogue at the time the student takes the course.
19. Transfer student may not receive credit toward a degree at Bethune-Cookman College for work completed at another institution prior to ten years before entering Bethune-Cookman College.
20. Students engaging in a major sport may secure credit for physical education activities courses during the semester or period in which he is participating in the major sport.

Requirements for Major Studies

1. Students will confer with the major advisors or the divisional chairmen not later than their third semester of college.
2. The normal load expected for a qualifying major is twenty-four semester hours above the basic courses. (See major field listings).
3. At the discretion of the major advisor, a maximum of six semester hours of work taken in related fields may be credited toward the major.
4. Responsibility for filing credentials as a major field rests solely with the student.
5. A student may change his major only with the consent of the Dean of the College and the major areas concerned.
6. Student candidates may not be dropped by any department except for scholastic reasons.
7. Major advisors shall merely advise students regarding elective courses. The elective privileges of the student should not be abridged.

Classification

Students are enrolled as **regular** when they meet all entrance requirements and have been approved for a course of study leading to a degree;





as a **special** if the course work is not to be counted toward the fulfillment of degree requirements. A full-time student is one who is carrying a minimum of twelve semester hours of college credit.

A student is classified as a **freshman** if he meets the entrance requirements; as a **sophomore** when his record shows **28 semester hours** of college credit; as a **junior** when he has earned **58 semester hours**; and as a **senior** when he has completed **92 semester hours** of credit.

GRADUATION REQUIREMENTS

Before a student is graduated by Bethune-Cookman College he must comply with the following requirements:

1. Spend at least one full year of residence in study at Bethune-Cookman College. The entire last year of study must be pursued in residence at the college.
2. Complete satisfactorily a major in a field of study and at least 124 semester hours of work and twice as many grade points as hours earned (a cumulative grade points average at Bethune-Cookman College of not less than "C" or 2.0).
3. File with the Registrar an application for the degree at least sixty days prior to the date he expects to receive the degree.
4. Demonstrate to the satisfaction of the College sound ethical character and high standards of conduct consistent with the policies of the college.
5. Assume full responsibility for completing all requirements for the degree sought and satisfying fully his financial obligations to the college.

ACADEMIC PROGRAM

So that Bethune-Cookman College might attain its objectives, the curriculum has been designed to offer preparation for the following opportunities.

1. Opportunities for Teacher Certification in the following areas: Elementary Education, Kindergarten, Special Education, English, Speech, Social Studies, Sociology, History, Biology, Chemistry, Physics, Mathematics, Foreign Languages, (French, German, Spanish), Art, Bible, Music, Business Education and Physical Education, Library Science and Guidance.
2. Opportunities other than teaching in: a. Business (secretarial work, civil service work, bookkeeping, accounting, business management, stenography and filing). b. Music (band, choir and choral group direction; participation in orchestras, ensembles and operation of private studios). c. Speech and Drama (play direction, acting, technical work in T.V., radio and stage). d. Physical Education (coaching, recre-

ation work in Y.M.C.A. or Y.W.C.A. programs, public health work, city recreation programs, camp counseling, settlement house work and civil service). e. Sociology (social work, civil service, Y.M.C.A. and Y.W.C.A. work). f. Religion and Philosophy (church work, missionary and counseling).

3. Opportunities for pre-professional training in the following areas: medicine, dentistry, nursing, pharmacy, law, ministry, social work and college teaching, and optometry.

DEGREES

Students who satisfactorily complete the four year program will receive the Bachelor of Arts degree in English, History, Modern Languages, Music, Religion and Philosophy, or Sociology—or the Bachelor of Science degree in Biology, Business, Chemistry, Elementary Education, Mathematics and/or Physical Education.

OFFERINGS

Division of Education, Florence L. Roane, Chairman

- Elementary Education
- *Professional Education
- *Kindergarten
- Physical Education
- *Psychology and Special Education

Division of Humanities, Thurman W. Stanback, Chairman

- *Art
- English
- Modern Languages
- Music
- Religion and Philosophy
- *Speech

Division of Science and Mathematics, Rabie J. Gainous,

- Acting Chairman
- Biology
- Chemistry
- Mathematics
- *Physics

Division of Social Science, Felisberto V. Cabotaje, Chairman

- Business Education
- History
- Sociology
- Social Science

*Bethune-Cookman College does not offer a major in this area.

SYSTEM OF SYMBOLS AND COURSE NUMBERS

PREFIX LETTERS represent areas referred to in the curriculum. For example, Eng. 331 means English 331. Suffix letters refer to fields within an area. For example, Ed. 330e refers to a course in Education designed for elementary majors.

The first digit indicates the year in which the course is offered. Freshman, 1; Sophomore, 2; Junior, 3; Senior, 4.

The second digit indicates the number of semester hours credit in said course.

The third digit indicates the semester in which the course is offered. A zero as a third digit indicates that the course is offered both semesters. When the third digit is an even number, (2, 4, 6 and 8) it refers to the second semester. When it is an odd number (1, 3, 5, 7 and 9) it refers to a first semester course.

GENERAL EDUCATION PROGRAM

THE FACULTY and administration of Bethune-Cookman College have inaugurated a "General Education" program to provide students with an integrated, comprehensive background in the major areas of knowledge, in order to prepare them for self-mastery and effective citizenship in our modern complex society, above and beyond their field of specialization and professional activity.

Specifically the "General Education" program seeks to provide each of our students with those experiences that will aid in developing:

1. The ability to communicate clearly and effectively with others.
2. An understanding and mastery of important facts and principles of the main areas of human knowledge,
3. A basis for making sound and valid judgments.

The "General Education" program is required for graduation of all students entering Bethune-Cookman College.

GENERAL EDUCATION PROGRAM BY DIVISIONS

	HOURS	TOTAL
EDUCATION		
General Psychology—130	3	
Physical Education—111-112, 211-212	4	
	<hr/>	<hr/>
		7
HUMANITIES		
Intro. to Art—220	2	
Intro. to Music—220	2	
Eng.—131-132—Communications	6	
Eng.—231-232—World Literature	6	
Modern Language—131-132, 231-232	12	

Speech—220—Fundamental of Speech	2	
RP—121-122—Biblical Literature	4	
		<hr/>
		34
SCIENCE		
Math.—131-132—College Math	6	
Physics—130—Physical Science	3	
Biology—130—Biological Science	3	
		<hr/>
		12
SOCIAL SCIENCE		
History—131-132—World Civilization	6	
History—230—American Civilization	3	
		<hr/>
		9
		<hr/>
		62

Certain courses are waived for students in various major fields. See your major area advisor for details.

MAJOR FIELD OF CONCENTRATION

BY THE BEGINNING of the second semester of the sophomore year, each student, who has not done so, shall choose a major field of concentration in which he is expected to develop a high degree of proficiency. Application is to be made on a form furnished by the Registrar, which is to be signed by the Major Professor. A student must make at least a 2.3 average in his major field before he can be recommended for graduation.

Students should consult the major area concerned for specific requirements.

DIVISION OF EDUCATION

The Division of Education serves as an area of teacher education for the college preparing teachers for service in Elementary, Junior High School and Senior High School systems. In addition to the professional courses, there are special offerings in Educational Psychology and Guidance, Testing, Special Education and Audio-Visual materials. The division coordinates college-wide services in Testing, Audio-Visual instructional assistance and research.

Through the Division of Education a student may pursue work toward a major in Elementary Education and Physical Education leading to the degree of Bachelor of Science in each of the respective areas. In the Physical Education area, the degree may be granted in Physical Education services or Health Education with or without internship.

Students who prepare for Junior and Senior High School teaching must meet the requirements in their respective major areas and earn in addition at least 24 hours of professional education. All prospective teachers are required to pass the National Teacher Examination. Full

certification to teach is predicated upon creditable performance on the NTE. The College notes, however, that certification is not a right but a privilege to be granted only in terms of proved capacity, knowledge, abilities, interests, physical stamina, emotional poise, social adaptation, moral character and high ideals.

A prospective teacher must qualify for that status by meeting the requirements in his proposed major as well as qualifying for acceptance in professional education. Entrance into the Internship Experience requires a cumulative average of 2.5 and an average of 2.5 in the teaching field. RECOMMENDATION FOR TEACHER CERTIFICATION IS THE FUNCTION OF THE DIVISION OF EDUCATION. ALL CANDIDATES ARE REQUIRED TO MEET AND TO PASS SATISFACTORILY THE REQUIREMENTS OF THE DIVISION.

DIVISION OF EDUCATION

Teacher preparation begins with a declaration of intention to teach rendered by the applicant during the sophomore year. A series of orientation and screening experiences will determine the student's status in the teacher-preparation program.

The Division of Education offers also professional experiences to teachers in-service who seek improvement of teaching procedures, growth in curriculum and testing areas, proficiency in the use of and preparation of audio-visual materials and extension of certificates.

THE PROFESSIONAL EDUCATION PROGRAM

1. The curriculum of teacher education provides for specific preparation in the professional areas through concentration upon the subject matter of curriculum organization, selection and projection.

GENERAL EDUCATION

2. This content is predicated upon and intimately related to a broad general background in the general education areas. **A minimum of 62 semester hours in General Education is required for prospective teachers.**
3. The professional education program provides the prospective teacher with preparation for the understanding of children, the knowledge of materials of instruction that are available and how these materials can best be used to promote learning. He learns to understand the functions of the teacher-learning process through assuming responsibility for work with children and/or youth in real classroom situations. He learns to work with a well-selected and superior teacher in the public school system in a cooperative program between the College and County school programs.
4. The synthesis of the four-year program of pre-service preparation is crystallized in the Educational Internship Seminar which accompanies the field experience in pre-Internship contracts.

ELEMENTARY EDUCATION MAJOR

Freshman Year

First Semester				Second Semester			
Eng.	131	Communication	3	Eng.	132	Communication	3
Hist.	131	World Civilization	3	Hist.	132	World Civilization	3
ML	131	Modern Lang.	3	ML	132	Modern Lang.	3
Math.	131	College Math.	3	Math.	132	College Math.	3
RP	121	Biblical Lit.	2	RP	122	Biblical Lit.	2
PE	111	Activity	1	PE	112	Activity	1
Sci.	130	Biological Sci.	3	Sci.	130	Physical Sci.	3
			18				18

Sophomore Year

Eng.	231	World Lit.	3	Eng.	232	World Lit.	3
PE	211	Activity	1	PE	212	Activity	1
ED.	210	Orientation	1	Psy. Ed.	230	Edu. Psy.	3
Psy.	230	Gen. Psy.	3	Speech	220	Fundamentals of Speech	2
ML	231	Modern Lang.	3	ML	232	Modern Lang.	3
Ed.	A220	Basic Elem. Art	2	Ed.	220	Children's Inst.	2
Hist.	230	American Civ.	3	Geog.	230	Human Geog.	3
			16				17

Junior Year

Ed.	330	History & Phil. of Education	3	Ed.	330	Reading Methods	3
Ed.	320b	M & M Health Education	2	Ed.	320d	M & M Elem. Sch. Soc. Sci.	2
Ed.	330c	M & M Elem. School Sci.	3	Ed.	330	PE M & M Phy. Education	3
Ed.	M335	Pub. Sch. Mus. I	3	Ed.	330a	M & M Elem. School Math.	3
Ed.	A323	Pub. Sch. Art I Electives	2	Ed.	M336	Pub. Sch. Mu. II	3
			4	Ed.	A324	Pub. Sch. Art II	2
			17				16

Senior Year

Ed.	T430	Test & Meas.	3	Ed.	430	Principals & Problems	3
Ed.	430	Human Growth & Development	3	Ed.	460s	Internship Seminar	6
Ed.	330	Cu-e Curriculum	3	Ed.	460	Internship	6
Ed.	420	Elementary Edu. Seminar	6				15
			15				

SEQUENCE OF PROFESSIONAL COURSES FOR PROSPECTIVE TEACHERS

Sophomore Year

First Semester				Second Semester			
Ed.	G210	Educational Orientation	(1)	Psy. Ed.	230	Edu. Psy.	(3)
Psy.	230	General Psy.	(3)				

Junior Year

Ed.	330HP	His. & Philosophy of Education	(3)	330	Cu. Cu-s Curriculum	(3)	
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Senior Year

Semester Prior to Internship				Internship Semester of Senior Year			
Ed.	430HG	Human Growth & Development	(3)	Ed.	430	Prin. & Problems of Teaching	(3)
Ed.	430T	Tests & Meas.	(3)	Ed.	400S	Internship Seminar	
Ed.	430sp	Special Methods	(3)	Ed.	460	Internship	(6)

NOTE: The screening process for prospective teachers begins in the second semester of the freshman year when the student makes formal declaration of his intent to enter teacher preparation. The sequential step is participation in Education G210 to be taken in either of the semesters of the Sophomore year, designed to be orientation for teacher preparation.

THE AREA OF PHYSICAL EDUCATION

The aims of the area of Physical Education are: to provide all students with a sound foundation for a basic understanding of physical fitness, the positive aspects of health, and a wholesome use of leisure time; to develop in the prospective teacher and recreation worker a professional attitude, a functional subject-matter foundation, and a knowledge of basic skills and techniques of physical education, and, to provide curricular and extra-curricular experiences of a wholesome nature for all students and college personnel.

Students who choose this field of concentration, for a major in Physical Education, become candidates for the Bachelor of Science Degree. The student plans the proper sequence of required and elective courses in consultation with his Major Advisor and must present, in addition to the college general education requirements for all students, a minimum of thirty-one semester hours of required major courses within the field of Physical Education. To satisfy the departmental requirements for graduation and simultaneously to qualify for Florida Physical Education Teacher Certification, majors must successfully complete the following courses in this area of study: P. E. 110, 116, 217, 221, 222, 321, 322, 331, 330, 333, 336, 334, 421, 433. Majors in this area must include in their program a full year of General Zoology, Bi 145-146, and also the course in Human Anatomy and Physiology, Bi 334. Majors in Physical Education are not required to take the general education physical education activity courses.

A Minor in Health Education consists of a minimum of 12 semester hours in Physical Education, including P. E. 223, 225, 335, 423, 430.

A Minor in Health and Driver's Education consists of a minimum of 15 semester hours in Physical Education, including P. E. 223, 225, 335, 423, 430, 432.

A Minor in Biology for Physical Education majors consists of a minimum of 17 semester hours in Biology and 3 semester hours in Physical Education, including Bi 145, 146, 231, 334, 445, and PE 133.

PHYSICAL EDUCATION MAJOR

(With Certification in Health)

Freshman Year

First Semester				Second Semester			
Eng.	131	Communication	3	Eng.	132	Communication	3
Math.	131	College Math	3	Math.	132	College Math	3
ML	131	Modern Lang.	3	ML	132	Modern Lang.	3
Hist.	131	World Civilization	3	Hist.	132	World Civilization	3
Biology	145	Gen. Zoology	4	Biology	146	Gen. Zoology	4
		Foundations of		PE	116	Individ. & Dual	
PE	110	Tennis	1			Sports	1
			17				17

Sophomore Year

Eng.	231	World Lit.	3	Eng.	232	World Lit.	3
ML	231	Modern Lang.	3	ML	232	Modern Lang.	3
Psy.	230	Gen. Psychology	3	Hist.	230	American	
Music	220	Introduction to Music	2	Psy. Ed.	230	Civilization	3
PE	217	Team & Group Sports	1	Art	220	Edu. Psychology	3
Sp.	220	Fundamentals of Speech	2	PE	222	Intro. to Art	2
PE	221	Rhythmics	2			Stunts & Tumbling	2
			<u>16</u>				<u>16</u>

Junior Year

PE	331	Foundations & Principals of Physical Ed.	3	PE	330	Teaching P.E. in Elem. Sch.	3
PE	333	Orga. & Adm. of Physical Ed.	3	PE	334	Teaching P.E. in Secondary Sch.	3
PE	321	Coaching Football & Basketball	2	PE	322	Coaching Baseball & Track	2
Ed.	330	Hist. & Philosophy of Educa.	3	PE	336	Community Recreation	3
PE	225	Personal Hygiene	2	Biology	334	Human Anatomy & Physiology	3
RP	121	Biblical Lit.	2	RP	122	Biblical Lit.	2
PE	225	Personal Hygiene	2	PE	310	Dept. Internship	1
			<u>17</u>				<u>17</u>

Senior Year

Ed.	430T	Test & Measurement	3	Ed.	330	Cu-s Curriculum	3
PE	421	Adaptive & Corrective P.E.	2	Ed.	430	Principles & Problems of Teaching	3
PE	335	Org. & Adm. of Sch. Health	3	Psy.	430a	Adolescent Psy.	3
PE	423	First Aid	2	Ed.	460	Senior Seminar	1
PE	430	Safety Education	3			Internship	6
PE	223	Community Hygiene	2				<u>16</u>
			<u>15</u>				

PHYSICAL EDUCATION MAJOR
(With Certification in Biology)

Freshman Year

First Semester				Second Semester			
Eng.	131	Communication	3	Eng.	132	Communication	3
Math.	131	College Math.	3	Math.	132	College Math.	3
Biology	145	Gen. Zoology	4	Biology	146	Gen. Zoology	4
Hist.	131	World Civilization	3	Hist.	132	World Civilization	3
ML	131	Modern Lang.	3	ML	132	Modern Lang.	3
PE	110	Foundations of Tennis	1	PE	116	Individual & Dual Sports	1
			<u>17</u>				<u>17</u>

Sophomore Year

Eng.	231	World Lit.	3	Eng.	232	World Lit.	3
ML	231	Modern Lang.	3	ML	232	Modern Lang.	3
Psy.	230	Gen. Psy.	3	Sp.	220	Fundamentals of Speech	2
Hist.	230	Amer. Civilization	3	Psy. Ed.	230	Educational Psy.	3
Music	220	Introduction to Music	2	PE	222	Stunts & Tumbling	2
PE	217	Team and Group Sports	1	Art	220	Intro. to Art	2
PE	221	Rhythmics	2				<u>15</u>
			<u>17</u>				

Junior Year

PE	331	Foundations & Prin. of P.E.	3	PE	330	Teaching P.E. in Elem. School	3
PE	333	Org. & Adm. of P.E.	3	PE	334	Teaching P.E. in Second. Sch.	3
PE	321	Coaching Football & Basketball	2	PE	322	Coaching Baseball & Track	2
Biology	231	Botany	3	PE	436	Community Recreation	3
RP	121	Biblical Lit.	2	Biology	334	Human Anatomy & Physiology	3
Ed.	330	Hist. & Philosophy of Education	3	RP	122	Biblical Lit.	2
			16	PE	310	Internship-Dept	1
							17

Senior Year

PE	421	Adapted & Corrective P.E.	2	Ed.	330	Cu-s Curriculum	3
PE	433	Kinesiology	3	Ed.	430	Prin. & Problems of Teaching	3
Biology	445	Bacteriology	3	Psy.	430	Adolescent Psy.	1
Hist.	230	American Hist.	3	Ed.	460	Sr. Seminar	6
Ed.	430	Test & Measurement	3			Internship	13
		Electives	3				
			17				

DIVISION OF HUMANITIES

The objectives of the Division of Humanities are:

- 1) To provide the student with an introduction to the classic art of civilization
- 2) To stimulate in him a richer, fuller, Christian life
- 3) To develop in him an appreciation of beauty and the soundness of judgment and skill in communication which characterize an educated person.

Courses in art, library service, and speech are offered, but degrees are not granted in these fields.

The Division of Humanities offers programs of study leading to the Bachelor of Arts Degree in the areas of English, Music, Religion and Philosophy, and Modern Languages.

THE AREA OF ENGLISH

The area of English endeavors to develop skill in the art of communication so that the student may become proficient in his ability to think clearly, to develop personal and social maturity, and to express himself adequately; the department further endeavors to help the student to appreciate and understand good books.

During the first two years in English, emphasis is placed upon the language arts; furthermore, readings in the freshman and sophomore years are designed to acquaint the student with significant literary works and to help him to become one who reads intelligently, not only for information but for enjoyment.

*A major in English consists of 30 semester hours beyond the Freshman year. A minor in the area consists of 18 semester hours beyond the Freshman year. Students majoring in English may find it feasible to minor in Speech, Spanish, or French. In addition to the General Education program of 12 hours (See page 54) the following courses

are required for a major in English: Eng. 331, 332; 335-336; 433; 437 or 438; 330; Sp 333-334; Sp 331.

ENGLISH MAJORS

Freshman Year

First Semester				Second Semester			
Eng.	131	Communication	3	Eng.	132	Communication	3
ML	131	Modern Lang.	3	ML	132	Modern Lang.	3
Math.	131	College Math.	3	Math.	132	College Math.	3
Hist.	131	World Civilization	3	Hist.	132	World Civilization	3
RP	121	Biblical Lit.	2	RP	122	Biblical Lit.	2
PE	111	Activity	1	PE	111	Activity	1
<hr/>				<hr/>			
15				15			

Sophomore Year

Eng.	231	World Lit.	3	Eng.	232	World Lit.	3
ML	231	Modern Lang.	3	ML	232	Modern Lang.	3
Sci	130	Biological Sci.	3	Sci	130	Physical Sci	3
Hist.	230	Amer. Civilization	3	Psy	230	Gen. Psychology	3
Art	220	Intro. to Art	2	Music	220	Intro. to Music	2
PE	211	Activity	1	PE	212	Activity	1
Sp.	220	Fundamentals of Speech	2			Elective	2
<hr/>				<hr/>			
17				17			

Junior Year

Eng.	331	English Lit.	3	Eng.	332	English Lit.	3
Eng.	335	American Lit.	3	Eng.	336	American Lit.	3
Speech	333	Shakespeare	3	Speech	334	Shakespeare	3
		*Electives	8			*Electives	8
<hr/>				<hr/>			
17				17			

Senior Year

Eng.	433	Contemporary Literature	3	*Electives	14
Speech	331	Hist. of the Drama	3		
Eng.	435	Literary Criticism	3		
		*Electives	3		
<hr/>				<hr/>	
12				14	

*Persons planning to qualify for a Florida teaching certificate may elect the required courses in Education in the Junior and Senior years.

THE AREA OF MODERN LANGUAGES

The Area of Modern Languages aims to develop among its students the ability to read, write and speak a foreign language as fluently and as accurately as possible within a given period of study. It also seeks to develop within the student an interest in the culture and civilization of the country whose language he is studying, with the hope that he will acquire an appreciation for the contributions of this country to Western civilization.

The general education program requires that all sophomores take at least 12 semester hours of a language. Students who are majors in the Division of Humanities must take at least 12 semester hours in one language, prior to graduation.

A major in either French or Spanish consists of at least 18 hours beyond the first year course (ML 231-232). A minor in another language

may be obtained by adding 12 semester hours above the first year course in the other language. Those desiring to teach must take a course in Special Methods of Teaching as well as courses listed as required for professional preparation.

MAJOR IN FRENCH WITH MINOR IN SPANISH

Freshman Year

First Semester				Second Semester			
Eng.	131	Communications	3	Eng.	132	Communications	3
ML	131	Elem. French	3	ML	132	Elem. French	3
Hist.	131	World Civilization	3	Hist.	132	World Civilization	3
Math.	131	College Math.	3	Math.	132	College Math.	3
RP	121	Biblical Lit.	2	RP	122	Biblical Lit.	2
PE	111	Activity	1	PE	112	Activity	1
Art	220	Intro. to Art	2	Music	220	Intro. to Music	2
			17				17

Sophomore Year

Eng.	231	World Literature	3	Eng.	232	World Literature	3
ML	231	Inter. French	3	ML	231	Inter. French	3
Science	130	Physical Science	3	Science	130	Biological Sci.	3
ML	131	Elem. Spanish	3	ML	132	Elem. Spanish	3
Psy.	230	Gen. Psychology	3	Hist.	230	Amer. Civilization	3
PE	211	Activity	1	PE	212	Activity	1
			16				16

Junior Year

Speech	220	Fund. of Speech	2	Ed.	330	Cu-s Curriculum	3
Psy. Ed.	230	Ed. Psychology	3	ML	334	Fr. Composition & Conversation	3
ML	333	Fr. Composition & Conversation	3	ML	336	Survey of French Lit.	3
ML	335	Survey of French Lit.	3	ML	232	Inter. Spanish Electives	5
ML	231	Inter. Spanish Electives	3				17
			17				

Senior Year

Ed.	430T	Test & Measurement	3	GS	410	Senior Seminar	1
ML	333	Spanish Com. & Conversation	3	Ed.	430	Prin. and Probs. of Teaching	3
ML	335	Representative Span. Authors	3	Ed.	460S	Internship Seminar	6
ML	131	Elem. German	3	Ed.	460	Internship	6
Ed.	430M	Special Methods	3				16
			15				

MAJOR IN SPANISH WITH MINOR IN FRENCH

Freshman Year

First Semester				Second Semester			
Eng.	131	Communications	3	Eng.	132	Communications	3
ML	131	Elem. Spanish	3	ML	132	Elem. Spanish	3
Hist.	131	World Civilization	3	Hist.	132	World Civilization	3
Math.	131	College Math.	3	Math.	132	College Math.	3
RP	121	Biblical Lit.	2	RP	122	Biblical Lit.	2
Art	220	Intro. to Art.	2	Music	220	Intro. to Music	2
PE	111	Activity	1	PE	112	Activity	1
			17				17

Sophomore Year

Eng.	231	World Literature	3	Eng.	232	World Literature	3
ML	231	Inter. Spanish	3	ML	232	Inter. Spanish	3
ML	131	Elem. French	3	ML	132	Elem. French	3
Sci.	130	Biological Sci.	3	Sci.	130	Physical Sci.	3
Psy.	230	Gen. Psychology	3	Hist.	230	Amer. Civilization	3
PE	211	Activity	1	PE	212	Activity	1
			16				16

Junior Year

Psy. Ed.	230	Educational Psy.	3	Ed.	330	Curriculum	3
ML	333	Span. Composition	3	ML	334	Span. Composition	3
ML	335	Rep. Spanish	3	ML	336	Rep. Spanish	3
ML	231	Inter. French	3	ML	232	Inter. French	3
Speech	220	Fund. of Speech	2				
			3				17
			17				

Senior Year

Ed.	430T	Test & Measure	3	GS	410	Senior Seminar	1
ML	333	French Composition	3	Ed.	430	Prins. and Probs.	3
ML	335	Survey of French	3	Ed.	460s	Internship	6
ML	131	Elem. German	3	Ed.	460	Seminar	6
Ed.	430M	Special Methods	3				
			15				16

THE AREA OF MUSIC

The aim of the area of Music is to develop the innate qualities of the students to their maximum potential, through the media of classroom instruction, active participation and audio-visual motivation. Attention is given to the individuality of each student so he will be equipped to meet the demands of further study in a specialized area of Music or to function as a Music Educator in the teaching profession.

The area of Music offers a program leading to the Bachelor of Arts Degree with a major in Music. Students majoring in this department must present a minimum of sixty hours in General Education, plus a minimum of forty-eight semester hours in Music.

EACH MAJOR IS EXPECTED TO PARTICIPATE IN AT LEAST ONE ENSEMBLE DURING HIS MATRICULATION AT THE COLLEGE. EACH MAJOR, ALSO IS REQUIRED TO HAVE TWO PERFORMING AREAS, A MINOR AND A MAJOR, AND IS REQUIRED TO PERFORM IN A FORMAL RECITAL AS A PARTIAL FULFILLMENT OF THE REQUIREMENTS FOR GRADUATION.

The following courses are required for a major in Music; Mu 111a-112a; 111b-112b; Mu 110; Mu 211a-212a; 211b-212b; 233-234; 311-312; 333-334; 321-322; 325-326; 330; 431; 433; 435; 437; 421; 430.

MUSIC MAJORS**Freshman Year**

First Semester				Second Semester			
Eng.	131	Communication	3	Eng.	132	Communication	3
PE	111	Activity	1	PE	111	Activity	1
ML	131	Modern Lang.	3	ML	132	Modern Lang.	3
Hist.	131	World Civilization	3	Hist.	132	World Civilization	3
Math.	131	Mathematics	3	Math.	132	Mathematics	3
Music	111a	Applied Music (M)	1	Music	111a	Applied Music (M)	1
Music	111b	Applied Music (m)	1	Music	111b	Applied Music (m)	1
Music	100	Fund. of Music	0	Music	100	Fund. of Music	0
Music	110	Ensemble	1	Art		Fine Arts	2
			16				17

Sophomore Year

Eng.	231	World Literature	3	Eng.	232	World Literature	3
Sci.	130	Physical Science	3	Sci.	130	Biological Science	3
ML	231	Modern Language	3	ML	232	Modern Language	3
PE	211	Activity	1	PE	212	Activity	1
RP	121	Biblical Literature	2	RP	122	Biblical Literature	2
Music	233	Theory I	3	Music	234	Theory II	3
Music	211a	Applied Music (M)	1	Music	212b	Applied Music(M)	1
Music	211b	Applied Music (m)	1	Music	212b	Applied Music(m)	1
			17				17

Junior Year

Psy.	230	Gen. Psychology	3	Speech	220	Speech	2
Hist.	230	Amer. Civilization	3	Psy. Ed.	230	Educational Psy.	3
Music	333	Theory III	3	Music	334	Theory IV	3
Music	321	History of Music	2	Music	332	History of Music	2
Music	325	18th Century		Music	326	18th Century	
		Counterpoint	2			Counterpoint	2
Music	311	Applied Music	1	Music	312	Applied Music	1
Ed.	330	Hist. & Philosophy of Ed.	3	Music	330	Conducting and Arranging	3
			17				16

Senior Year

Ed.	430	Test & Meas.	3	Ed.	330	Cu-s Curriculum	3
Music	433	Orchestration	3	Ed.	430	Prin. & Prob. of Teaching	3
Music	435	Music Ed.(e)	3			Teaching	3
Music	431	Analytical Meth.	3	Ed.	460	Internship	6
Music	437	Music Ed.(s)	2	Music	430	Intro. to Musicology (Sp. Meth.)	3
Music	421	Recital (App. Mu.)	2				1
			17	Gs	410	Senior Seminar	1
							16

AREA OF RELIGION AND PHILOSOPHY

The aims of the Area of Religion and Philosophy are, first, to acquaint the student with the philosophical and religious heritage of the ages; second, to help him formulate for himself a meaningful philosophy of life.

The Bachelor of Arts degree with a major in religion and philosophy is awarded students who choose this field of concentration. They must present, in addition to the minimum required hours in General Education and twelve hours in one foreign language, a minimum of twenty-six semester hours in this department. RP 231, 232, 331, 332, 333, 334, 335, 336, 431, 432, 433, 434, satisfy this requirement. Students should work out their program in consultation with the Area Advisor.

RELIGION AND PHILOSOPHY MAJORS

Freshman Year

First Semester				Second Semester			
Eng	131	Communications	3	Eng.	132	Communications	3
ML	131	Foreign Lang.	3	ML	132	Foreign Lang.	3
Math	131	College Math.	3	Math	132	College Math.	3
Hist	131	World Civilization	3	Hist	132	World Civilization	3
RP	131	Biblical Lit.	2	RP	132	Biblical Lit.	2
PE	111	Activity	1	PE	111	Activity	1
			15				15

Sophomore Year

Eng	231	World Lit.	3	Eng	232	World Lit.	3
Sci	130	Physical Science	3	Sci	130	Biological Science	3
ML	231	Foreign Lang.	3	ML	232	Foreign Lang.	3
RP	231	Intro to Phil.	3	RP	232	Ethics	3
Psy	230	Gen. Psychology	3	Sp	220	Fund. of Speech	2
PE	211	Activity	1	Art	220	Intro. to Art	2
			17	PE	212	Activity	1
							17

Junior Year

Hist	230	Amer. Civilization	3	RP	332	Hist. of Mod. Philosophy	3
RP	331	Hist. of Ancient Med. Phil.	3	RP	334	Church Hist.	3
RP	333	Church Hist.	3	RP	336	Teachings of Paul and John	3
RP	335	Life & Teaching of Jesus	3	Electives		1	
Mus	220	Intro. to Music	2				16
			16				

Senior Year

RP	431	Phil. of Rel.	3	RP	432	Logic	3
RP	433	Rel. of Mankind	3	RP	434	History of Methodism	3
			8	Electives		8	
			14				14

DIVISION OF NATURAL SCIENCES AND MATHEMATICS

The objectives of the Division of Natural Sciences and Mathematics

1. To provide specialized training for students who are interested in teaching biology, chemistry, mathematics, and the broad field of science.
2. To prepare students for entrance into the studies of medicine, dentistry, pharmacy and engineering.
3. To meet the needs of students planning to pursue advanced study in the specialized areas of biology, chemistry, laboratory technology, and mathematics.
4. To offer those science courses which are considered a part of the General Education Program.

The Division of Natural Sciences and Mathematics offers courses leading to the Bachelor of Science degree in Biology, Chemistry, Mathematics, and Engineering (in cooperation with Tuskegee Institute).

The following courses are required of all Science and Mathematics Majors:

Biology	145
Chemistry	151-152
Mathematics	133-136
Physics	341-342

The General Education science and mathematics courses may be waived when other courses in these subjects are required for the major. Biology, Chemistry, and Mathematics majors must substitute Bi 145, General Zoology I for Biology G130 and may substitute Ma 133 College Algebra and Ma 136 Plane Trigonometry for Mathematics G131-132 College Mathematics. All Science and Mathematics Majors must elect French or German to satisfy the Foreign Language Requirement.

THE AREA OF BIOLOGY

The requirements for a major in biology are: a minimum of twenty-eight (28) semester hours in biology including Bi 145, 146, 231, 232, 345, 346, 435; and eight (8) semester hours in organic chemistry. A biology minor is required to complete Bi 145, 146, 231, 232, 345, and 435. (Bi 430 may not be presented toward requirements of a major or minor in biology.)

BIOLOGY MAJORS

Freshman Year

First Semester				Second Semester			
Eng	131	Communications	3	Eng	132	Communications	3
ML	131	Foreign Lang	3	ML	132	Foreign Lang	3
Hist	131	World Civilization	3	Hist	132	World Civilization	3
Ma	133	College Algebra	3	Ma	136	Plane Trig	3
Bi	145	General Zoology I	4	Bi	146	General Zoology II	4
P.Ed	111	Phys Ed-Health	1	P.Ed	112	Phys Ed-Health	1
			17				17

Sophomore Year

Eng	231	World Lit	3	Eng	232	World Lit	3
ML	231	Foreign Lang	3	ML	232	Foreign Lang	3
Ch	151	Inorganic Chem	5	Ch	152	Qual. Inorg. Ana	5
Bi	231	Botany I	3	Bi	232	Botany II	3
Hist	230	Amer. Civilization	3	Psy	230	Gen Psychology	3
P.Ed	211	Phys Ed-Health	1	P.Ed	212	Phys Ed-Health	1
			18				18

Junior Year

Ph	341	Fine Arts	2	Ed	330	Hist. & Phil. of Ed	3
Ch	341	Col Physics	4	Ph	342	Col Physics	4
Bi	345	Organic Chem	4	Ch	342	Org Chem	4
RP	121	Comp. Vert. Anat.	4	Bi	346	Vert. Embryology	4
		Rel-Phil	2	PR	122	Rel Phil	2
			16				17

Senior Year

Bi	435	Fine Arts		Bi	430	Special Meth	3
Ed	430T	Genetics	3	Ed	330	Cu-s Curriculum	3
Sp	220	Test & Meas.	3	Ed	430	Prin & Prob of Teach	3
Ed	P230	Fund of Speech	2	Ed	460	Internship	6
Elective		Ed Psy	3				15
		(in Biology) 3 or 4					
			16 or 17				

THE AREA OF CHEMISTRY

The requirements for a major in chemistry are: a minimum of thirty semester hours in chemistry, including Ch 151, 152, 231, 232, 341, 342, 431; Ma 133, 136, 251, 252. A chemistry minor is required to complete twenty semester hours in chemistry. All majors and minors are required to attend regularly the chemistry seminar during their senior year. All chemistry majors are expected to pass A.C.S. tests in several areas.

CHEMISTRY MAJORS

Freshman Year

First Semester				Second Semester			
Eng	131	Communications	3	Eng	132	Communications	3
ML	131	Elem. German	3	ML	132	Elem. German	3
Hist.	131	World Civilization	3	Hist.	132	World Civilization	3
Ma	133	College Algebra	3	Ma	136	Plane Trig	3
Ch	151	Inorganic Chem.	5	Ch	152	Qual. Inorg. Analysis	5
P. Ed.	111	P. Ed.-Health	1	P. Ed.	112	P. Ed.-Health	1
			18				18

Sophomore Year

Eng	231	World Literature	3	Eng	232	World Literature	3
ML	231	Inter. German	3	ML	232	Inter. German	3
Ch	231	Quantitative Ana	3	Ch	232	Quantitative Ana	3
Ma	251	Calculus & Ana. Geometry	5	Ma	252	Calculus & Ana. Geometry	5
Hist.	230	Amer. Civilization	3	Psy	230	Gen. Psychology	3
P. Ed.	211	P. Ed.-Health	1	P. Ed.	212	P. Ed.-Health	1
			18				18

Junior Year

Ph	341	Fine Arts	2	Ph	342	Fine Arts	2
Ch	341	College Physics	4	Ch	342	College Physics	4
RP	121	Organic Chem.	4	Ch	342	Organic Chem.	4
Ed	330	Religion- Phil.	2	RP	122	Religion- Phil.	2
		Hist. & Phil. of Education	3	Ed	p230	Edu. Psychology	3
Sp	G230	Fund. of Speech	2	Elective			
			17				18

Senior Year

Bi	145	Gen. Zoology I	4	*Ed	460	Internship	6
Ch	431	Physical Chem.	3	*Ed	430	Cu-s Curriculum	3
*Ed	430T	Test & Meas.	3	*Ed	430	Prin. & Prob.	
**Ph	431	Earth Science	3			of Teaching	3
Ch	401	Chem. Seminar	0	*Ch	430	Special Methods	3
Elective		(in Chemistry)	3	Ch	432	Physical Chem.	3
			16				18

AREA OF MATHEMATICS

The requirements for a major in mathematics are: a minimum of thirty (30) semester hours in mathematics beyond Ma 133 and Ma 136, including Ma 233, 251, 252, 353, 334, and 336. A mathematics minor is required to complete Ma 133, 136, 251, 252, 233, 253. (Ma 430 may not be presented toward requirements of a major or minor in mathematics.)

MATHEMATICS MAJORS

Freshman Year

First Semester				Second Semester			
Eng	131	Communications	3	Eng	132	Communications	3
ML	131	Foreign Lang.	3	ML	132	Foreign Lang.	3
Hist.	131	World Civilization	3	Hist.	132	World Civilization	3
Ma	133	College Algebra	3	Ma	136	Plane Trig.	3
Ch	151	Inorg. Chem.	5	Ch	152	Qual. Inorg. Ana.	5
PE	111	Phy. Ed.-Health	1	PE	112	Phy. Ed.-Health	1
			18				18

Sophomore Year

Eng	231	World Literature	3	Eng	232	World Literature	3
ML	231	Foreign Lang.	3	ML	232	Foreign Lang.	3
		Fine Arts	2			Fine Arts	2
Ma	233	Modern College Alg.	3	PSY	G130	Gen. Psychology	3
Ma	251	Calculus & Ana. Geometry	5	Ma	252	Calculus & Ana. Geometry	5
PE	211	Phy. Ed.-Health	1	PE	212	Phy. Ed.-Health	1
			17				17

Junior Year

Hist.	230	Amer. Civilization	3	Sp	220	Fund. of Speech	2
Ma	353	Calculus & Ana. Geometry	5	Ma	334	Theory of Equations	3
Ph	341	College Physics	4	Ph	342	College Physics	4
Ed	330	Hist. & Phil. of Education	3	Ed	p230	Educational Psy.	3
RP	121	Religion- Phil.	2	RP	122	Religion- Phil.	2
			17	Ma	336	Differential Equations	3
							17

Senior Year

Ma	433	Prob. & Statistics	3	Ed	330	Cu-s Curriculum	3
Bi	145	General Zoology I	4	Ed	430	Prin. & Prob.	
Ed	430T	Test & Meas.	3			of Teach.	3
Elective		(in Mathematics)	3	Ed	460	Internship	6
Ma	430	Special Methods	3	Ma	436	Finite Math	3
			16				15

ENGINEERING (The Three-Two Plan)

A program of study is offered under cooperative arrangements between Bethune-Cookman College and Tuskegee Institute under which students are enabled to pursue combined liberal arts and engineering curriculums.

The "three-two plan" provides that a student attends Bethune-Cookman College for the first three years taking a program that has been carefully designed to include most of the necessary Mathematics, Science and other pre-engineering subjects as well as a broad general education program, and then attend Tuskegee Institute for two years for the completion of specialization courses in engineering. If his work is completed satisfactorily, he receives the Bachelor of Arts degree from Bethune-Cookman College at the end of his fourth college year and at the end of his fifth year the Bachelor of Science degree in Electrical or Mechanical Engineering from Tuskegee Institute.

Engineering students may be exempted from certain general education courses, and the residence requirement which states: "The entire last year of study must be pursued in residence at the college," is waived provided the fourth college year is spent in residence at Tuskegee Institute.

Because of the rigorous nature of the engineering curriculum only superior students will be admitted to the program and above average grades must be secured and maintained. In some cases a summer course sometime during the five-year period may be needed to complete all requirements for the engineering degree.

A student following the 3-2 Engineering Program in cooperation with Tuskegee Institute may waive 6 hours in mathematics (Ma 331 and Ma 433) after completing one successful year in study at Tuskegee provided he has credit in E 331 and E 332.

ENGINEERING MAJORS

Freshman Year

First Semester				Second Semester			
Eng	131	Communications	3	Eng	132	Communications	3
ML	131	Foreign Lang.	3	ML	132	Foreign Lang.	3
Ma	133	College Algebra	3	Ma	136	Plane Trig.	3
Ch	151	Inorganic Chem.	5	Ch	152	Qual. Inorg. Ana.	5
Hist.	131	World Civilization	3	Hist.	132	World Civilization	3
P. Ed.	111	Phy. Ed.-Health	1	P. Ed.	112	Phy. Ed.-Health	1
			18				18

Sophomore Year

Ma	233	Modern College Alg.	3	Sp	220	Fund. of Speech	2
Ma	251	Calculus & Ana. Geometry	5	Ma	252	Calculus & Ana. Geometry	5
Ph	341	College Physics	4	Ph	342	College Physics	4
E	221	Eng. Drawing	2	E	222	Eng. Drawing	2
ML	231	Foreign Lang.	3	ML	232	Foreign Lang.	3
P. Ed.	211	Phy. Ed.-Health	1	P. Ed.	212	Phy. Ed.-Health	1
			18				17

Junior Year

Ma	353	Calculus & Ana. Geometry	5	Ma	334	Theory of Equations	3
E	331	Applied Mech.	3	Ma	336	Differential Equations	3
Eng	231	World Literature	3	E	332	Applied Mech.	3
Bi	145	Zoology I	4	Eng	232	World Literature	3
RP	121	Religion-Phil.	2	Hist	230	Amer. Civilization	3
			17	RP	122	Religion-Phil.	2
							17

DIVISION OF SOCIAL SCIENCE

The objectives of the Division of Social Science are:

- (1) To give the student an understanding of his social environment and of its influence upon the individual.
- (2) To develop his body and cultivate habits of healthful living for himself and his community.
- (3) To help him acquire the skills and the knowledge essential to the everyday experiences of the business world.

The Division of Social Science offers work in two areas of study: Commerce and Social Science. Students majoring in Commerce receive the Bachelor of Science degree. The area of Social Science offers a major in History and Sociology, leading to the degree of Bachelor of Arts, and also offers minors in History and Sociology.

AREA OF COMMERCE

The aims of the field of Commerce are to prepare selected students to teach commercial subjects in the secondary schools; to train students to become efficient secretarial and clerical workers; to prepare students with a broad background for managerial, promotional, or other executive careers in business; and to prepare students for further study in the fields of Business Administration and/or Business Education.

A student may major in Business Administration and minor in Business Education, or in some other related field; or he may major in Business Education and minor in Business Administration. Each student should consult his major area advisor about the program which meets his interests and needs.

Business Administration. This curriculum specifically attempts to prepare students for dynamic leadership as organizers, promoters, and managers of corporations, partnerships, and individually-owned enterprises. Moral and ethical aspects are stressed along with the logical, psychological, and the sociological aspects so definitely necessary in the solving of many of the vital problems of American business. The impact of technological advancement, and programmed (automated) instruction will be given effect to as institutional and industrially connected resources permit.

Business Education. This curriculum specifically trains toward com-

petencies required of clerks, secretaries, and teachers of business subjects in secondary schools. Prospective teachers must take additional professional education courses. As a culminating experience, prospective graduates must show proficiency in performing the major secretarial tasks of a modern business office.

BUSINESS ADMINISTRATION MAJOR

Freshman Year

First Semester				Second Semester			
Eng.	131	Communications	3	Eng.	132	Communications	3
ML	131	Modern Lang.	3	ML	132	Modern Lang.	3
Math.	131	College Math.	3	Math.	132	College Math.	3
Hist.	131	World Civilization	3	Hist.	132	World Civilization	3
RP	121	Biblical Lit.	2	RP	122	Biblical Lit.	2
Art	220	Intro. to Art	2	MU	220	Intro. to Music	2
PE	111	Activity	1	PE	112	Activity	1
			17				17

Sophomore Year

Eng.	231	World Literature	3	Eng.	232	World Literature	3
ML	231	Modern Lang.	3	ML	232	Modern Lang.	3
Sci.	130	Physical Science	3	Sci.	130	Biological Sci.	3
BA	231	Intro. to Business	3	Psy.	230	Gen. Psychology	3
BA	223	Bus. Org. & Management	2	BA	224	Personnel Man.	2
Speech	220	Fund. of Speech	2	BA	232	Bus. Mathematics	3
PE	211	Activity	1				17
			17				

Junior Year

Econ.	230a	Principles of Economics	3	Econ.	230b	Principles of Economics	3
BA	333	Prin. of Acc't'g I	3	BA	334	Prin. of Acc't'g II	3
BA	337	Prin. of Marketing	3	BA	338	Salesmanship	3
Hist.	230	Amer. Civilization	3	BA	332	Prin. of Insurance	3
		Electives	5	BA	336	Business Law	3
			17	PE	212	Activity	1
							16

Senior Year

BA	335	Inter. Accounting	3	BA	430	Cost Accounting	3
BA	435	Labor Problems	3	BA	432	Management of New Enterprises	3
BA	437	Money & Banking	3				11
			8				17
			17				

BUSINESS EDUCATION MAJOR

Freshman Year

First Semester				Second Semester			
Eng.	131	Communications	3	Eng.	132	Communications	3
ML	131	Modern Lang.	3	ML	132	Modern Lang.	3
Math.	131	College Math.	3	Math.	132	College Math.	3
Hist.	131	World Civilization	3	Hist.	132	World Civilization	3
RP	121	Biblical Lit.	2	RP	122	Biblical Lit.	2
PE	111	Activity	1	PE	112	Activity	1
Music	220	Intro. to Music	2	Art	220	Intro. to Art	2
			17				17

Sophomore Year

Eng.	231	World Literature	3	Eng.	232	World Literature	3
ML	231	Modern Lang.	3	ML	232	Modern Lang.	3
BE	231	Intro. to Business	3	Psy.	230	Gen. Psychology	3
Sc.	130	Biological Sci.	3	Sci.	130	Physical Science	3
Speech	220	Fund. of Speech	2	BE	222	Typewriting II	2
BE	221	Typewriting I	2	Hist.	230	Amer. Civilization	3
PE	211	Activity	1				
			<hr/> 17				<hr/> 17

Junior Year

Econ.	230a	Principles of Economics	3	Econ.	230b	Principles of Economics II	3
Psy. Ed.	230	Edu. Psychology	3	BE	332	Shorthand II	3
BE	331	Shorthand I	3	BE	334	Prin. of Acc't'g II	3
BE	333	Prin. of Acc't'g I	3	BE	336	Business Law	3
BE	335	Business English	3	PE	212	Activity	1
		Electives	2			Electives	4
			<hr/> 17				<hr/> 17

Senior Year

BE	423	Typewriting III	2	BE	438	Special Methods	3
BE	431	Shorthand III	3	Ed	460	Seminar	6
BE	433	Filing & Office Practice	3				<hr/> 9
Ed	430T	Test & Meas. Electives	5				
			<hr/> 17				

AREA OF SOCIAL SCIENCE

The area of Social Science has the following purposes: (1) to give basic courses for all students in college; (2) to provide a basis for teaching History, Sociology and the broad field of the Social Studies in the public schools; (3) to provide a comprehensive background for those who plan to do graduate work preparatory to Law, Social work, research, public service or college teaching. The area offers majors and minors in History and Sociology.

A major in History consists of 24 semester hours beyond the freshman year, including History 231-232; History 233-234; 6 hours of electives in History and at least 3 hours from each of the following areas: Political Science, Economics and Geography.

A minor in History consists of a minimum of 18 semester hours in History, including History 231, 232, 233 and 234, plus 6 hours of electives.

Students majoring in Sociology are required to take 24 semester hours including Soc. 231-232, and Soc. 233. In addition, at least 3 hours from the following areas will be required: Political Science, Economics and Geography.

A minor in Sociology consists of a minimum of 18 semester hours in Sociology, including Soc. 231-232 and Soc. 233.

Students who major in History and Sociology as a preparation for secondary school teaching must take in addition to the required major program, one additional course in each of the fields of Geography and

Political Science, and the courses in the Division of Education required for teacher certification.

HISTORY MAJOR**Freshman Year**

First Semester				Second Semester			
Eng.	131	Communication	3	Eng.	132	Communication	3
ML	131	Modern Lang.	3	ML	132	Modern Lang.	3
Math.	131	College Math.	3	Math	132	College Math.	3
Hist.	131	World Civilization	3	Hist.	132	World Civilization	3
RP	121	Biblical Lit.	3	RP	132	Biblical Lit.	3
PE	111	Activity	1	PE	111	Activity	1
			16				16

Sophomore Year

Eng.	231	World Literature	3	Eng.	232	World Literature	3
ML	231	Modern Lang.	3	ML	231	Modern Lang.	3
Sci	130	Biological Sci.	3	Sci	130	Physical Science	3
Hist.	231	U. S. History	3	Hist.	232	U. S. History	3
Art	220	Intro. to Art	2	Music	220	Intro. to Music	2
PE	211	Activity	1	PE	212	Activity	1
Speech	220	Fund. of Speech	2			Elective	2
			17				17

Junior Year

Hist.	331	Recent History of U. S.	3	Hist.	332	Recent History of U. S.	3
Hist.	333	Modern Europe	3	Hist.	334	Modern Europe	3
Pol. Sci.	235	American Govt.	3	Pol. Sci.	236	State & Local Government	3
Psy	230	Gen. Psychology	3			Electives	8
			5				8
			17				17

Senior Year

Hist.	421	Latin Amer. Hist.	2	Hist.	422	Latin Amer. History	2
Hist.	425	Hist. of the Negro in America	2	Hist.	426	Contemporary Africa	2
		Electives	8			Electives	8
			12				12

*Persons planning to qualify for a Florida teaching certificate may elect the required courses in Education in the Junior and Senior years.

SOCIOLOGY**Freshman Year**

First Semester				Second Semester			
Eng.	131	Communication	3	Eng.	132	Communication	3
ML	131	Modern Lang.	3	ML	132	Modern Lang.	3
Math	131	College Math.	3	Math	132	College Math.	3
Hist.	131	World Civilization	3	Hist.	132	World Civilization	3
RP	121	Biblical Lit.	3	RP	132	Biblical Lit.	3
PE	111	Activity	1	PE	111	Activity	1
			16				16

Sophomore Year

Soc.	330	Intro. to Soc.	3	Soc.	232	Intro. to Soc.	3
Eng.	231	World Literature	3	Eng.	232	World Literature	3
ML	231	Modern Lang.	3	ML	232	Modern Lang.	3
Sci	230	Physical Science	3	Sci	230	Biological Sci.	3
Music	220	Intro. to Art	2	Art	220	Intro to Art	2
Speech	220	Fund. of Speech	2	PE	212	Activity	2
PE	211	Activity	1			Elective	2
			17				17

Junior Year

Soc.	330	Social Psychology	3	Soc.	334	Criminology	3
Soc.	331	The Family	3	Soc.	336	Intro. to Social	
Soc.	333	Anthropology	3			Work	3
*		Electives	8	*		Electives	11
			<hr/> 17				<hr/> 17

Senior Year

Soc.	421	Urban Sociology	2	Soc.	424	Juvenile	2
Soc.	423	Intergroup		Soc.	430	Delinquency	3
		Relations	2			Social Research	7
Soc.	425	Community	2			Electives	
*		Organization	2				<hr/> 12
		Electives	6				
			<hr/> 12				

*Persons planning to qualify for a Florida teaching certificate may elect the required courses in Education in the Junior and Senior years.

COURSE DESCRIPTIONS**ART**

Art 324 Art Appreciation **Credit: 2 semester hours**
General survey of art.

Art 220 Introduction to Art **Credit: 2 semester hours**
An historical study and analysis of art in Western Culture from early to contemporary times.

Art 321 Lettering I **Credit: 2 semester hours**
Theory of design, a study of types, history and practical exercises in hand lettering. (upon sufficient demand).

Art 322 Lettering II **Credit: 2 semester hours**
Problems in layout, types, and skill in rendering. (upon sufficient demand).

Art 430 Advanced Crafts **Credit: 3 semester hours**
Continuation of Ed. A 324, with special emphasis on two or three selected crafts. Prerequisites: Ed. A324 (alternates with Art 431).

Ed. A323-A324 Public School Art (See Education)

Ed. A220 Basic Art (See Education)

BIOLOGY

Bi 130 Biology **Credit: 3 semester hours**
First and second semester. Three one-hour lecture periods. A course designed for non-Science students. A study of the basic principles of biology, emphasizing scientific methods and economic and cultural applications.

Bi 145 General Zoology I **Credit: 4 semester hours**
First semester. Two one-hour lecture periods and two two-hour laboratory periods. An introduction to the principles of biology with

special reference to structure, body-functions, natural history, classification, and evolution of the invertebrate animals.

Bi 146 General Zoology II **Credit: 4 semester hours**

Second semester. Two one-hour lecture periods and two two-hour laboratory periods. Prerequisite: Bi 145. An introduction to vertebrate zoology. Structure body function, natural history classification, and evolution of the vertebrate animals.

Bi 231 Botany I **Credit: 3 semester hours**

First semester. Two two-hour lecture and laboratory periods per week. Prerequisite: Bi 145. A study of non-vascular plants, with emphasis on the structure, reproduction, and phylogenetic relationships.

Bi 232 Botany II **Credit: 3 semester hours**

Second semester. Two two-hour lecture and laboratory periods per week, outdoors on field trips when possible. Attendance on scheduled longer trips may be substituted for an appropriate number of regular sessions. Prerequisite: Bi 145. A study of vascular plants, with emphasis on the structure, development, reproduction, distribution, environmental relationships, phylogenetic relationships, and classification. It includes identification of the common local vascular plants.

Bi 334 Human Anatomy and Physiology **Credit: 3 semester hours**

Second semester. Three one-hour lecture periods. Prerequisite: Bi 145-146. A course dealing with the complete and detailed structure of the animal systems and their functional interrelationships. Each system is treated as a unit, then as a coordinating and integrating part of the entire body.

Bi 335 General Ecology **Credit: 3 semester hours**

First semester. Living communities in action. Study of the relationship of animals to each other and to their environment. Prerequisite: Bi 145-146.

Bi 345 Comparative Vertebrate Anatomy **Credit: 4 semester hours**

First semester. Two one-hour lecture periods. Prerequisite: Bi 146. Two two-hour laboratory periods. Laboratory fee: \$10.00. A comparison of the structure and evolution of organ systems in the different vertebrate groups. Representative forms are studied in the laboratory.

Bi 346 Vertebrate Embryology **Credit: 4 semester hours**

Second semester. Two one-hour lecture periods and two two-hour laboratory periods. Prerequisite: Bi 146. A study of development of the vertebrate body from the maturation of the germ cell through the appearance of the organ system. Laboratory studies of the frog, chick, and the pig-embryos.

Bi 430 Special Methods **Credit: 3 semester hours**
A course in special methods of teaching Biology in the high school.

Bi 435 Genetics **Credit: 3 semester hours**
First semester. Two one-hour lecture periods and one two-hour laboratory period. Prerequisite: Bi 145. A study of the basic principle of heredity and variation and their applications to plants, animals and man. The vinegar fly (*Drosophila*) is used in a series of experiments in the laboratory.

Bi 438-439 Independent Study **Credit: 6 semester hours**
Individual senior studies in a subject in which the student is particularly interested. Conferences, and field laboratory and library studies. Advanced studies in bacteriology, invertebrate zoology, anatomy, systematic botany, genetics, embryology, and biological literature are some of the topics for choice. Prerequisite: Major status in biology and consent of the head of the department.

Bi 445 General Bacteriology **Credit: 4 semester hours**
First semester. Two one-hour lecture periods and two two-hour laboratory periods. Prerequisite: Bi 145 and Ch 151-152. Distribution, classification, morphology, cultivation and pathology of bacteria.

Bi 446 Animal Physiology **Credit: 4 semester hours**
Study of feeding, digestion, metabolism, respiration, circulation, water and salt balance, excretion and coordination among the major animal groups. Prerequisite: Bi 145-146, Ch 341-342. Second semester. Two hours lecture and four hours laboratory per week.

BUSINESS ADMINISTRATION

BA 231 Introduction to Business **Credit: 3 semester hours**
(SEE BE 231)

This course is designed to provide technical procedures reflected in most modern business practices. Covers fundamental problems involved in interest costs, buying and selling, payroll operations, corporation ownership interest and long-term borrowing. Use of machine calculators will be stressed.

BA 223 Business Organization and Management **Credit: 2 semester hours**
The nature and structure of business enterprises with emphasis on problems of organization and problems involved in management.

BA 224 Personnel Management **Credit: 2 semester hours**
An analysis of the day to day personnel problems of operating management; policy decisions involving selection, remuneration, work load, training, discipline and similar areas.

BA 230a Principles of Economics I **Credit: 3 semester hours**
(SEE BE 230a)

BA 230b Principles of Economics II **Credit: 3 semester hours**
(SEE BE 230a)

BA 332 Principles of Insurance

A study of measurable risks as found in personal, business, and social activities. Methods of offsetting or minimizing these risks through the media of fire, bond, life, marine, or casualty insurance.

BA 333 Accounting I **Credit: 3 semester hours**
(SEE BE 333)

BA 334 Accounting II **Credit: 3 semester hours**
(SEE BE 334)

BA 335 Intermediate Accounting **Credit: 3 semester hours**
Fundamental accounting principles are more fully developed. Critical analysis of financial statements are made.

BA 336 Business Law **Credit: 3 semester hours**
(SEE BE 336)

BA 337 Principles of Marketing

A study of modern marketing practices, market structures, and marketing institutions. Some aspects of advertising and other specialized modern sales practices are included.

BA 338 Salesmanship **Credit: 3 semester hours**
An introduction to selling. Emphasis is placed on the basic principles underlying the sales processes and their application to the problems of salesmen. Discusses the salesmen, the prospect, the customer, the company, and the product.

BA 430 Cost Accounting **Credit: 3 semester hours**

BA 432 Management of New Enterprises **Credit: 3 semester hours**
The art and technique during the embryonic stage of a small business.

BA 435 Labor Problems **Credit: 3 semester hours**
Emphasis is placed on the public issues of labor, the development and effect of policies and the institutions where policy is made.

BA 438 Money and Banking **Credit: 3 semester hours**
A study of money and banking, credit instruments, banking situations, the Federal Reserve System and its functions, and some international banking transactions and implications thereof.

BA 442 Office Internship **Credit: 6 semester hours**
Each student who will not teach must do two hours per week of

internship, for one semester, in some modern business office (such as that of an insurance company, a college or university, a bank, or building and loan association).

BUSINESS EDUCATION

BE 231 Introduction to Business **Credit: 3 semester hours**

This course is an introductory course to the field of business — a background of information designed to familiarize the student with the function and structure of business enterprises within our economy and under our plan of governmental control.

BE 221 Typewriting I **Credit: 2 semester hours**

This course is designed to develop keyboard technique, with emphasis on speed, accuracy, and form. Simple tabulation is included.

BE 222 Typewriting II **Credit: 2 semester hours**

Pre-requisite is Typewriting I or the equivalent. This course stresses greater speed and accuracy than that of Typewriting I. Projects in complex tabulation, manuscripts, and letter styling will be covered. Good English usage is emphasized.

BE 230a-230b Principles of Economics I and II

Credit: 3 semester hours each

This course includes the study of the nature, structure, and function of the American Economy. Special attention will be given to National income concepts, the fundamental principles underlying production, exchange, and distribution of goods and services; and to the role of the price system in directing economic activity.

BE 331 Shorthand I **Credit: 3 semester hours**

Designed to develop an understanding of the basic theory of Gregg Shorthand as revised in 1963.

BE 332 Shorthand II **Credit: 3 semester hours**

Continues and reviews basic theory, but greater emphasis is placed on writing shorthand from dictation, and transcribing these "shorthand takes" into mailable form.

BE 333 Principles of Accounting I **Credit: 3 semester hours**

Provides basic training in accounting and business practices; deals with business papers and records; recording of basic transactions; preparation of financial statements, and reports.

BE 334 Principles of Accounting II **Credit: 3 semester hours**

Continues the study of various forms of business organization, sources of business assets and their uses; analysis, classification, and recording of transactions; adjusting and closing of books; and the preparation of financial statements.

BE 335 Business English and Communication**Credit: 3 semester hours**

This course embraces a study of the effective use of the correct principles and techniques of English appropriate to the writing of good business letters, minutes of meetings, and business reports, with emphasis given to form, style, tone, content, and psychology in achieving desired action.

BE 336 Business Law**Credit: 3 semester hours**

This course is an introduction to the basic principles of law that are applicable to contracts, agency, bailments, sales, negotiable instruments, employer-employee relations, business organizations and property.

BE 423 Typewriting III**Credit: 2 semester hours**

Prerequisites are Typewriting I, and Typewriting II, or the equivalent. The course will be centered around a high-level of typewriting production.

BE 431 Shorthand III-Dictation and Transcription**Credit: 3 semester hours**

Begins with a very rapid review of the entire theory of Gregg Shorthand. Proficiency in dictation and transcription beyond the general office requirements will be emphasized.

BE 433 Filing, and General Office Practice**(A culminating experience) Credit: 3 semester hours**

In this course the student will be required to demonstrate successfully on-the-job proficiency. Practice in first-rate offices will be required by schedule.

BE 438meths. Special Methods: Teaching Business Subjects**3 semester hours**

This course involves a study of modern techniques and methods of teaching business subjects at the secondary level.

CHEMISTRY**Ch 151 Inorganic Chemistry (3-2-2)****Credit: 5 semester hours**

Fundamental laws and theories of chemistry, properties of a number of common elements. The laboratory is designed to demonstrate a few of the fundamental principles of chemistry. Prerequisite to all advance courses in chemistry.

CH 152 Qualitative Inorganic Analysis (3-2-2)**Credit: 5 semester hours**

A continuation of Ch 151 and an introduction to the theories and procedures of qualitative analysis; detection and separation of both acid and metallic radicals and ions; and a comparison of other methods of analysis. Prerequisite: Ch 151.

- Ch 231-232 Quantitative Analysis (2-2-2) Credit: 6 semester hours**
A study of quantitative gravimetric and volumetric procedures with special attention given to a mathematical and physical consideration of the determination of acids, bases, salts and ores. A survey of the theories and literature and the application of instrumental analysis of quantitative analysis. Prerequisite: Ch 152.
- Ch 341-342 Organic Chemistry (2-2-2) Credit: 8 semester hours**
An integrated consideration and an introduction to the study of organic compounds, their properties, methods of preparations and type reactions. Prerequisite: Ch 152.
- Ch 431-432 Physical Chemistry (2-0-4) Credit: 6 semester hours**
A study of the properties of gases, liquids and solids; chemical thermodynamics, theories of solutions, colloides, chemical equilibria and phase diagrams. Prerequisites: Ch 232; Ma 251, 252, Ph 342.
- Ch 433 Qualitative Organic Analysis (2-0-4) Credit: 3 semester hours**
An introduction to the theories and procedures of qualitative analysis, detection and preparation of organic derivatives. Prerequisite: Ch 342.
- Ch 434 Biochemistry (2-0-4) Credit: 3 semester hours**
A survey of the chemistry related to the common biological processes. Prerequisite: Ch 342.
- Ch 401 Chemical Seminar (1-0-0) Credit: None**
A weekly seminar on the new trends in chemistry and a survey of the literature and problems. Not more than one absence is permitted per semester. Required of all majors and minors in chemistry. Prerequisite: 20 semester hours in chemistry.
- Ch 430 Special Methods (3-0-0) Credit: 3 semester hours**
A course in the teaching of chemistry in high school and the problems and procedures related to it. Prerequisite 24 semester hours in chemistry; 16 semester hours in mathematics; 8 semester hours in physics.

ECONOMICS

(See Business, History and Political Science)

- Ec 230a-230b Principles of Eco. I & II Credit: 6 semester hours**
- Ec 366 History of Pol. & Economic Thought Credit: 3 semester hours**
- Ec 434 Money & Banking Credit: 3 semester hours**
- Ec 435 Labor Problems Credit: 3 semester hours**
- Ec 437 Consumer Economics Credit: 3 semester hours**
- Ec 438 Marketing Credit: 3 semester hours**
- Ec 440 Corporate Finance Credit: 3 semester hours**

EDUCATION

Ed 210 Orientation**Credit: 1 semester hour**

This course is the second step in screening the prospective teacher. It is designed to have the person who has declared his intent to teach examine himself in relation to requirements for teaching in order to ascertain his readiness to continue toward completion of professional experiences. Special tests and guidance materials will assist the education division in determining the student's capabilities for teaching.

Ed 220A Basic Elementary Art**Credit: 2 semester hours**

Basic principles of art in terms of media and techniques. Prerequisite to Ed. 323A and 324A (required)

Ed 320b M & M Elementary School Health Education**Credit: 2 semester hours**

Methods and Materials necessary to teaching Health and Safety Education in Elementary schools (required).

Ed 320d M & M Elementary School Social Studies**Credit: 2 semester hours**

Methods and Materials necessary to the teaching of social studies in elementary schools (required).

Ed 323A Public School Art 1**Credit: 2 semester hours**

Media, techniques and procedures for the teacher in the primary grades. Elements of color theory, drawing, perspective, lettering seasonal constructional problems. Prerequisite: Ed 220a (required).

Ed 324A Public School Art II**Credit: 2 semester hours**

Media, techniques and procedures for the teacher in the intermediate grades. Simple craft problems: clay, papier-mache, wood, leather, box sculpture, graphic art techniques. Prerequisite: Ed 220a (required).

Ed 329AV Preparation of Instructional Materials**Credit: 2 semester hours**

Involves the prospective teacher in a study of techniques of preparing teacher-made instructional materials, including posters, signs, charts, slides, transparencies, flat pictures, and film strips.

Ed 330 Reading Methods**Credit: 3 semester hours**

The processes of developing reading skills on all levels from the elementary to adult; how to deal with reading difficulties and to promote interest in reading. (required).

THIS COURSE IS SPECIAL METHODS FOR ALL ELEMENTARY MAJORS.

Ed 330a M & M Elementary School Mathematics**Credit: 3 semester hours**

Methods and Materials for instruction of pupils in grades 1-6 in Mathematics (required).

Ed 330AV Basic Audio-visual Education**Credit: 3 semester hours**

Communication and curriculum enrichment through the proper use of audio-visual materials and equipment. Designed for prospective teachers, youth and adult group leaders, supervisors and directors of audio-visual programs.

Ed 330c M & M Elementary School Science**Credit: 3 semester hours**

Methods and Materials necessary for teaching elementary school science (required).

ED 330CU e&s Curriculum: Selection and Organization*Credit: 3 semester hours**

General methods of curriculum planning; considerations involve factors and principles of selecting and organizing curriculum experiences on the elementary level (e) and the secondary levels. The single curriculum concept is employed so that majors at both levels understand the problems of the other.

Ed 330HP History and Philosophy of Education**Credit: 3 semester hours**

A study of the broad social foundations upon which education rests; the role of the school in American culture; fundamental problems and issues of education in the contemporary world (required).

Ed 330PE M & M Physical Education**3 semester hours**

Methods of teaching physical education in elementary schools (required).

Ed 335M Public School Music I**Credit: 3 semester hours**

Methods of music instruction for the Primary level. The prospective teacher learns to stimulate free and creative expression through music so that children enjoy participation in a variety of music expressions (required).

Ed 335M Public School Music II**Credit: 3 semester hours**

Continuation of the exploration of music experience with elementary children at the Intermediate level to involve more intricate performances in creative group activities. Prerequisite: Ed 335M. (required).

Ed 400 Independent Study**Credit: 3-6 semester hours**

Open to qualified Juniors and Seniors in Elementary Education (for further information see page 54).

Ed 420 Children's Instructional Materials**Credit: 2 semester hours**

Selecting, planning and organizing instructional materials and literature for children. (required).

Ed 420S Elementary Education Seminar Credit: 2 semester hours

Designed to help the Senior student give a comprehensive and critical survey of his major field. A simple research study is required (required). This course is to be taken by the Elementary Seniors in the semester prior to Internship.

Ed 430 Principles and Problems of Teaching*Credit: 3 semester hours**

Significant principles that underlie practices in the school program. A study of the problems that come from administering the curriculum through the classroom.

REQUIRED OF ALL INTERNS

Ed 430ac Reading Clinic**Credit: 3 semester hours**

A Laboratory Approach to the techniques of teaching Reading with emphasis on working with children upon special Reading problems. The course is open to teachers in service and students who have completed Ed 330.

Ed 430HE**Credit: 3 semester hours**

This course is offered in cooperation with the Florida State Department of Health and the Florida State Department of Education. It requires part-time orientation studies on the campus and part-time in the selected county health department. Open to school administrators, supervisors, school health coordinators, teachers having special responsibility for the health program and nurses working in schools.

Ed 430HG Human Growth and Development

The experiences of this course are directed toward helping the prospective teacher to appreciate the continuing development of the human being and the inter-relatedness of stage in human growth and development with regard to learning.

Ed 430I Individual Tests**Credit: 3 semester hours**

Binet, Wechsler Bellevue, and other individual tests.

Ed 430J The Junior High School**Credit: 3 semester hours**

Analyzes and evaluates significant curriculum practices, suggests new lines of development.

***Ed. 430M Special Methods of Teaching at the Secondary Level**

(see major field requirements) **Credit: 3 semester hours**

Ed 430R Educational Research**Credit: 3 semester hours**

Qualified students spend a minimum of 50 clock hours on a problem. Two copies of a well-written paper must be filed.

Ed 430S Standardized Tests and Other Measuring Instruments**Credit: 3 semester hours**

Shows how to use tests in analysis of the individual (including educational and administrative interpretation of mental tests, behavior rating scales, achievement tests and interest inventory scales).

Ed.430T Tests and Measurement**Credit: 3 semester hours**

Introduces students to theories and practice of test construction, and to administration, scoring, and interpretation of some common national tests. Introduces student to basic educational statistics related to testing (required).

Ed 431 Kindergarten I**Credit: 3 semester hours**

Methods and techniques of teaching in kindergartens. Laboratory experiences.

Ed 432 Kindergarten II**Credit: 3 semester hours**

Continuation of theory and practice in kindergarten teaching.

Ed 433 Survey of Exceptional Children

Identification of exceptional children who deviate either positively or negatively from the normal. Providing a study of the characteristics of each deviate, with a general survey of the problems of children in this area. Reference is made to conditions to be met with these children treated through the average classroom.

Ed 435 Nature and Needs of Mentally Retarded**Credit: 3 semester hours**

A study of the psychology of the mentally retarded; the interpretation of psychological tests used to determine their nature and needs. Relation to biological, and social foundations of behavior in retarded children.

Ed 437 Methods of Teaching Slow Learning Children**Credit: 3 semester hours**

Concern for the slow learning children in the average class room with regards to the recognition of the problems and deficiencies involved. Ways to help the slow pupil through proper selection and organization of learning experiences.

Ed 439 Methods and Materials for Retarded Children**Credit: 3 semester hours**

A course designed to help prospective teachers in this area to formulate methods of teaching suited to retarded children and to devise a variety of concrete materials for promoting their learning.

Note: The six basic hours offered in Ed 433 and Ed 435 may be used for meeting certification requirements when a person is seeking certification extension. Ed 439 will be offered in Summer Session largely.

Ed 439C Counseling Procedures**Credit: 3 semester hours**

Intensive study of the use of interview for all guidance purposes, Laboratory practice in counseling under supervision of staff members.

Ed 439T Tools and Techniques of Guidance **Credit: 3 semester hours**

Teaches student to use guidance tools and techniques of Guidance.

including school records, measurement, interview, case study, group guidance, placement and follow-up, and use of referral resources.

Ed 439V Vocational Guidance and Occupational Information

Credit: 3 semester hours

Measurement of aptitudes and prediction of efficiency in various occupations and curriculums, and experience in reviewing and evaluating occupational information, and its sources.

***Ed 460 Internship**

Credit: 6 semester hours

The prospective teacher is assigned to an actual school situation on the level at which he expects to teach. The field experience covers 9 weeks (required).

Ed 460R Individual Reading Studies in Education

Credit: 6 semester hours

This course offers directed reading in special problem areas of education toward professional improvement and in meeting special certification requirements.

Entrance into the course is upon special permission of the Instructor.

ENGINEERING

E 221 Engineering Drawing

Credit: 2 semester hours

Development of vocabulary and acquisition of ability to communicate in the language of engineering drawing, specifically including emphasis upon the use of instruments, lettering and orthographic projection. Laboratory: 6 hours:

E 222 Engineering Drawing

Credit: 2 semester hours

Continuation of 221—Basic principles of descriptive geometry. Practical engineering applications. Prerequisite: E 221. Laboratory hours: 6.

E 331 Applied Mechanics

Credit: 3 semester hours

Statics—Resolution of force systems, moments, equilibrium, frame structures, friction, flexible-cables, centroids and second moments. Prerequisite: Ph 341 and Ma 252.

E 332 Applied Mechanics

Credit: 3 semester hours

Dynamics—Rectilinear and curvilinear motion, translation, rotation and plane motion. Force, impulse and momentum, work and energy. Gyroscopic action. Analysis and solution of problems. Prerequisite: Ma 252 and E 331.

ENGLISH

Eng 131-132 Communication

Credit: 6 semester hours

(Required of all students). Emphasis upon improvement in grammar, composition, reading and oral expression of ideas.

- Eng 231-232 World Literature** **Credit: 6 semester hours**
(Required of all students). A study of literature from ancient times to T. S. Eliot, and its influence upon mankind.
- Eng 330 Advanced Composition** **Credit: 3 semester hours**
Continuation of Eng. G131-G132. This course is designed to aid the student in developing an excellent writing style.
- Eng 331-332 English Literature** **Credit: 6 semester hours**
A study of English literature from Beowulf through the Age of Shakespeare, and from the era of Neo-Classicism to the Twentieth Century.
- Shakespeare Sp. 333-334** **Credit: 6 semester hours**
(See Speech)
- Eng 335-336 American Literature** **Credit: 6 semester hours**
A study of American literature from early Colonial writers to Edgar Allan Poe, and from Henry Wadsworth Longfellow to Robert Penn Warren.
- Eng 430M The Teaching of English** **Credit: 3 semester hours**
A study emphasizing integration of the language arts, and techniques for teaching English in the secondary school. (Prospective teachers only) Four year schedule.
- Eng 431 The Novel** **Credit: 3 semester hours**
The history and development of the novel. Emphasis is placed on writings from Fielding to Melville.
- Eng 432 Functional Grammar** **Credit: 3 semester hours**
This course is designed for students who plan to teach grammar and composition. Emphasis is placed upon modern English syntax. (Offered upon demand)
- Eng 433 Contemporary Literature** **Credit: 3 semester hours**
American and English poetry, prose and drama. Emphasis will be placed on writings from Shaw to Ernest Hemingway.
- Eng 436 Chaucer** **Credit: 3 semester hours**
A study of the life, works and times of Chaucer. (Offered upon demand)
- Eng 437 The Romantic Era** **Credit: 3 semester hours**
A study of English romantic poets and their poetry from 1798 through 1832. (Offered in alternate years).
- Eng 438 The Victorian Era** **Credit: 3 semester hours**
A study of Victorian English poets and their poetry, beginning with the end of the Romantic era. Emphasis is placed on the emerging patterns of life as influenced by science, philosophy, social and economic developments reflected in the literature of this period. (Offered in alternate years).

FRENCH**ML 131-132 Elementary French****211a-212a****Credit: 4 semester hours**

Fundamentals of French grammar, with emphasis on oral and written French. Correct pronunciation is stressed. Reading from simple texts. Required of majors. May be selected by Sophomores to complete language requirements.

ML 231-232 Intermediate French**Credit: 6 semester hours**

Review of principles of French Grammar, emphasis on reading and introduction to the culture and civilization of France through selected readings.

ML 333-334 Composition and Conversation Credit: 6 semester hours

Advanced course stressing the finer points of style. Offered to enable student to develop some proficiency in spoken and written language.

ML 335-336 Survey of French Literature**Credit: 6 semester hours**

Study of Representative French Authors from Medieval period to present day.

ML 430 Methods of Teaching Foreign Languages**Credit: 3 semester hours**

A course in methods of teaching languages in the high school.

GEOGRAPHY**Geo 230 Human Geography****Credit: 3 semester hours**

The relationship of climate, soil, terrain, location, and other geographical factors to human activities and to the development of social institutions.

Geo 232 Resource-Use Education**Credit: 3 semester hours**

Designed to acquaint students with the careless and unknowing destruction of resources and what is being done locally and nationally to preserve both natural and human resources.

GERMAN**ML 131-132 Elementary German****Credit: 6 semester hours**

Fundamentals of German grammar, with emphasis on oral and written German. Correct pronunciation is stressed. Reading from simple texts.

ML 231-232 Intermediate German**Credit: 6 semester hours**

Review of the principles of German grammar, emphasis on reading and introduction to the culture and civilization of the country through selected readings.

HISTORY

- 131-132 World Civilization** **Credit: 6 semester hours**
A survey of the development of the great cultures of the past and present.
- 320 American Civilization** **Credit: 3 semester hours**
A survey of the economic, historical, political and social developments which shaped the culture of the United States.
- 231 United States History** **Credit: 3 semester hours**
A study of the political, economic and social factors in the growth of the United States from the age of Discovery through the Civil War.
- 232 United States History** **Credit: 3 semester hours**
An examination of the major developments in the United States of America since the Civil War.
- 331-332 Recent History of the United States** **Credit: 4 semester hours**
A study of the Great Depression; the New Deal; World War II, urbanization; and "automation," and their impact on American life.
- 333 Modern Europe, 1500-1815** **Credit: 3 semester hours**
The major emphasis in this course will be on the underlying causes and far-reaching results of the Renaissance and the Reformation; the expansion of European powers; the Old Regime; the French Revolution and Napoleonic Europe.
- 334 Modern Europe, 1815-1914** **Credit: 3 semester hours**
Special consideration is given in this course to the revolutionary movements of the 19th century; the growth of nationalism; and international rivalries.
- 421-422 Latin American History** **Credit: 4 semester hours**
An account of the major factors in the history of Latin America from the period of European colonization to the present.
- 425 History of the Negro in America** **Credit: 2 semester hours**
An advanced course dealing with the Negro from the time of his earliest appearance in America.
- 426 Contemporary Africa** **Credit: 2 semester hours**
A study of the recent economic, social and political development of the emergent countries of Africa.

Library Service

(Not a major field)

- L.S. 331-332 Organization and Administration of Libraries** **Credit: 3 semester hours each**
Planning, organization and equipment of library quarters, with emphasis on acquisition, preparation and circulation of materials

and the keeping of records; use of libraries and the place and function of libraries in the school. (Alternates with L.S. 335 and L.S. 433, upon demand).

L.S. 335 Cataloguing and Classification Credit: 3 semester hours

Theory and practice of classifying book and non-book materials; practice in the use of the Dewey Decimal Classification, dictionary cataloguing, and the form and choice of subject headings. (Alternates with L.S. 331 upon demand).

L.S. 431-432 Books and Related Materials

Credit: 3 semester hours each

Printed and audio-visual materials. Selection of materials from the pre-primary through the ninth grades will be stressed the first semester; materials from the tenth grade through senior high school will be stressed the second semester.

L.S. 433 Reference and Bibliography Credit: 3 semester hours

Consideration of the general book collection and of special tools useful in locating answers to questions most frequently asked in libraries; practice in the use of these tools and training in bibliographic methods. (Alternates with L.S. 431, upon demand) Courses offered only during the Summer Session.

MATHEMATICS

Ma 131-132 College Mathematics Credit: 3 semester hours each

Key topics in the field of arithmetic, algebra, trigonometry, and informal geometry. Required of all freshmen except Science and Mathematics majors, exception of which must be approved by the major advisor.

Ma 133 College Algebra Credit: 3 semester hours

Thorough review of the fundamental topics in algebra including functions, variations, interest and annuities, logarithms, progressions and probability. The course undertakes to provide a firm and coherent basis for further study of Mathematics and Science.

Ma 136 Plane Trigonometry Credit: 3 semester hours

Solution of the right and oblique triangles by the use of trigonometric functions, identities, vectors and complex numbers. Prerequisite: Ma 133 or equivalent.

Ma 233 Modern College Algebra Credit: 3 semester hours

A continuation of Ma 133 on a more sophisticated level. Systems of natural, rational, irrational, real and complex numbers. Relations and functions, sets, partial fractions, matrices, series and inequalities. Prerequisite: Ma 133.

Ma 251 Calculus and Analytic Geometry Credit: 5 semester hours

Plane analytic geometry and functions of one variable. Differentia-

tion of algebraic functions and applications. Applications to the definite and indefinite integral and transcendental functions. Prerequisite: Ma 136.

MA 252 Calculus and Analytic Geometry Credit: 5 semester hours

A continuation of Ma 251. Integration by standard forms and special methods, Plane and Solid Analytic geometry of sections of a cone, space coordinates and vectors, Partial Differentiation and multiple integrals. Prerequisite: Ma 251.

Ma 331 College Geometry Credit: 3 semester hours

Plane Euclidean geometry with emphasis on synthetic proofs for prospective high school teachers. Survey of solid and non-Euclidean Geometry. Prerequisite: Ma 136.

Ma 334 Theory of Equations Credit: 3 semester hours

A study of the cubic and quartic equations, elementary theorems on the roots of an equation, symmetric functions, solutions of numerical equations and theorems on determinants. Prerequisite: Ma 252.

Ma 336 Differential Equations Credit: 3 semester hours

Ordinary and partial differential equations of the first and higher degree and order. The existence of solutions, the Laplace transform and applications to geometry, physics, and mechanics. Prerequisite: Ma 353.

Ma 353 Calculus and Analytic Geometry Credit: 5 semester hours

A continuation of Ma 252 with further work in Solid Geometry and vectors, polar coordinates, hyperbolic functions. Partial differentiation and multiple integrals in continued, series, complex numbers and an introduction to Differential Equations. Prerequisite: Ma 252.

Ma 430 Special Methods Credit: 3 semester hours

A course in the special methods of teaching mathematics in the high school.

432 Introduction to Modern Mathematics Credit: 3 semester hours

This course is primarily for teachers of intermediate grades and junior high school. It is an introductory study of the history of numeration with emphasis on systems of numeration used by the Egyptians, Greeks and Romans; a history of measurements, positional number systems; and an introduction to sets and set theory.

433 Probability and Statistics Credit: 3 semester hours

An introductory study of the contemporary concepts of probability and statistics. Applications to the analysis of sample data, permutations, combinations, probability, binomial and normal distributions, regression and correlations, Chi-Square distribution. Prerequisite: Ma 251.

436 Finite Mathematics**Credit: 3 semester hours**

Designed to acquaint the student with the basic concepts of contemporary mathematics. Mathematical logic, sets, partitions, linear programming and theory of games. Prerequisite: Ma 233 & 433.

MUSIC**Mu 100R Fundamentals of Music****No Credit**

Required of all beginning music majors. An aural and visual study of the basis craft of music theory.

Mu 111a-112a(M) Applied Music: Piano, Instrument, Voice**211a-212a****Credit: 4 semester hours**

Individual instruction in the student's major performing medium. The course consists of enlarging the student's repertoire and advancing his technical proficiency.

Mu 111b-112b(M) Applied Music: Piano, Instrument, Voice**211b-212b(M)****Credit: 4 semester hours**

Class instruction is given to students not having a minor performing medium. Instruction in the basic fundamentals of the student's applied music area is stressed. Students who do not have suitable proficiency on the piano will be expected to minor in piano.

Mu 110 Ensemble (Choir or Band)**Credit: 1 semester hour**

Active participation in either the College Choir or one of the College Bands is required of all music majors. The course is open to all students of the college and may be repeated for credit.

Mu 220 Introduction to Music**Credit: 2 semester hours**

The aims of this course are to acquaint the student with the various types, forms, and styles of instrumental and vocal compositions. This is a general education course for non-music majors.

Mu 233-234 Theory of Music I and II**Credit: 6 semester hours**

Three lectures and two laboratories a week. A study of functional chord progressions through the dominant seventh chords. Elementary form will be studied from the literature. Prerequisite: Mu 100R

Mu 311-312 Applied Music: Piano, Instrument, Voice**Credit: 2 semester hours**

The development of a repertoire through the study of representative works of the great composers embracing the Classical, Romantic, and Contemporary periods, and preparation for the Senior recital.

Mu 321 Music History I**Credit: 2 semester hours**

A historical survey of the development of Music from Antiquity to the early Baroque Period (1740 A.D.). Term paper required.

- Mu 322 Music History II** **Credit: 2 semester hours**
A historical survey of the development of music from the Baroque Period through the 20th Century. Reports, and term paper required.
- Mu 325-326 Eighteenth Century Counterpoint** **Credit: 4 semester hours**
Practical application of counterpoint based on the works of J. S. Bach. Original composition is stressed. Prerequisites: Mu 233-234.
- Mu 333-334 Theory III & IV** **Credit: 6 semester hours**
Continuation of Mu 233-234. Practical application of the secondary dominants and given melodies in relation to the style of Bach. Three lectures a week and two laboratory periods a week. Prerequisites: Mu 233-234.
- Mu Ed. 335-336 Public School Music I and II (See Education)**
- Mu 330 Conducting and Arranging** **Credit: 3 semester hours**
Designed to acquaint the student with the techniques of conducting; use of the baton, score reading and transcriptions. Practical experience in conducting instrumental ensembles and choral groups. Prerequisites: Mu 233-234.
- Mu 412 Applied Music (Recital)** **Credit: 2 semester hours**
Designed to provide proper instruction relative to performing the Senior Recital.
- Mu 425 Music Education (Elementary)** **Credit: 3 semester hours**
Music in relation to growth needs of children; singing, listening, creative expressions, music reading. Also methods and materials to be used in the elementary school situation will be studied.
- Mu 427 Music Education (Secondary)** **Credit: 3 semester hours**
Consideration of music in relation to growth needs of adolescents, materials and methods of developing performing organizations; music fundamentals; music appreciation. Students will visit actual classroom situations and work with the in-service teachers.
- Mu 430 Introduction to Musicology** **Credit: 3 semester hours**
This course involves discussions, term papers, and reports in the specialized area of Applied Music, Music Research, Composition, and Music Education.
- Mu 433 Orchestration** **Credit: 3 semester hours**
Practical application of scoring for band, orchestra and orchestra-chorus; acquaints the student with the techniques of conducting, score reading and transcriptions. Laboratory experiences will be provided.
- Mu 431 Analytical Methods (Form)** **Credit: 3 semester hours**
Study of the forms as developed by the Classicists, Romanticists, and Modernists. Prerequisites: Mu 233-234, 333-334.

PHYSICAL EDUCATION

- P.E. 110 Foundations of Tennis** **Credit: 1 semester hour**
Coaching theory and game strategy stressed. Students are required to provide their own tennis rackets. Two laboratory hours per week.
- P.E. 111-112 (Men and Women) Physical Education Activity** **Credit: 1 semester hour per semester**
General orientation to physical education activities, stressing motor skills, physical fitness, rhythmic, sports appreciation and a variety of leisure time activities. Required of all Freshman students not planning to major in Physical Education. Physical Education majors will substitute major activity courses.
- P.E. 116 Individual and Dual Sports** **Credit: 1 semester hour**
Tennis, badminton, golf, bowling, table tennis, archery, shuffleboard, and other sports of an individual and dual nature. Teaching techniques, basic principles, terminology, equipment, history, practice and rules stressed. Two laboratory hours per week.
- P.E. 211-212 (Men and Women) Physical Education Activity** **Credit: 1 semester hour per semester**
Continuation of P.E. 111-112; different activities are selected. Required of all Sophomore students except Physical Education majors, who will substitute major activity courses.
- P.E. 217 Team and Group Sports** **Credit: 1 semester hour**
Analysis of skills, coaching techniques, organization terminology, equipment, history, practice and progressions in team and group sports. Two laboratory hours per week.
- P.E. 221 Rhythmics** **Credit: 2 semester hours**
The development of a sense of rhythm is emphasized in this course. Students are taught basic rhythms to acquire techniques and methods for teaching rhythms and dance. Rhythms and dance are presented in order of their difficulty and include folk and square dancing. Two laboratory hours per week.
- P.E. 222 Stunts, Tumbling and Apparatus** **Credit: 2 semester hours**
Tumbling, simple stunts, exercises on apparatus (horse, still and flying rings, parallel bars, trampoline), marching tactics, self-testing activities in track and field, calisthenic drill. Three laboratory hours per week.
- P.E. 223 Personal Hygiene** **Credit: 2 semester hours**
Application of standards for personal hygiene; proper attitudes toward health services and healthful living.
- P.E. 225 Community Hygiene** **Credit: 2 semester hours**
Special consideration is given to the place of the teacher in the community health education program. Variations of and need for

the program; media and methods employed; the place of existing agencies in the total program.

P.E. 310 Departmental Internship **Credit: 1 semester hour**

Actual teaching experience for majors in the physical education program. Two hours laboratory teaching per week under faculty supervision.

P.E. 321 Coaching of Football and Basketball

Credit: 2 semester hours

The theory and methods of coaching football and basketball, including development of performance skills. Two laboratory hours per week.

P.E. 322 Coaching of Baseball and Track **Credit: 2 semester hours**

The theory and methods of coaching baseball and track, including development of performance skills. Two laboratory hours per week.

P.E. 330 Teaching Physical Education in the Elementary School

Credit: 3 semester hours

Methods of instruction, materials, theory and practice of activities, teaching techniques and program planning. Consideration is given to the physical, psychological and social characteristics of children at each elementary school age level, and their application to physical education.

P.E. 331 Foundations and Principles of Physical Education

Credit: 3 semester hours

This course is concerned with the understanding and interpretation of the principles of the modern physical education program. Contributions of historical programs related to the development of the present-day program are studied and evaluated.

P.E. 333 Organization and Administration of Physical Education

Credit: 3 semester hours

Organization and administration of the physical education program discussed from the viewpoint of the teacher as a member of a modern profession. Includes philosophy, methodology, policies, procedures in relation to the required, intramural, adapted and interscholastic areas of the total program.

P.E. 334 Teaching Physical Education in the Secondary School

Credit: 3 semester hours

Methods of instruction, materials, teaching techniques and program planning. Consideration is given to the physical, psychological and social characteristics of adolescents at each age level through the secondary school period, and their application to physical education.

P.E. 335 Organization and Administration of School Health Education

Credit: 3 semester hours

Sources of materials and techniques for use in the field of health

education. Curriculum content, healthful school living, health services, counseling, procedures, evaluation, organization, administration, school-community relationships as they relate to an effective health education program.

P.E. 336 Playground and Community Recreation

Credit: 3 semester hours

Comprehensive study of the scope of community recreation, organization, administration, playground and community center operation, leadership techniques, types of programs and activities, special related problems.

P.E. 421 Adapted and Corrective Physical Education

Credit: 2 semester hours

Study of the conditions which require the physical education program to be adapted to meet the special needs of exceptional and handicapped students, including an analysis of normal and faulty body mechanics. Prerequisites include biology, anatomy and physiology.

P.E. 423 First Aid

Credit: 2 semester hours

Techniques of first aid to the injured in home, school and community; safety measures and accident prevention. Special attention is given to physical education first aid policies and procedures. Meets requirements for American Red Cross certificate.

P.E. 421 Sports Officiating, Equipment and Facilities

Credit: 2 semester hours

A course designed to present techniques and practice in officiating a variety of sport activities. A thorough study of equipment purchase policies, athletic budget considerations, facility maintenance and care is included.

P.E. 430 Safety Education

Credit: 3 semester hours

A comprehensive study in the various areas of general safety education in the total school program, home and community. Emphasis is placed on physical education safety measures at all levels of instruction. Methods, materials and safety education program planning.

P.E. 432 Driver Education

Credit: 3 semester hours

Basic knowledge of automobile operation; practice teaching in driving; information essential to pass written and oral tests, road tests. For prospective teachers of driver education in high schools.

P.E. 433 Kinesiology

Credit: 3 semester hours

An anatomical and mechanical analysis of functional posture, muscle attachments, lines of pull, nerve innervation. A kinesthetic analysis of various sport activities included. Prerequisites: biology or zoology, adapted physical education, anatomy and physiology.

PHYSICS**Course Descriptions****Ph G130 General Physical Science or Physical Science****Credit: 3 semester hours**

A non-laboratory course involving the study of the physical world. Designed to give a reasonable understanding of the physical factors that influence civilization, as contributed by the field of physics, chemistry, astronomy and geology.

Ph 341 Basic College Physics**Credit: 4 semester hours**

Mechanics, sound, and heat, with correlated laboratory experiments. Prerequisite: Ma 133 and Ma 136. Laboratory fee: \$10.00.

Ph 342 Basic College Physics**Credit: 4 semester hours**

Magnetism, electricity, light, and modern physics, with correlated laboratory experiments. Prerequisites: Ph 341. Laboratory fee: \$10.00.

Ph 431 Earth Science**Credit: 3 semester hours**

A well-balanced integrated survey of all the fundamental aspects of the earth, including meteorology, geology and astronomy.

POLITICAL SCIENCE**235 American National Government****Credit: 3 semester hours**

A study of governmental processes and organization on the national levels. The course is further designed to promote better citizenship through understanding and appreciation of American political system.

236 State and Local Government**Credit: 3 semester hours**

A study of the origin, development, and changing roles of state and local government in the United States.

335 The American Constitutional System**Credit: 3 semester hours**

A study of the Constitution of the United States; its development and growth through judicial interpretations.

336 Contemporary Political Systems**Credit: 3 semester hours**

An examination of the major political systems now competing for the allegiance of men: capitalist democracy; the mixed economy or "middle way"; Russian and Chinese Communism; Fascism.

425-426 History of Political Thought**Credit: 4 semester hours**

A study of the origin and development of political thought from the period of Plato to the present.

438 International Relations**Credit: 3 semester hours**

A study of the historical background and present nature of diplomatic relations and international organization.

PSYCHOLOGY**Psy 230 General Psychology** **Credit: 3 semester hours**

A comprehensive survey of the field of psychology, with special reference to experimental evidence. Also each student has the opportunity to scientifically scrutinize some of the reasons behind his own behavior. This course is a prerequisite for all subsequent courses in psychology.

Psy Ed 230 Educational Psychology **Credit: 3 semester hours**

Scientific study of the educational implications related to child and adolescent development, concepts and evaluation of individual differences, theories of learning, and mental health and adjustment. (required)

Psy 430A Adolescent Psychology **Credit: 3 semester hours**

Study of mental life during the adolescent years, with emphasis on the influence of growth and cultural pressures on adolescent behavior including a survey of recent research dealing with adolescents.

Psy 430Ab Abnormal Psychology **Credit: 3 semester hours**

Etiology and symptoms of mental conflicts and maladjustment; clinical techniques.

Psy 430C Child Psychology **Credit: 3 semester hours**

Study of mental life during the years from birth to adolescence, with emphasis upon the influences of parent-child, school and community relationships: also physical, emotional, and intellectual development of the child as these effect behavior. (required)

Psy 430M Mental Hygiene and Emotional Adjustment**Credit: 3 semester hours**

Designed to give an understanding of problems and principles of mental hygiene with special reference to preventive measures.

RELIGION and PHILOSOPHY**R.P. 121 Biblical Literature** **Credit: 2 semester hours**

Comprehensive survey of the literature and concepts of the Old Testament; designed to acquaint the student with the rich literary materials of the Old Testament, and to create an appreciation for, and interest in Bible reading. Required for graduation.

R.P. 122 Biblical Literature **Credit: 2 semester hours**

Comprehensive survey of the language and literature of the New Testament, with a continuation of the purposes of RP 121. Special emphasis on the Gospels, and the Pauline letters. Required for graduation.

- R.P. 231 Introduction to Philosophy** **Credit: 3 semester hours**
Introduces the student to the major problems in philosophy, the nature of knowledge, of value, of reality, together with an analysis of alternative philosophical systems.
- R.P. 232 Ethics** **Credit: 3 semester hours**
Analysis of moral judgments with their development as to systems and standards, applying these to contemporary issues and policies, based upon readings from classical and current sources.
- R.P. 331 History of Ancient and Mediaeval Philosophy** **Credit: 3 semester hours**
A study of philosophy from its inception in Greece through the thirteenth century of the Christian era. Philosophy is related to its social and cultural origins and its role as a factor in the intellectual climate of any age is delineated.
- R.P. 332 History of Modern Philosophy** **Credit: 3 semester hours**
Leading philosophers from the Renaissance to the present day: presenting idealists, positivists, pragmatists, and existentialists, with special reference to Descartes, Locke, Berkeley, Kant, and Kierkegaard.
- R.P. 333-34 Church History** **Credit: 6 semester hours**
Survey of the history of the Christian Church from apostolic times to the present. Particular attention is given to the Latin and Greek Fathers, the Protestant Reformation and the Ecumenical Movement.
- R.P. 335 Life and Teachings of Jesus** **Credit: 3 semester hours**
An examination of the life and teaching of Jesus within Jesus' own historical setting. Attention is given to the religio-historical background of his ministry and to contemporary application of his teaching.
- R.P. 336 Teaching of Paul and John** **Credit: 3 semester hours**
An examination of the thought, teaching and impact of two important interpreters of Christianity. In the first part of the course attention is given to the life and thought of Paul found in Acts and the Pauline Epistles; in the second part to the writings of John, including Revelation.
- R.P. 431 Philosophy of Religion** **Credit: 3 semester hours**
An examination of the theistic hypothesis from the viewpoint of science, aesthetics, morals, history, and religion; with a consideration of the challenges to religious faith, and the three concepts demanded of a mature religion, viz., God, Freedom, and Immortality.
- R.P. 432 Logic** **Credit: 3 semester hours**
Analysis of the process of correct thinking; the nature and structure of argument; the forms of valid reasoning; analysis and definition;

fundamentals of scientific method; the organization of knowledge; the discipline of clear and consistent thinking.

R.P. 433 Religions of Mankind **Credit: 3 semester hours**

A study of the history, beliefs and social significance of the world's major living religions. Includes inquiry into Judaism, Hinduism, Buddhism, Confucianism and the Religion of Islam.

R.P. 434 History of Methodism **Credit: 3 semester hours**

Survey of the rise of Methodism in the evangelical movement of the eighteenth century; the expansion of Methodism in frontier America; the church policy and social creed of Methodism.

SOCIOLOGY

231-232 Introduction to Sociology **Credit: 6 semester hours**

An analysis of the basic problems of human living, in terms of the social practices and institutions which man develops in order to solve them.

330 Social Psychology **Credit: 3 semester hours**

A study of the way in which the inner life of human beings shapes, and is shaped, by the social institutions in which they live.

331 The Family **Credit: 3 semester hours**

The biological, psychological and sociological bases of human family life. Special attention is given to the particular problems of family living in our culture.

333 Anthropology **Credit: 3 semester hours**

Preliterate peoples and their culture; biological and cultural development; race; levels of culture.

334 Criminology **Credit: 3 semester hours**

Sociological aspects of crime: causes, treatment of criminals, methods of prevention.

336 Introduction to Social Work **Credit: 3 semester hours**

A survey of the fields of social work, with emphasis upon qualifications, employment opportunities and general principles and techniques relative to each field.

421 Urban Sociology **Credit: 2 semester hours**

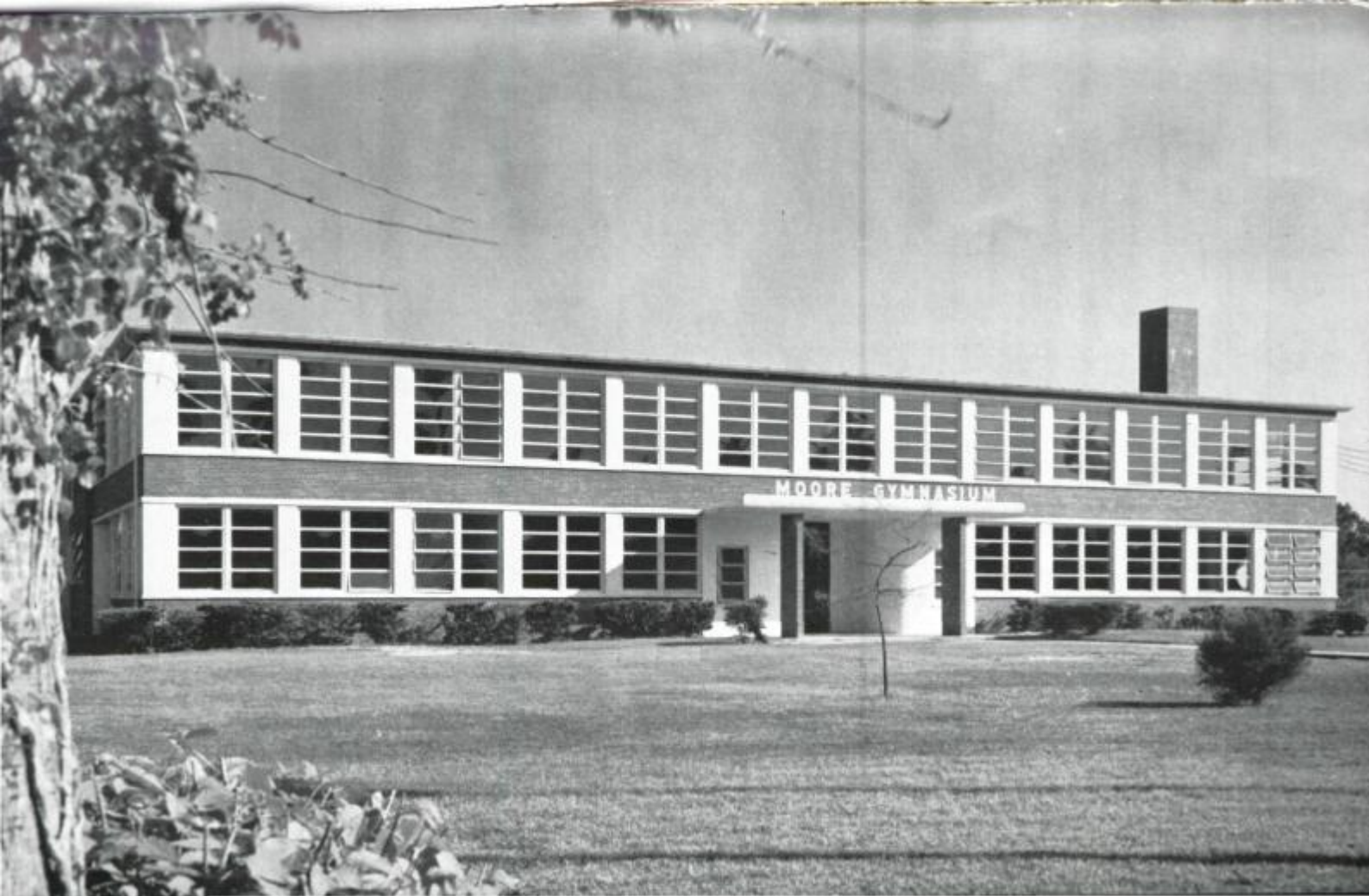
A study of the social aspects of modern urban life.

423 Intergroup Relations **Credit: 2 semester hours**

A study of the factors underlying cooperation and conflict among racial, ethnic, religious, economic and other groups in the American culture.

424 Juvenile Delinquency **Credit: 2 semester hours**

The social nature of juvenile delinquency; methods of treatment and prevention.





425 Community Organization **Credit: 2 semester hours**

A course designed to give the student insight into the philosophy and processes involved in determining and meeting community needs.

430 Social Research **Credit: 3 semester hours**

An examination of basic principles involved in designing research in the Social Sciences: sources and evaluation of contemporary and historical data; use and evaluation of simple statistics; structuring of questionnaires and interviews; elements of projective techniques.

SPANISH**ML 131-132 Elementary Spanish** **Credit: 6 semester hours**

Fundamentals of Spanish grammar, with emphasis on oral and written Spanish. Correct pronunciation is stressed. Reading from simple texts. Required of all majors. May be selected by sophomores to complete language requirement.

ML 231-232 Intermediate Spanish **Credit: 6 semester hours**

Review of principles of Spanish Grammar, emphasis on reading and introduction to the culture and civilization of Spanish speaking countries through selected readings.

ML 333-334 Composition and Conversation **Credit: 6 semester hours**

Advanced course stressing the finer points of style. Offered to enable student to develop some proficiency in spoken and written language.

ML 335-336 Representative Spanish Authors **Credit: 6 semester hours**

Study of the literature of important writers of Spain and Spanish American countries.

ML 430 Methods of Teaching Foreign Languages**Credit: 3 semester hours**

A course in methods of teaching foreign languages in high school.

SPEECH

For a minor in speech, the following sixteen hours are suggested, in addition to Sp 220; Sp 222; 332; 331; 421; 432; 431.

Sp 220 Fundamentals of Speech **Credit: 2 semester hours**

The fundamentals of speech, with attention to voice and articulation; theory and practice in organization and delivering of speeches of various types.

Sp 222 Oral Interpretation **Credit: 2 semester hours**

Study of prose, poetry, and dramatic forms of literature for oral communication including drill in voice and diction.

- Sp 331 History of the Drama** **Credit: 3 semester hours**
Comprehensive study of dramatic literature; examination of styles dramaturgy and individual playwrights.
- Sp 332 Argumentation and Debate** **Credit: 3 semester hours**
Principles of argumentation; analysis of issues and modes of proof; methods of refutation.
- Sp 333-334 Shakespeare** **Credit: 6 semester hours**
Critical study of selected tragedies and comedies.
- Sp 421 Phonetics** **Credit: 2 semester hours**
Recognition and analysis of the formation and production of sounds of English.
- Sp 431 Play Direction** **Credit: 3 semester hours**
Fundamentals of directing; mounting scripts; study of movement and handling of actors in space.
- Sp 432 Speech Correction** **Credit: 3 semester hours**
Principles of speech correction in terms of cause and treatment of speech defects.

GRADUATES — 1964

BACHELOR OF ARTS DEGREE

MAJOR IN ENGLISH

Barragan, Roberto	Dowdell, Barbara Newman
Brown, Joyce Crosslin	Ghoston, Mary Lee
Burch, Andra Olivia	Jamison, Charlene Marie
Christopher, Harriet Ann	Lewis, Danielle
Chunn, Andree Veronica	White, Herman*

MAJOR IN FRENCH

Dickey, Pearl Virginia	Taylor, Beverly Susie
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MAJOR IN MUSIC AND FRENCH

Beck, Barbara Eunice*

MAJOR IN MUSIC

Gibson, George, Jr.*

MAJOR IN RELIGION AND PHILOSOPHY

Farrington, Cyril Jeremiah	Russell, David Alexander
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MAJOR IN HISTORY

Adams, Bettye Jean	Mallory, Shirley Jean
Anderson, Judith Elaine	Mbangulla, Tulinagwe Ferd***
Bartley, James*	Moore, Betty Jean
Chavis, Alfred	Moore, Richard Vernon, Jr.
Durden, Clifford*	Richburg, Zollie*
Gaston, Georgia Retta	Robinson, Shirley*
Gaston, Idella*	White, Thomas Alfred
Goodman, Gwendolyn Boles	Williams, Gloria Evelyn
Hayes, Vernon Wiley	Williams, James Carlton
	Williams, Ruben Stanley

MAJOR IN SOCIAL SCIENCE

Moore, Wilester Martin

MAJOR IN SOCIOLOGY

Burks, Vertez Regina

BACHELOR OF SCIENCE DEGREE

MAJOR IN BIOLOGY

Filmore, Freddie**	McClendon, Cecil, Jr.
Holmes, Eligah*	Mance, Alphonso Cornelius
	Washington, Thomas George

MAJOR IN CHEMISTRY

Barnes, Clifford	Perkins, Edwin*
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MAJOR IN MATHEMATICS

Best, Mildred Lena	Jones, Adam Pugh
Brown, Henry Lee	Lawal, Mohammed**
Cohens, Yvonne*	Weathers, Rose Marie

MAJOR IN MATHEMATICS AND CHEMISTRY

Simmons, Barbara Patricia

MAJOR IN BUSINESS ADMINISTRATION

Groce, William Franklyn	Pate, Gwendolyn Atawa
Jerrido, Delores*	Walker, Charles Edward
Meeks, Barbara Louise	Wilson, Esther N.*

MAJOR IN BUSINESS EDUCATION

Andrews, Glenn C.*	McIntyre, Winnifred Lee
Hamilton, Patricia	Moore, Bettye Lou
Hardeman, Queen Cobb	Neal, Eva Lee
Riley, Johnnie Mae	

BACHELOR OF SCIENCE DEGREE

MAJOR IN ELEMENTARY EDUCATION

Bates, Patricia Marilyn	Nelson, Loretta Grimes
Belton, Daisy Etta	Paramore, Maretta Bernice
Brown, Dora Belle	Perry, Ophelia Jackson
Burch, Johnnie Mae	Pinder, Nellie L.*
Burrell, Willie Maurice Lucas	Randall, Maxine L.*
Cambridge, Annette Cecelia	Robinson, Juanita A.*
Campbell, Gwendolyn Joyce	Shepard, Johnnette Christine
Cooper, Gloria Frances	Shingles, Sara Elizabeth
Davis, Betty Ann	Sledge, Inze Elizabeth
Davis, Gwenard Franklin	Smith, Norma Cozette
Dennis, Millicent Elaine	Snyder, Dorothy Campbell
Denson, Nina Mae**	Soarrey, Leola Rebecca
Foster, Mollie Leonard	Speed, Yvonne, Delois
Goodwin, Martha Vadrone	Stitt, Ira J.*
Hadley, Carol Von	Terrell, Frank James
Hall, Luella	Tolbert, John Edward
Harris, Darlene Woodruff	Walker, Norman George
Jerry, Loreatha Jane	Wallace, Willa Dean
Johnson, Maylynne Aaron	Washington, Delores
Johnson, Shirley Raymonde	Williams, Daisy H.*
Jones, Eugene	Williams, Letha Overstreet
Kelly, Alice Mildred	Wilson, Charles Lee
Kelsey, Gloria Jean	Womack, Flossie Beatrice
Lyons, Henry James	Worsham, Ossie Lee
McCree, Jacqueline Romaine	Wright, Carolyn
Miller, Rhoda King	Wyche, Dora M.*
Myles, Hazel	

MAJOR IN PHYSICAL EDUCATION

Bryan, Willie Lee	Jones, Robert Allen
Carmichael, Theron*	McCoy, Gloria Jane
Frazier, Donald Lee	Mitchell, Chanel Nebraska
Johnson, Calvin David	Murphy, Benjamin Isaac
Johnson, Charlie Jackson	Shamplain, Vera Mae*

SUMMER 1964**BACHELOR OF ARTS DEGREE****MAJOR IN MUSIC**

Mary Alice Merkison

MAJOR IN HISTORY

Audrey Hightower Douglas

Eugene Talmadge Gillis**

MAJOR IN SOCIAL SCIENCE

Florine Florita Gabriel

BACHELOR OF SCIENCE DEGREE**MAJOR IN BIOLOGY**

Lowell Jason Mortimer

Shirley Maxine Stafford

Mary Frances Thomas

MAJOR IN BUSINESS EDUCATION

Ann Sheridan Genèrette

Mary Louise Wright

MAJOR IN BUSINESS ADMINISTRATION

James Oscar Harris

Cherrie Ann Dixon Taylor

MAJOR IN ELEMENTARY EDUCATION

Myrtle Cynthia Bartlett

Earnestine A. Kinsey McRae

Gloria Dean Batton

Willia Charles McDonald

Tommie Ruth Colley

Willie Alvin Peterson

Thelma Jordan Gay

Rebecca Knight Sweets

Carol Ann Johnson

McKeva Livingston Smith, Jr.

Sirena Scott McCullough

Naomi Avon Wilson

MAJOR IN PHYSICAL EDUCATION

Marvin Andre Day

Morris Andrew Otis Clarke

Margaret Alexander Guinyard

ENROLLMENT OF COLLEGE STUDENTS

First Semester — 1963-64

Load & Classification	Male	Female	Total
Freshman	97	135	232
Sophomore	71	89	160
Junior	64	136	200
Senior	67	128	195
Unclassified	18	23	41
Special	1	2	3
TOTAL	318	513	831
Full-Time	316	504	820
Part-Time	2	9	11
Equated Part-Time	1	5	6
Full-Time Enrollment (Including Part-Time Equated)	319	518	837
ENROLLMENT SUMMARY:	1963-64		
Total Male Students	318		
Total Female Students	513		
TOTAL STUDENTS	831		

INDEX

Academic Program	49
Academic Regulations	46
Administration and Assistants	13-14
Admission	39-41
Advanced Standing	40
Advisory Board	9-10
Art	71
Associates	11-12
Athletics	25
Attendance at classes	45
Auditing Courses	41
Bachelor of Arts Degree	50
Bachelor of Science Degree	50
Bethune, Dr. Mary McLeod	21
Bethunia, The	27
Biology	71-73
Board of Trustees	7-8
Business Education	75-76
Calendar	2
Campus and Buildings	22-23
Campus, living on	29
Challenge, The (student handbook)	28
Certification	53
Chemistry	76-77
Classification of Students	48-49
Correspondence	42
Courses of Instruction	50
Course Numbers	51
Counseling and Guidance	23-24
Cultural Opportunities	25
Curriculum	49
Dean's List	44
Degrees	50
Degrees Conferred	98-101
Discipline	28
Dismissal for Poor Scholarship	45
Dormitory Life	29
Dormitory Reservation	38
Dress	29
Economics	77

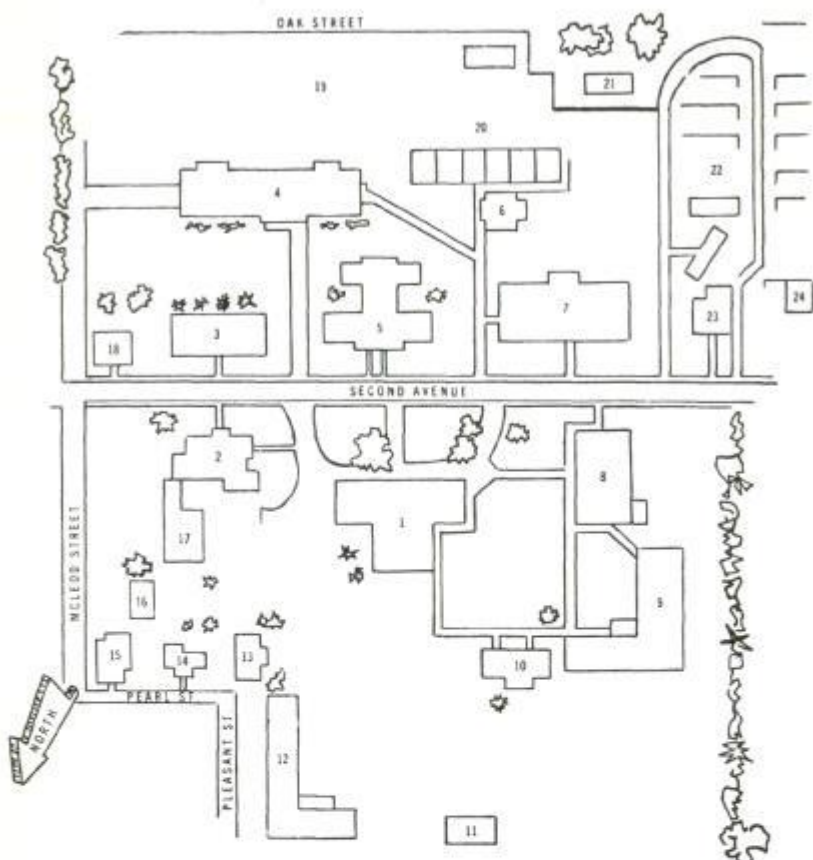
Index-continued

Education, Division of	53
Elementary Education	54
English	57-58
Enrollment, Summary	102
Examinations	46
Expenses	36-37
Extension	42
Faculty	15-18
Fees	36-37
Financial Aid	29-33
Financial Regulations	35-36
Foreign Students	26
Fraternal Organizations	27
Freshman Orientation	24
General Education	51-52
General Regulations	28-29
Geography	84
Grading System	42
Graduation	49
Grants-in-aid	30
Guidance and Counseling Services	23-24
Health Service	25
History	85
History of the College	21
Honors and Honor Roll	44
Humanities, Division of	57
Internship	53, 82
Late Registration	41
Library	26
Library Service	85-86
Living on Campus	29
Loan Funds	34-35
Marital Status	29
Major Field	52
Mathematics	86-88
Modern Languages	58-60
Music	88-89
Notices and Announcements	28
Personnel	13-14
Physical Education and Health	90-92

Index-continued

Physics	93
Philosophy of the College	19
Placement Services	26
Political Science	93
President's Message	6
Probation, academic	45
Professional Preparation	53
Refunds	38
Registration	41
Religion and Philosophy	94-96
Religious Organizations	27
Religious Services	23
Residence, work in	49
Room and Board	38
Scholarships	29-35
Science, Division of	62-63
Social Clubs	28
Social Science, Division of	67
Social Science	69
Sociology	96-97
Special Services	23
Speech and Drama	97-98
Student Council	26
Student Organizations	26-27
Student Responsibilities	28
Summer Session	42
Testing Program	24
Textbooks	37
Trustees	7-8
Tuition	36-37
Transfer Students	45
Uniform Dress	29
Veterans	25
Withdrawal	38, 43
Work Aid	29





KEY TO BUILDINGS

- | | |
|---------------------------|----------------------------|
| 1. WHITE HALL | 13. McLEOD HALL |
| 2. FAITH HALL | 14. RANSLOW LODGE |
| 3. SCIENCE HALL- | 15. THE BETHUNE |
| 4. MOORE GYMNASIUM | FOUNDATION |
| 5. HARRISON RHODES | 16. RESIDENCE |
| MEMORIAL LIBRARY | 17. LAUNDRY |
| 6. BAND HALL | 18. WHITNEY COTTAGE |
| 7. COOKMAN HALL | 19. ATHLETIC FIELD |
| 8. FLORA B. CURTIS HALL | 20. JONES MEMORIAL |
| 9. MEIGS HALL | TENNIS COURTS |
| 10. COLLEGE CABIN | 21. ATHLETIC BUILDING |
| 11. T. A. ADAMS | 22. COLLEGE MANOR |
| INFIRMARY | 23. TRAILSEND (PRES. HOME) |
| 12. HELEN KOTTLE MEMORIAL | 24. GARAGE |
| CLASSROOM BUILDING | |

